

# **Dunn's Corners Fire District**

1 Langworthy Road

Westerly, RI 02891

## **Minutes**

### **Operating Committee Meeting**

**June 11, 2012**

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday June 11, 2012 at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Jonathan Schreier, Matt Thomsen, Chief Mike Frink, Bob Delaney, Tom Algieri and Ken Martin. A quorum was present.

Additional attendees included District Clerk Steve White and Grange Manager Deb Macmanus.

Actions of the OC (all votes unanimous unless otherwise noted):

#### **Agenda Items**

**Previous Meeting Minutes** - *A motion was made seconded and so voted to approve the May 14, 2012 meeting minutes.*

**Next Operating Committee Meeting** - The next meeting of the Operating Committee meeting will be held at Station 1 on June 26, 2012 at 6:00 pm.

**Financial Statements** – The Committee reviewed the financial statements for the period of June 2011 through May 2012. The committee noted that the Restricted Fund transfers needed to be completed prior to month end.

*A motion was made seconded and so voted to accept the May 2012 financial statements.*

**Treasurer's Report & Delinquent Account Review** – The Treasurer informed the committee that delinquent tax notices have sent to district property owners who are delinquent on the 2011/2012 and or the 2010/2011 tax payments. Collection efforts to date have resulted in the collection of \$160,392 in prior years past due taxes, penalty fee payments of \$23, 516 and tax sale fees of \$16,308. The only remaining properties delinquent more than 2 tax years are private roads which the district believes are not collectable nor does the district want to take ownership of the aforementioned roads.

*A motion was made seconded and so voted to write-off the past due tax receivables on the private roads not sold at auction.*

The Operating Committee will put together a job description for the revised Tax Assessor/Collector duties, determine an annual stipend and begin the recruitment process for the 2012/2013 tax year.

**Chief's Report** – Chief Frink provided an update on the following items.

- The Chief informed the committee that new Deputy Chief Tom Algieri has been named Firefighter of the year by the Ashaway Grange.
- The District is currently providing EMS service and that the department currently has 12 qualified EMTs.
- The additional insurance cost to the district for providing EMS service is approximately \$500.00 annually.

**Charter Revision** – The committee voted to table all discussions on a charter revision for the foreseeable future.

### **Other Business**

**Budget 2012/2013** – The Chief reviewed a draft budget with the committee developed by him and the board of engineers. The draft budget totaled \$731,374.00 which is an increase of 4.46% over the 2011/2012 budget. The committee will continue the review of the budget at the June 26<sup>th</sup> meeting.

**Grange Building** – The Chief advised the committee that the district has received tentative offers for the old commercial kitchen equipment of \$2000.00 for the exhaust system, \$500.00 for the refrigerator and \$500.00 for the stove.

**Nominating Process** – The District Clerk informed the committee that notices informing the public of the nominating process have been posted on the district's site and in the Westerly Sun. Currently no challenges to the existing slate of incumbents has been received.

**Station 2 Maintenance** - Committee member J. Schreier has been investigating dehumidification options to relieve the humidity problems occurring in the station's bay due to water pooling up on the concrete floor.

### **Public Comments**

**New RV Park** – The subject of accessing a fire tax on RV Units at newly proposed RV park was discussed with no apparent clear town or state guidelines available for the committee to base a decision. The committee will continue to study the matter.

A suggestion was offered that the district consider sending out a survey with the tax bills to determine the level of satisfaction of the district's property owners with the services provided. The committee's response was favorable to the idea.

Meeting adjourned at 9:15 pm  
Respectfully Submitted,

Steve White  
District Clerk