

Dunn's Corners Fire District

1 Langworthy Rd
Westerly, RI 02891

Minutes

Chief Selection Committee Meeting

June 26, 2017

The Dunn's Corners Fire District Chief Selection Committee (CSC) convened on Monday, June 26, 2017 at 7:00p.m. at Station #1.

Attendees were comprised of the CSC members Bob Delaney, Tom Algiere, Ken Martin, Rich Thomsen, Jeff Thomas, Nick Schilke and M. Thomsen. A quorum was present.

Additional Attendee(s): District Clerk Steve White.

Actions of the CSC (all votes unanimous unless otherwise noted):

Agenda Items:

Pledge of Allegiance - The meeting started at 7:00pm with the Pledge of Allegiance.

Moment of Silence: A moment of silence was observed for all current and past members of the department.

Next CSC Meeting – The next CSC meeting is scheduled for Monday July 17, 2017 at 7:00pm at Station 1.

Previous Meeting Minutes – *A motion was made seconded and so voted to approve the June 19, 2017 meeting minutes.*

Recruitment Process – The committee met to establish next steps.

The committee reviewed the written assessment schedule and assigned committee members to proctor the assessments.

The committee confirmed the salary range and instructed the clerk to contact the applicants who did not supply a desired salary figure to determine if the budgeted range is within the expectations of the candidates.

Committee member T Algiere provided the committee with an initial assessment document. The committee will continue to edit and modify the document between now and July 9th.

Committee member J. Thomas provided the committee with a draft "DCFD District Chief Written Exam" informational overview letter to be provided to the applicants. The committee reviewed the letter and instructed the clerk to forward the information to the applicants.

Executive Session – The committee did not go into executive session.

The meeting was reconvened at 7:50pm.

Meeting adjourned at 8:10pm.

Steve White - District Clerk