

Dunn's Corners Fire District

1 Langworthy Road

Westerly, RI 02891

Minutes

Operating Committee Meeting

October 15, 2012

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday October 15, 2012 at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Matt Thomsen, Chief Mike Frink, Bob Delaney, Tom Algieri, Ken Martin and Jonathan Schreier. A quorum was present.

Additional attendees included District Clerk Steve White and outgoing Tax Collector James Angelo.

Actions of the OC (all votes unanimous unless otherwise noted):

Agenda Items

Previous Meeting Minutes - *A motion was made seconded and so voted to approve the September 10, 2012 meeting minutes.*

Next Operating Committee Meeting - The next meeting of the Operating Committee to be held on November 19, 2012 at 7:00 PM in Station 1.

Financial Statements – The committee received, reviewed and accepted the financial statements for the reporting period June 2012 through September 2012. Treasurer Delaney pointed out that the section regarding Treasurer's salary should actually be labeled as consulting fees. The committee also asked to begin receiving the year to date budget comparison report as part of the regular reporting package.

Tax Collector's Resignation Letter – The committee accepted Tax Collector's Jim Angelo's resignation letter and discussed with him his concerns over the structure and responsibilities of the job.

Chief's Report – The Chief informed the committee that the \$15,000 grant request for the *Fire Extinguisher Training System* has been denied. The Chief also informed the committee that VFIS property and casualty insurance was renewed as well as all the bonds. An approximation is used to determine a 75% replacement value on the fire apparatus. The committee was apprised that 636 surveys have been received and are in the process of being collated. Additionally, it was reported that the ATV purchased as part of a 50/50 grant should be operational by the end of the month and architectural quotes for the building modifications were still being obtained.

The Chief requested that the committee approve a \$50.00 per diem for members and staff of the department away on travel for education and enrichment to cover the cost of meals.

A motion was made seconded and so voted to approve a \$50.00 per diem for members and staff of the department away on travel for education and enrichment to cover the cost of meals.

Treasurer's Report – The Treasurer informed the committee that the electronic payment for tax bills was still under review and that any associated fees for processing such transactions can be passed on to the payer because the District is a quasi municipal entity.

The Treasurer will also be looking into reducing the District's interest payments by refinancing the apparatus.

Public Comments

There were no public comments.

Executive Session – An Executive session was convened following the meeting to discuss matters pertaining to the Bradford Fire District.

Meeting adjourned at 8:05 pm
Respectfully Submitted,

Steve White
District Clerk