

**Dunn's Corners Fire District**  
**Operating Committee Meeting**  
December 8, 2020

The Dunn's Corners Fire District Operating Committee (OC) convened on Tuesday, December 8, 2020 at 6:30 PM tele-remotely.

Attendees were comprised of OC members Interim Chief Keith Kenyon, Bob Delaney, Rich Thomsen, Ken Martin, and John Merkel. A quorum was present.

Other Attendees: Friends of the Quonochontaug Grange and Thomas Lloyd, Shelter Harbor Fire District Moderator, Bob Palumbo and Glenn Berwick of Shelter Harbor Fire District

John Merkel coordinated the meeting.

Actions of OC (all votes unanimous unless otherwise noted).

Agenda Items:

Pledge of Allegiance – The meeting started at 6:30 pm with the Pledge of Allegiance and a moment of silence.

Next Meeting – The next meeting of the Operating Committee will be Tuesday, January 12, 2021 at 6:30 PM

Previous Meeting Minutes – *A motion was made, seconded and so voted to approve the minutes of the November 24, 2020 Operating Committee meeting.*

FOTQG Report – Impact of Covid 19 continues on rentals, following RI government mandates and guidelines; notices are posted on website

Work at the Grange: is being done – exterior painting completed, sign has been repaired, installation of wall board in back entry way; continue to monitor runoff issues; work underway to repaint existing cabinets in butler kitchen; ADA walkway completed prior to Election day; UV system installed; working on installation of new gutters

Grant was declined for re-shingling project, looking for alternative opportunities.

Discussion with Tom Lloyd, SHFD Moderator regarding contract renewal which has been in effect since 2015 and is ending May, 2021. Mr. Lloyd expected to have a couple discussions regarding the contract. John Merkel states the District is happy with the contract and would just like to renew. Ken Martin indicates all districts pay the same. Mr. Lloyd indicated they are not expecting a different fee nor are they looking for a reduction. They are happy with the working relationship with the DCFD and will be back to a future meeting.

Treasurer's Report – Bob Delaney reported that the finances are in good shape, tracking well against budget. Audit is complete and there are no deficiencies. Bob indicated that the CPA should be responsible for items they had listed on a letter they want District to sign off on. Bob feels it was a clean audit.

Audit Report is on District website. The next set of tax billings for those who haven't paid is going out directly from DCFD office.

*A motion was made, seconded and so voted to approve the Treasurer's Report.*

*A motion was made, seconded and so voted that John Merkel and Keith Kenyon be added as signers to the District loans.*

Tax Assessors/Collector's Report – (report was deferred)

Bob Delaney states five taxpayers claimed non receipt of tax bills and they do not feel it is fair to pay interest and penalty.

*A motion was made, seconded and so voted to absolve five taxpayers on this years billing for interest and penalties of those five taxpayers who indicate they have not received their bill to date.*

Chief's Report – Chief Kenyon reported the following for October/November

There were 27/22 F.C.; 55/12 EMS; EMS protocol changed in November due to Covid for the members safety; Fire Marshall 42 residential; 16 plan review and 1 re-certification;

October 527 hours training – only at station for necessary reasons; November 169 hours training

Chief spoke to Bradford Moderator – he has questions regarding their phone equipment and moving it to Station 1.

The issues with radios were addressed. A tech came and looked at all radios. Engine 4, 5, and 6 were bad and he repaired them. Hopefully clears up communication issues.

Getting ready to make purchase of SCBAs, should have quotes shortly.

Working on recruitment to get more members.

Working on inventory status.

*A motion was made, seconded and so voted to approve the Chief's Report.*



Moderator's Comments – John Merkel thanked Keith Kenyon for taking the position. Thanked CSC Committee for all of its hard work. Thanked the Department for their patience in the selection process. Happy holidays to everyone.

*A motion was made, seconded and so voted to approve the Moderator's Report.*

Other Business – REWARD CARDS – for members who chose not to get paid money, considered ok as long as its less than \$600.00 for the year in lieu of a stipend payment. Additionally there is no holiday party this year due to Covid, Members will get a Chamber gift card to hopefully get take out from a district restaurant business to support the community. Bob Delaney wanted to Operating Committee to be aware of this new procedure.

*A motion was made, seconded and so voted to meet on the second Tuesday of every month now until the Annual Meeting.*

*A motion was made, seconded and denied to fully vest Chris DeGrave request for vesting his 401K request – in favor 0; opposed 5 – motion denied.*

*A motion was made, seconded and approved to pay employees and volunteers bonus for end of the year.*

Public Comments – NONE

Meeting adjourned at 8:12 PM

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Linda F Garabedian, District Clerk