

**Dunn's Corners Fire District**  
**Annual Meeting**  
**Wednesday, July 15, 2015 7:00 PM**

**Agenda**

- I. Call to Order (M. Thomsen)
- II. Review of Fire Safety Protocols (Chief Frink)
- III. Pledge of Allegiance (M. Thomsen)
- IV. Moment of Silence (M. Thomsen)
- V. Reading of the Call (S. White)
- VI. Determination of a Quorum
- VII. Approval of the 2014 Annual Meeting Minutes (M. Thomsen)
- VIII. Operating Committee Report (M. Thomsen /Chief Frink)
  - a. Chief's Report
  - b. 2014/2015 Treasurer's Report (Bob Delaney)
  - c. Moderator's Report (Matt Thomsen)
- IX. Tax Assessor's Report (D. Nardone)
- X. Financial Plan and Operating Budget (Chief Frink)
- XI. Resolutions (M. Thomsen)
- XII. Awards and Recognition (Chief Frink)
  - a. Swearing in of Line Officers
- XIII. Election of Officers (A. Schilke)
- XIV. Old Business (M. Thomsen)
- XV. New Business (M. Thomsen)
  - a. Election of the Nominating Committee
- XVI. Adjournment (M. Thomsen)

# THE CALL

## DUNN'S CORNERS FIRE DISTRICT NOTICE OF ANNUAL MEETING

TO BE HELD AT: DUNN'S CORNERS FIRE STATION #1  
1 LANGWORTHY ROAD  
WESTERLY, RHODE ISLAND

TO BE HELD ON: WEDNESDAY, July 15, 2015  
TIME: 7:00 PM

The annual meeting of the Dunn's Corners Fire District will be held at the Dunn's Corners Fire Station #1, 1 Langworthy Road, Dunn's Corners, Westerly, Rhode Island, for the following purposes:

- To order taxes and provide for the assessing and collection of the same on ratable inhabitants and property in said Fire District
- To adopt a budget for the ensuing year.
- To review the status of contract renewal negotiations with the Shady and Shelter Harbor Fire Districts.
- To authorize the borrowing for the ensuing year and for all other charges and expenses whatsoever arising within said Fire District
- To elect At-Large members of the Operating Committee (Please go to [www.dunnscornersfire.com](http://www.dunnscornersfire.com) for a list of candidates)
- To transact such other business as may legally come before such meeting.

**INDIVIDUALS REQUESTING INTERPRETER SERVICES FOR THE HEARING IMPAIRED, PLEASE CALL 450-6539 SEVENTY-TWO (72) HOURS IN ADVANCE OF THE MEETING DATE.**

**Steve White, District Clerk**

**Dunn's Corners Fire District**  
1 Langworthy Road  
Westerly, RI 02891  
**Minutes**  
**Annual Meeting**  
**July 16, 2014**

The meeting was called to order at 7:00 PM, Moderator Matt Thomsen presiding.

Legal Notices - The meeting was advertised in the Westerly Sun on Wednesday July 9, 2014. Notice was posted at the Westerly Community Credit Union's Dunn's Corners Office; Dunn's Corners Market, Dunn's Corners Fire Station #1 on Langworthy Road, Dunn's Corners Mobil, East West Market, Charlestown and Dunn's Corners Fire Station #2 on Post Road, Charlestown. The notice was posted on the district's website and the Rhode Island Secretary of State's e-Town Crier site on July 8, 2014

Safety Protocols – Chief Frink reviewed the fire safety protocols for the meeting's attendees.

Pledge of Allegiance – The Pledge of Allegiance to the Flag of the United States of America was conducted.

Moment of Silence – There was a moment of silence observed for those who have passed on from families of members of the Dunn's Corners Fire Department.

Reading of the Call – District Clerk Steve White read the meeting Call. 36 taxpayers signed the attendance roster. A quorum was present.

**July 17, 2013 Annual Meeting Minutes** - Copies of the minutes of the 2013 Annual Meeting were printed and available for those in attendance.

*A motion was made seconded and so voted to approve the July 17, 2013 Annual Meeting minutes.*

## **Reports**

**Chief's Report** – Chief Frink provided an update on the following items.

- The Fire Department responded to 662 calls over the past 12 months.
- That the department is facing challenges with recruiting and retaining volunteers.
- The department is at 38, which includes 18 active firefighters, 5 fire police, 4 probationary firefighters, 3 junior firefighters and 8 admin/life members.
- The departments had scheduled 88 training classes, drills and work parties amounting to 1,653 man-hours of training.
- The Chief thanked the apparatus committee of Deputy Chief Tom Algieri, Captains Dan Schilke and Jim Westervelt, Lieutenants Chris Wells and Jeff Thomas and Deputy Chief Retired Ted Burke for the work they put in developing the specs and

procuring the new E-One Rescue Engine. The Chief stated the vehicle should be delivered within several weeks.

- The Chief discussed the District's ISO rating and his hopes that with all the improvements made in training and equipment over the last several years that it will improve from 4/4X to 3/3X.
- There was a review of the plans to replace the hardwired 100 mil fire alarm system used by the District's businesses with a wireless system and how over the long run it will be more cost effective for the District.
- Chief informed the taxpayers that he has presented the Operating Committee a schedule of long-term capital expenses for the upcoming years to aid with the management of future budgets..
- The Chief thanked the Operating Committee, Clerk, Tax Collector, Office manager, his officers and firefighters and, all the families and significant others of the firefighters who allow them to take the time to be away from them. He also thanked his wife and children who have been understanding of his absences.
- The Chief discussed in detail the issues surrounding Bradford Industrial Park, how the DCFD has been responding to calls to the business even though it currently is not part of the Bradford Fire District. DCFD has invoiced Bradford Printing for services rendered but believes receipt of payment to be highly improbable. Additionally, the Chief went on to explain the steps the District is taking to discontinue providing fire protection to the business except as part of mutual aid support to another fire district.

*A motion was made, seconded and so voted to approve the Chief's Report.*

**Treasurer's Report** – The Treasurer reviewed the financial statements for the period of June 2013 through May 2014.

The Treasurer informed the committee and tax payers in attendance that the Profit and Loss statement shows a substantial positive variance in revenue due to the unbudgeted income resulting from the short term contract arrangement to provide fire protection services to the Bradford Fire District and the funds for new Engine One had not been disbursed as of fiscal year end.

The Treasurer went on to inform the taxpayers that they would be voting on a resolution that would allow depending on the financial position of the District during the upcoming year to pay down additional principal on the Station 2 loan.

*A motion was made, seconded and so voted to accept the Treasurer's Report and accept the fiscal year end 2014 financial statements.*

The Treasurer informed the Tax Payers that the Operating Committee was recommending returning to a single mil rate for all taxpayers. Currently the District had been using a split mil rate system which many years ago was developed to account for changes in the valuation cycles for Westerly and Charlestown taxpayers in the district. Given the return to a more normal property appreciation cycle the Committee believes the single mil rate system would be fairer to all the district's tax payers.

*A motion was made, seconded and so voted to return the District to a single mil rate taxing system for all District Taxpayers.*

**Moderator's Report** – The Moderator informed the taxpayers in attendance of the new Rhode Island State regulations that require a higher level of reporting to State authorities on the status of fire districts' finances and the additional time demands this will place on the District's Treasurer and bookkeeper.

The Moderator reviewed the terms of a two year agreement to provide fire protection services to the Bradford Fire District at a rate equivalent to that paid by the District's taxpayers. The two-year agreement, which contains renewal options, will allow the two districts to continue to work through the matters of a sub-station, recruiting volunteers from Bradford and the retirement of the Bradford Fire District's debt. He also went on to discuss the lease of Bradford Fire District Equipment for one dollar per year however there was a dispute between the dissolved Bradford Fire Department and the Bradford Fire District over the ownership of some of the apparatus and equipment.

*A motion was made and seconded to approve entering into a 2-year contract with the Bradford Fire District to provide fire protection services and to approve the lease of the Bradford Fire District apparatus and equipment. Discussion centered on the lease and the disputed equipment and will it ever be available for use by the Dunn's Corners Fire Department. It was noted that two pieces of apparatus are currently in use and that the disputed apparatus matter was under investigation by the State Police.*

*The motion was approved by acclamation.*

**Tax Assessor's Report** – Tax Assessor Diane Nardone reported for the fiscal year 2013 – 2014 property within the town of Westerly had an assessed value of \$909,944,000 and was taxed at a rate of .38 cents per thousand establishing an amount for collection of \$346,023.44. Of that total the District collected 94% or \$325,716.37 plus an additional \$551.39 in interest payments on past due taxes. The overall collection rate of 96.4% factors in past due amounts collected for the years 2010 thru 2012, bringing the total to \$333,583.27. For the town of Charlestown property had an assessed value of \$653,818,300 and was taxed at a rate of \$.44 cents per thousand establishing an amount for collection of \$287,713.68. The District collected 96% or \$272,339.01 in principal and \$306.45 in interest on past due taxes. The overall collection rate of 95.8% or \$275,752.83 factors in past due amounts collected for the years 2011 thru 2012. In addition the District collected fees of \$1,544.43.06 associated with the tax sale for the 2011 & 2012 tax year. Total collections for Fiscal Year 2013-2014 were \$612,994.25.

*A motion was made, seconded and so voted accept the Tax Assessor's Report.*

**Financial Plan and Operating Budget 2013/2014** – The Chief reviewed the proposed expense budget recommended to the taxpayers by the Operating Committee and developed by the Chief and the Board of Engineers. The draft budget totals \$896,347.00, which is an increase of

\$108,167.00 over the 2012/2013 budget more than 50% of the increase to be covered by the proposed multi-year Bradford Fire District contract.

The biggest item driving the increase in the budget was \$60,000.00 for the addition of a full time firefighter.

*A motion was made and seconded to approve the proposed 2013/2014 budget: Discussion ensued with the concern being raised that with the addition of a full time firefighter volunteers may stop responding to calls. The Chief stated that the position is needed primarily during business hours since many members work outside of the district and it is becoming more difficult for volunteers to leave work and respond to calls. The Chief stated that he believes the volunteers will continue to respond and be needed especially after normal business hours and on weekends.*

*The motion was approved by unanimous acclimation.*

#### **Resolutions:**

**Wired Alarm System Replacement** - Resolved to use \$80,000 from the Equipment Restricted Fund to update the existing business fire alarm monitoring system from wired to wireless.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Wireless Radio Alarm Boxes** - Resolved to use \$60,000 (40 units at \$1500.00 per unit) from the General Fund to purchase wireless radio alarm boxes to replace the wired alarm boxes currently being used by the District's businesses. Each business will be given a period of three years to reimburse the District for the cost of the new box. Installation not included.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Fire Hose Replacement** - Resolved to use up to \$20,000 from the Equipment restricted fund to replace old hoses to meet NFPA 1962 Code requirements.

*A motion was made seconded and so voted to approve the resolution as presented*

**Lawn Mower and Lawn Maintenance Supplies** - Resolved to use up to \$5500 from Building and Grounds restricted fund to purchase a lawnmower and lawn maintenance supplies.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Pay down on Station 2 Loan** - Resolved to leave it to the OC's discretion to pay down up to \$55,000 on the principal owed on the Station 2 loan from the general fund.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Authority To Access Restricted Funds for Unanticipated Repairs** - Resolved that the Operating Committee be given the authority to access the Restricted Truck Fund for up to \$10,000.00 to mitigate unanticipated truck repairs and the Restricted Equipment Fund for up to \$5,000.00 to mitigate unanticipated equipment repairs that may occur between Annual Meetings.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Ratification and Approval of Acts of Officers** - Resolved that each and all of the resolutions, acts and proceedings of the District Officers, as shown by the records of the respective officers in carrying out and promoting the purposes, objects and interests of the Dunn's Corners Fire District, be and the same approved, ratified and hereby made the acts and deeds of the Dunn's Corners Fire District.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Authorization of Representation** - Resolved that the moderator, or such person or persons as the Operating Committee or the Moderator shall designate, be and hereby are fully authorized and empowered to enter objections or legal actions on behalf of the Dunn's Corners Fire District in reference to any zoning matters, liquor licenses, legislative matters, or any other subject affecting the Dunn's Corners Fire District.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Tax Resolution** - Resolved that the taxable inhabitants of said District qualified to vote on any proposition to impose tax, in District meeting legally assembled on the 16<sup>th</sup> day of July, A.D., 2014, hereby order the assessment and collection of a tax on the taxable inhabitants and property in the sum of not less than \$650,959 nor more than \$676,998. Said tax is for ordinary expenses of interest and charges, for the payment of interest and indebtedness in whole or in part of said District and for other purposes authorized by law. The Board of Assessors shall assess and apportion said tax on the inhabitants and ratable property of said District of the 31st day of December, 2013, at 12:00 o'clock Noon, according to law, and shall, on completion of said assessment, date, certify, and sign the same and deliver to and deposit the same in the office of the District Clerk on or before the 15th day of August, A.D. 2014. The District Clerk, on receipt of said assessment, shall forthwith make a copy of the same and deliver it to the District Treasurer, who shall forthwith issue and affix to said copy a warrant under his/her hand, directed to the Collector of Taxes of said District commanding him/her to proceed and collect said tax on the persons and estates liable therefore. Said tax shall be due and payable on and between the first day of September next and the 30th day of September, 2014, and all taxes remaining unpaid on said 30th day of September, A.D. 2014, shall carry, until collected, a penalty at the rate of twelve per centum (12%) per annum upon such unpaid tax. A \$2.00 handling fee will be imposed on reissued tax bills sent for collection purposes. No tax bill sent out shall be less than five and 00/100 (5.00) dollars.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Special Appropriation** - Resolved that the Treasurer be directed to deposit in the Unrestricted General Fund Surplus the total of the unexpended appropriations as shown by the records of the Treasurer for the fiscal year 2013-2014, and all other monies collected during said fiscal year, but not otherwise appropriated. Provided, however, that prior to January 1, 2015, the Treasurer is authorized to use such portion of said sum of unexpended appropriations and other monies not otherwise appropriated as he or she deems necessary in anticipation of receipt of taxes assessed December 31, 2013.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Tax Anticipation Note** - Resolved that the District Treasurer be and hereby is authorized and empowered during the current fiscal year of the District, commencing June 1, 2014, and ending May 31, 2015, to borrow such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the District, but not to exceed in the whole the sum of Fifty thousand AND NO/100 (\$50,000) DOLLARS and to issue negotiable promissory note or notes of the District therefore, which shall be made payable not later than one (1) year from the respective date or dates thereof. Negotiable notes issued pursuant to the authority hereof shall be signed by the District Treasurer and countersigned by the District Clerk, and such countersignatures shall be conclusive evidence to all holders of such note or notes of the approval and consent of the District and the District Officers to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by the provisions of law or the charter of the District may be fixed by the District Treasurer. The District Treasurer is hereby authorized and empowered to renew any of said notes from time to time, but any such renewal note shall be due not later than one (1) year of the original note so renewed.

*A motion was made seconded and so voted to approve the resolution as presented.*

**Awards and Recognition**

**A. Swearing in of Line Officers**

Deputy Chiefs: Keith Kenyon, Carl Johnson, Tom Algiere  
Capt. Station 1 Dan Schilike,      Capt. Station 2 Jim Westervelt  
LT Station 1 Jeff Thomas      2 LT Station 1 Paul Senita  
LT Station 2 Chis Wells      2 LT Station 2 Keith Moody  
Fire Police Capt. Bob Delaney      LT John Crandall

**Nominating Committee Report:** Andy Schilke, Art Ganz, and Gina Laudone submitted The Nominating Committee report. Committee Member Andy Schilke presented the report.



The Nominating Committee of the Dunn's Corners Fire District submitted to the Electors of the Dunn's Corners Fire District the following Slate of Candidates to serve on the Operating Committee:

- Robert Delaney – Term to expire 2016
- Jonathan Schreier – Term to expire 2016

There were no further nominations and a motion was made to have the clerk cast one ballot to elect the proposed slate as members at large of the Operating Committee.

**Old Business** – No old business.

**New Business**

**Election of the Nominating Committee**

*A motion was made seconded and so voted to approve the 2014-15 Nominating Committee of Andy Schilke, Gina Laudone, and Art Ganz.*

**Public Comments** – The moderator of the Bradford Fire District Frank Manfredi stated that they were very satisfied with our service level thus far. He also stated that by Sept.30th the matter of missing equipment and trucks that were to be leased to the DCFD would be resolved.

**Adjournment:**

A motion was made seconded and so voted by acclamation to adjourn the Annual Meeting of the Dunn's Corners Fire District at 8:15 pm.

Meeting adjourned at 8:15 pm

Respectfully Submitted,

Steve White  
District Clerk

# **DUNN'S CORNERS FIRE DISTRICT**

## **DISTRICT CHIEF'S REPORT**

### **Fiscal Year 2014-2015**

During the past year, the Dunn's Corners Fire Department responded to 717 calls. This is an increase of 55 over the previous year. Of those, 541 were located within the Dunn's Corners Fire District (Fire: 349, EMS 368), eighty-five were in Bradford Fire District, twenty-eight were in the Central Beach Fire District, five were in the Shady Harbor Fire District and twenty-four were in the Shelter Harbor Fire District. A breakdown of these runs, along with our Mutual Aid responses outside of our first-due coverage area, is shown on the attached *Incidents by District* printout. In addition, our Fire Marshal's office conducted 334 inspections and plan reviews for residential and commercial properties in our coverage area. This is up from 303 last year.

The state of the Dunn's Corners Fire Department is pretty good. Currently our membership is at thirty-nine up 1 from last year, which includes 23 active firefighters, 4 fire police, 6 probationary firefighters, 2 junior firefighters and 4 admin/life members. As is the case every year we are challenged with recruiting and retaining volunteers but I am happy to see our active firefighter number is up by 5, as 2 members have returned, and we retained the 4 probationary members that joined us last year. Last year we hosted an event for all those members who built the foundation of the Dunn's Corners Fire Department and paved the way for our current department members. It was titled as the Honored Members Appreciation Night, and included a dinner where anyone who was a department member could share an evening with our current members. It was meant to extend a thank you to those members for their years of service, while allowing our newer members to network with their forerunners, gain an appreciation for how we have come to where we are today and get to know the people who got us there. It also allowed those who were no longer in touch with the department to see how we have grown and evolved, and to know their efforts were not in vain. It was so successful that we have turned it into an annual event which will be held in August.

The department has been training as hard as ever. During the last year, 84 training classes and drills were conducted along with a number of work parties, amounting to a total investment of 931 member-hours. This included numerous joint trainings with many of our neighboring Mutual Aid departments. Although it was a challenge, of the 23 active firefighters, 19 (82%) of them are certified to National Fire Protection Association Firefighter I standard and 12 (52%) of those are certified to the Firefighter II standard. We continue to work on compliance with N.F.P.A. 1500 Standard for Firefighter Health and Safety and the R.I. Fire Safety Codes. I would like to take this opportunity to thank all the men and women of this department for their time and dedication. I would also like to extend my thanks to their families for their understanding and support. Our EMS response to our district has proven very beneficial to the DCFD community. As I stated previously, we responded to 368 EMS calls in the last year. Currently we have 8 members trained to the EMT-B level and 3 to the EMT-C level.

Major concerns facing all fire districts in R.I. are the issues happening upstate, along with the opinionated report furnished by Ken Block, and more recently, the editorial by North Providence Mayor Lombardi. I can stand here today and tell you that through the hard work of this committee and many people before us we are one of, if not the most fiscally responsible district in this state. Many laws that are coming into effect due to the mismanagement of those districts that are in trouble, we already had in place with the exception of reporting quarterly to the state. For that reason I have spent many hours at the state house fighting these bills because I don't feel all of the responsible districts in this state should be penalized due to a certain few.

As for grant opportunities, we again have taken advantage of the R.I. Association of Fire Chiefs Recruitment and Retention of Volunteer Firefighters in R.I. Last year we had 4 members that completed the required training, and received \$7,800.00 towards the purchase of new turnout gear and physicals for those members. On September 13<sup>th</sup>, we will be conducting an open house, and will receive \$1,000.00 from this grant program to help defray some of the cost for marketing and advertising. I have also received a training grant from the Rhode Island State Firefighter's League in the amount of \$4,500.00 for our trench rescue training. Lastly we received a \$1,500.00 grant for the purchase of forestry equipment from the R.I. DEM Forestry Division. Unfortunately, we did not receive the AFG federal grant to replace our outdated fire hose. In all we received a total of approximately \$14,000.00 in grant funding last year. For the upcoming year, I have applied for \$58,000.00 worth of grants from the Rhode Island EMA to upgrade our communications system. We will be adding a repeater site at the water tower in Bradford to boost our VHF radios, and bridge them with the 800MHZ inter-agency communications system.

Both the Fire Department and the Fire District are well represented throughout the state fire service organizations. I currently serve as the President of the R.I. Association of Fire Chiefs. This organization holds seats on many Boards throughout the state dealing with Firefighter and EMS training and Emergency Services legislative issues. I have been appointed by the Governor to sit on the Training and Education Board, which sets the standards and requirements for the state training programs. We also have a presence in the R.I. State Firefighter's League (RISFL), with Fire Police Captain Bob Delaney serving as 3<sup>rd</sup> Vice-President and on several committees. In addition, Deputy Chief, Ret. Ken Martin serves as the League's Recording Secretary. The RISFL supports full time and volunteer firefighters with a low cost A. D. & D. insurance program, participation in training through the National Fallen Firefighter program, as well as a training grant program. Closer to home, I also serve as the Vice-President of the Southern R. I. Firemen's League. Through this League, we are eligible to participate in a very good insurance program with the Volunteer Fire Insurance Services, which provides departments with significant cost savings. The League also coordinates a schedule of regional training opportunities throughout the year.

Last September we took delivery of our new Rescue Engine, Engine 4. This apparatus features a 1,000 gallon water tank, a 30 gallon Class A foam tank and a 1,500 GPM pump. It is equipped with a full complement of rescue tools to run as our first-due rescue truck. Over the past year this apparatus has been utilized for all it was designed for, and has met our every need. Also with regard to apparatus, we sold our Engine 2 for \$195,000.00. This engine was not being utilized as it was initially intended. The decision was made by the Board of Engineers and brought to the Operating Committee to sell this truck, as it would not negatively impact our response. Discussion ensued as to how best to utilize the monies realized by the sale of that apparatus. Our number one priority was to purchase a repeater to improve our radio

communications (\$18,000.00), if we do not get our grant approved. Other items of importance are: repair and replace the 3 front bay doors at Station #1 (\$35,000.00), pay down debt on Station #2 (\$35,000.00), and upgrade the phone system (\$10,000.00). Also, two items that are on our long range plan for this year and next are procuring a boat for rescue and fire use on our numerous large ponds and the Pawcatuck river (\$25,000.00), and replacement of the Chief's car, Car 1 (55,000.00). Instead of using our apparatus restricted fund for these items, we could use the funds from the sale of Engine 2, thereby leaving the apparatus restricted fund intact for future capital purchases.

Regarding capital expenses for the coming year, I asked last year to approve a resolution to replace our current municipal fire alarm system. With a lot of time and testing to make sure we had the right components, I am ready to switch systems. I had requested \$80,000.00 from the Equipment Restricted Fund, which was approved. However, due to the terrain throughout our district, I need to strategically place antennas to assure all signals reach our dispatch center. This was determined through a signal propagation study. Therefore, I am asking for an additional 30K to complete our portion of the project. Yes, this initial purchase of \$110,000.00 looks high, but compare that to the purchase and upkeep of a new bucket truck (\$200,000.00 to replace), our degrading infrastructure, and cost to hire someone to work on the system. The new system will equate to a cost savings for the district in the long term. Unfortunately, there will be a cost to any business that is currently part of our municipal system. Each business will be responsible to install a radio box to replace the current "Gamewell" master box. These boxes will cost a business approximately \$2,000.00-\$2,500.00, plus the cost of installation. The district's plan is to purchase the radio boxes and sell them to each business at our cost. We recognize the financial impact on these businesses, and will offer them the opportunity to repay the district in 4 annual payments to help ease some of that impact. The first year, they pay the installation cost of the radio boxes to the installer of their choice (must hold a valid RI fire alarm certification). Over the next 3 years, they would repay approximately \$700.00-\$900.00 per year to the district for their Radio box, interest free. Once this system is in place we will not have to worry about our alarm lines being taken down and disabling the system due to any major incidents or natural disasters. My hope is to have the system completed and all businesses online by this time next year.

Another item with regard to future Capital expenses is, the need for upgrades to Station #1 in the next five years. Last year the State Fire Marshal's office conducted an inspection of all three facilities and cited us for not having a second means of egress from the upstairs day room. We have found a way to temporarily fix the issue until a plan is in place for a permanent fix. Also, with the growth of the district, we are running out of room and tripping over ourselves. We need to create a more business friendly environment for our operations here, such as by adding a conference room for business and committee meetings, installing the needed stairway to the second floor and adding offices to meet the necessary separation of duties. I will also be bringing in a building inspector to assess our stations for any other problems that may need to be addressed. In 2019, by NFPA Standards, we have to replace all of our Self Contained Breathing Apparatus, at an estimated cost of approximately \$250,000.00. As you can see we have increased our restricted funds to offset most if not all of these costs so we will not incur any additional long term debt, thereby helping to maintain a fiscally sound fire district. Bear in mind though, that a long-term plan is compiled with good intent, an educated guess based on experience and a need for flexibility. This plan is not a fixed promise, but rather a living document subject to changes caused by changing rules

and standards, needs, financial changes, growth, along with the unforeseen, just to name a few of the factors that have a bearing on this.

The Dunn's Corners Fire Department and Dunn's Corners Fire District work to serve the public through more than just the day-to-day emergency responses, though I don't mean to trivialize them. We also provide fire prevention and public service efforts in a number of other ways. We host periodic Blood Drives by the R.I. Blood Center. We have purchased a fire extinguisher training prop so we can go to our districts businesses and provide them training on how to use fire extinguisher safely and properly. Department members have participated in charitable events raising funds, such as the Fight for Air Climb in Providence supporting the American Lung Association. We work with schools and pre-schools for Fire Prevention Week visits to the Station and/or to the school(s). In addition, the Dunn's Corners Fire Department sponsors the Annual Karl Kenyon Smokey Bear Parade, which aims to convey Wildland fire prevention awareness to the public, and especially to children. We also work very closely with many other Fire, EMS, Police & Utility Agencies as well as DEM and Coast Guard during incidents, training, activities and disasters, large and small.

Thank you, and have a safe year.

Respectfully Submitted,



Michael J. Frink

Chief

**Dunn's Corners Fire**

**Incident Type Report (Summary)**

**Alarm Date Between {06/01/2014} And {05/31/2015}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
111 Building fire	8	1.11%	\$192,000	100.00%
113 Cooking fire, confined to container	3	0.41%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	4	0.55%	\$0	0.00%
131 Passenger vehicle fire	3	0.41%	\$0	0.00%
138 Off-road vehicle or heavy equipment fire	1	0.13%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	13	1.81%	\$0	0.00%
	<b>32</b>	<b>4.46%</b>	<b>\$192,000</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	4	0.55%	\$0	0.00%
321 EMS call, excluding vehicle accident with	305	42.53%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.13%	\$0	0.00%
361 Swimming/recreational water areas rescue	5	0.69%	\$0	0.00%
	<b>315</b>	<b>43.93%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	3	0.41%	\$0	0.00%
444 Power line down	4	0.55%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.13%	\$0	0.00%
460 Accident, potential accident, Other	1	0.13%	\$0	0.00%
463 Vehicle accident, general cleanup	59	8.22%	\$0	0.00%
	<b>68</b>	<b>9.48%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	41	5.71%	\$0	0.00%
510 Person in distress, Other	1	0.13%	\$0	0.00%
511 Lock-out	1	0.13%	\$0	0.00%
522 Water or steam leak	14	1.95%	\$0	0.00%
531 Smoke or odor removal	2	0.27%	\$0	0.00%
550 Public service assistance, Other	1	0.13%	\$0	0.00%
561 Unauthorized burning	8	1.11%	\$0	0.00%
	<b>68</b>	<b>9.48%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	8	1.11%	\$0	0.00%
611 Dispatched & cancelled en route	13	1.81%	\$0	0.00%
6111 Dispatched & cancelled en route, medical	18	2.51%	\$0	0.00%
6112 No Department response, medical	63	8.78%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.13%	\$0	0.00%

Dunn's Corners Fire

Incident Type Report (Summary)

Alarm Date Between {06/01/2014} And {05/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>6 Good Intent Call</b>	<b>103</b>	<b>14.36%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	0.13%	\$0	0.00%
736 CO detector activation due to malfunction	6	0.83%	\$0	0.00%
743 Smoke detector activation, no fire -	2	0.27%	\$0	0.00%
7432 DETECTOR ACTIVATION -	1	0.13%	\$0	0.00%
744 Detector activation, no fire -	12	1.67%	\$0	0.00%
745 Alarm system activation, no fire -	108	15.06%	\$0	0.00%
	<b>130</b>	<b>18.13%</b>	<b>\$0</b>	<b>0.00%</b>
<b>9 Special Incident Type</b>				
900 Special type of incident, Other	1	0.13%	\$0	0.00%
	<b>1</b>	<b>0.13%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 717

Total Est Loss:

\$192,000

Dunn's Corners Fire

Incidents by District (Summary)

Alarm Date Between {06/01/2014} And {05/31/2015}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
01 Dunn's Corners Fire District	541	75.45 %	\$72,000	37.50 %
02 Central Beach Fire District	28	3.90 %	\$0	0.00 %
03 Shady Harbor Fire District	5	0.69 %	\$0	0.00 %
04 Shelter Harbor Fire District	24	3.34 %	\$0	0.00 %
05 Weekapaug Fire District	1	0.13 %	\$0	0.00 %
06 Misquamicut Fire District	2	0.27 %	\$0	0.00 %
07 Bradford Fire District	85	11.85 %	\$120,000	62.50 %
08 Ashaway Fire District	1	0.13 %	\$0	0.00 %
09 Westerly Fire District	11	1.53 %	\$0	0.00 %
10 Charlestown Fire District	10	1.39 %	\$0	0.00 %
11 Carolina Fire District	1	0.13 %	\$0	0.00 %
13 Bradford Industrial Park	7	0.97 %	\$0	0.00 %
14 Watch Hill Fire District	1	0.13 %	\$0	0.00 %
<b>Total Incident Count:</b>	<b>717</b>		<b>Total Est Losses:</b>	<b>\$192,000</b>



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Accrual Basis

## DUNN'S CORNERS FIRE DISTRICT Profit & Loss Budget vs. Actual June 2014 through May 2015

	Jun '14 - May 15	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Tax Income</b>				
DC Taxes Current	646,719.89	667,969.97	-21,250.08	96.8%
DC Taxes Prior Years	40,675.96			
Penalty Fees	7,962.07			
Tax Service Fees	17,889.36			
<b>Total Tax Income</b>	713,247.28	667,969.97	45,277.31	106.8%
<b>Other Income</b>				
Insurance Proceeds	11,624.09			
Alarm Calls	-12.05			
Community Building Rental	3,269.80			
Fire Prevention Fund	4,967.10	4,000.00	967.10	124.2%
Fire Watch Detail	3,622.00			
Gain on Sale of Assets	115,751.06			
Inspection Fees	9,453.00	4,000.00	5,453.00	236.3%
MVA	10,010.00	8,000.00	2,010.00	125.1%
Outside District Fees	225,411.66	225,403.66	8.00	100.0%
Tax Sale Redemption	1,328.53			
Other Income - Other	98.10			
<b>Total Other Income</b>	385,523.29	241,403.66	144,119.63	159.7%
<b>Total Income</b>	1,098,770.57	909,373.63	189,396.94	120.8%
<b>Gross Profit</b>	1,098,770.57	909,373.63	189,396.94	120.8%
<b>Expense</b>				
<b>300-Clerk</b>				
301. Advertising	134.68	900.00	-765.32	15.0%
<b>Total 300-Clerk</b>	134.68	900.00	-765.32	15.0%
<b>400-Administrative</b>				
401. Office Supplies	2,412.94	3,180.00	-767.06	75.9%
402. Information Services	832.83	1,300.00	-467.17	64.1%
403. Misc. Office	1,901.71			
404. Stationary/Postage	1,273.84	900.00	373.84	141.5%
<b>Total 400-Administrative</b>	6,421.32	5,380.00	1,041.32	119.4%

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Accrual Basis

**DUNN'S CORNERS FIRE DISTRICT**  
**Profit & Loss Budget vs. Actual**  
 June 2014 through May 2015

	Jun '14 - May 15	Budget	\$ Over Budget	% of Budget
<b>500-Tax Collector/ Assessor</b>				
501 Tax Bills-Westerly/Charlest	6,704.33	5,100.00	1,604.33	131.5%
502. Operating Supplies	236.57			
503. Computer Supplies	123.40			
505. Stationary/Postage	0.00	500.00	-500.00	0.0%
506. Tax Sale Redempt Expenses	16,639.87			
507. Professional Education	30.00	600.00	-570.00	5.0%
508. Information Services	0.00	200.00	-200.00	0.0%
<b>Total 500-Tax Collector/ Assessor</b>	<b>23,734.17</b>	<b>6,400.00</b>	<b>17,334.17</b>	<b>370.8%</b>
<b>600-Operating Committee</b>				
601. Legal Services	8,545.00	4,500.00	4,045.00	189.9%
602. Audit Services	11,500.00	11,500.00	0.00	100.0%
603. Miscellaneous	100.00	2,000.00	-1,900.00	5.0%
604. Payroll Fees	1,333.80	2,000.00	-666.20	66.7%
607. 401K Administrative Fee	1,000.00			
608. Consultant Fees	391.25			
<b>Total 600-Operating Committee</b>	<b>22,870.05</b>	<b>20,000.00</b>	<b>2,870.05</b>	<b>114.4%</b>
<b>700. Payroll</b>				
701. Deputy Chief	29,166.66	30,000.00	-833.34	97.2%
702. Bookkeeper	1,780.09	1,800.00	-19.91	98.9%
703. Clerk Salary	800.00	800.00	0.00	100.0%
704. District Tax Contribution	13,864.00	9,930.00	3,934.00	139.6%
705. Fire Chief Salary	81,884.38	79,719.61	2,164.77	102.7%
706. Fire Marshall's Salary	3,750.00			
707. Secretary Salary	26,050.84	26,130.00	-79.16	99.7%
708. Tax Coll. Salary	5,705.70	5,500.00	205.70	103.7%
710. Tax Sale Salary	60.00			
712. Treasurer	2,000.00	2,000.00	0.00	100.0%
713. Firefighter/Facilites Mana	20,548.20	60,000.00	-39,451.80	34.2%
<b>Total 700. Payroll</b>	<b>185,609.87</b>	<b>215,879.61</b>	<b>-30,269.74</b>	<b>86.0%</b>
<b>800-DCFD Community Building</b>				
802. Fuel	3,909.72	5,500.00	-1,590.28	71.1%
803. Repairs/Minor upgrades	1,662.00	1,500.00	162.00	110.8%
<b>Total 800-DCFD Community Building</b>	<b>5,571.72</b>	<b>7,000.00</b>	<b>-1,428.28</b>	<b>79.6%</b>
<b>900-Chief's Benefits</b>				
901. 401K	5,934.24	5,580.37	353.87	106.3%
902. Clothing	985.00	1,000.00	-15.00	98.5%
903. Health & Dental Insurance	15,341.64	19,860.52	-4,518.88	77.2%
904. Life Insurance	253.13			
905. Long Term Disability	393.50	393.50	0.00	100.0%
<b>Total 900-Chief's Benefits</b>	<b>22,907.51</b>	<b>26,834.39</b>	<b>-3,926.88</b>	<b>85.4%</b>
<b>910-Secretary Benefits-401K</b>	<b>1,881.27</b>	<b>2,028.00</b>	<b>-146.73</b>	<b>92.8%</b>

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Accrual Basis

**DUNN'S CORNERS FIRE DISTRICT**  
**Profit & Loss Budget vs. Actual**  
 June 2014 through May 2015

	Jun '14 - May 15	Budget	\$ Over Budget	% of Budget
<b>1001-Board of Engineers</b>				
1001. Personal Protective Equip	13,262.83	15,000.00	-1,737.17	88.4%
1002. Radios & Pagers	3,679.67	4,000.00	-320.33	92.0%
1003. Replacement Equip	19,810.17	15,175.00	4,635.17	130.5%
1004. Maint - Engines/Pumps	30,349.81	31,000.00	-650.19	97.9%
1005. Maint-Radios/Alarm Sys	5,025.33	2,000.00	3,025.33	251.3%
1006. Hydrant Rental	9,630.94	10,053.00	-422.06	95.8%
1007. Supplies - Truck Fuel	9,143.30	10,000.00	-856.70	91.4%
1008. Station #1- Fuel & Elec	15,200.56	19,000.00	-3,799.44	80.0%
1009. Station #2 - Fuel & Elec	9,977.61	13,500.00	-3,522.39	73.9%
1010. Insurance	56,170.76	47,500.00	8,670.76	118.3%
1011. Gen Maintenance/Supplies	16,129.22	13,500.00	2,629.22	119.5%
1012. Telephone/Cable Service	4,549.70	6,000.00	-1,450.30	75.8%
1013. Dispatch Service	10,152.24	10,500.00	-347.76	96.7%
1014. Southern League	1,500.00	1,500.00	0.00	100.0%
1015. Dunn's Corners Fire Dept	10,600.00	10,600.00	0.00	100.0%
1016. Engineer's Expenses	5,795.84	6,500.00	-704.16	89.2%
1017. Information Services	5,830.91	6,580.00	-749.09	88.6%
1018. Fire Marshall Inspection	3,111.63	5,350.00	-2,238.37	58.2%
1019. NFPA req testing/equip	11,977.68	14,500.00	-2,522.32	82.6%
1020. Wireless Communications	6,655.53	6,500.00	155.53	102.4%
1021. Firefighter incentive prg	64,402.11	64,000.00	402.11	100.6%
1022. Training	13,848.86	20,000.00	-6,151.14	69.2%
1023. Firefighter Health Plan	1,426.94	4,000.00	-2,573.06	35.7%
1024. EMS Equipment	5,987.50	5,500.00	487.50	108.9%
<b>Total 1001-Board of Engineers</b>	<b>334,219.14</b>	<b>342,258.00</b>	<b>-8,038.86</b>	<b>97.7%</b>
Depreciation	149,460.00			
Engine 2 Sale	151.46			
Misc Other				
Fire Prevention Expenses	6,200.00			
Unanticipated Repairs	4,063.31			
Storm Expense	952.62			
Fire Watches	2,590.00			
MVA Billing	796.00			
<b>Total Misc Other</b>	<b>14,601.93</b>			
<b>Total Expense</b>	<b>767,563.12</b>	<b>626,680.00</b>	<b>140,883.12</b>	<b>122.5%</b>
<b>Net Ordinary Income</b>	<b>331,207.45</b>	<b>282,693.63</b>	<b>48,513.82</b>	<b>117.2%</b>
<b>Other Income/Expense</b>				
Other Income				
CD Interest Income	455.54			
Checking Interest	393.13			
<b>Total Other Income</b>	<b>848.67</b>			

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 Accrual Basis

## DUNN'S CORNERS FIRE DISTRICT Profit & Loss Budget vs. Actual June 2014 through May 2015

	Jun '14 - May 15	Budget	\$ Over Budget	% of Budget
<b>Other Expense</b>				
<b>200-Capital Expenditures</b>				
201. Principal-Station#2	90,000.00	35,000.00	55,000.00	257.1%
202. Interest-Station #2	20,872.09	25,000.00	-4,127.91	83.5%
203. Principal - Tower 5	56,667.00	56,667.00	0.00	100.0%
204. Interest-Tower #5	14,921.54	20,000.00	-5,078.46	74.6%
205 Equipment Fund (Restricted)	35,000.00	35,000.00	0.00	100.0%
206 Truck Fund(Restricted Fund)	30,000.00	30,000.00	0.00	100.0%
207. Bld & Grounds (Restricted)	20,000.00	20,000.00	0.00	100.0%
212. Principal-Engine #4	19,061.38	16,000.00	3,061.38	119.1%
212A. Principle -Engine 4	0.00	0.00	0.00	0.0%
213. Interest--Engine #4	9,172.38	32,000.00	-22,827.62	28.7%
<b>Total 200-Capital Expenditures</b>	<b>295,694.39</b>	<b>269,667.00</b>	<b>26,027.39</b>	<b>109.7%</b>
Bank Service Fees	40.00			
Capital Expense Wash	-165,728.38			
<b>Total Other Expense</b>	<b>130,006.01</b>	<b>269,667.00</b>	<b>-139,660.99</b>	<b>48.2%</b>
<b>Net Other Income</b>	<b>-129,157.34</b>	<b>-269,667.00</b>	<b>140,509.66</b>	<b>47.9%</b>
<b>Net Income</b>	<b>202,050.11</b>	<b>13,026.63</b>	<b>189,023.48</b>	<b>1,551.1%</b>

DUNN'S CORNERS FIRE DISTRICT  
Balance Sheet  
As of May 31, 2015

	<u>May 31, 15</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Washington Trust Checking	461,370.61
Washington Trust CD's	
Certificate of Deposit - 6240	331,218.21
Total Washington Trust CD's	331,218.21
Westerly Community Credit Union	25,306.97
Total Checking/Savings	817,895.79
Accounts Receivable	
Accounts Receivable	672.00
Total Accounts Receivable	672.00
Other Current Assets	
Taxes Receivable	
DC Taxes Current Year	21,084.27
DC Taxes Prior Years	4,506.08
Total Taxes Receivable	25,590.35
Total Other Current Assets	25,590.35
Total Current Assets	844,158.14
Fixed Assets	
Buildings	
Comm Bldg (Grange)	130,000.00
Land	384,495.73
Station 1	446,449.46
Station 2	908,050.00
Total Buildings	1,868,995.19
Vehicles	
Engine- 4	551,498.28
Brush Truck 7	107,020.56
Engine 6	100,000.00
Small Vehicles	106,258.00
Tanker 1	144,566.00
Tower 5	850,000.00
Total Vehicles	1,859,342.84
Accum. Depreciation	-1,163,619.79
Total Fixed Assets	2,564,718.24
<b>TOTAL ASSETS</b>	<b><u>3,408,876.38</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	51,048.62
Total Accounts Payable	51,048.62
Other Current Liabilities	
Deferred Taxes	25,590.35
Total Other Current Liabilities	25,590.35
Total Current Liabilities	76,638.97

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DUNN'S CORNERS FIRE DISTRICT  
**Balance Sheet**  
As of May 31, 2015

	<u>May 31, 15</u>
Long Term Liabilities	
Loans Bldg & Vehicle	
2. Principal- Engine #4	500,938.62
3. Principal - Station #2	424,997.00
Tower 5	509,998.00
Total Loans Bldg & Vehicle	<u>1,435,933.62</u>
Total Long Term Liabilities	<u>1,435,933.62</u>
Total Liabilities	1,512,572.59
Equity	
SR - Fire Prevention (restr)	22,678.00
Restricted Funds - Cap Projects	
Bldg & Grounds (restricted)	62,000.00
Equipment Fund (restricted)	107,493.00
Truck Fund (restricted)	44,941.00
Total Restricted Funds - Cap Projects	<u>214,434.00</u>
Fund Balance	1,457,141.68
Net Income	202,050.11
Total Equity	<u>1,896,303.79</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>3,408,876.38</u></u></b>

## MODERATOR'S REPORT

July 15, 2015

I would like to thank all the members of our Operating Committee, especially those who also volunteer as firefighters and to our other officers for their time and effort. Also thanks to all our employees, and a special thanks to our fire fighting volunteers, who provide us with a service that cannot be valued.

Aside from the usual work regarding monitoring the district and department, the OC kept notice of the following:

1. Shelter and Shady Harbor contracts –

Shady Harbor – The agreement is based on past ones. An annual fee based on our mil rate applied to the entire Shady Harbor assessment, less 4% for non-fire protection related administrative expenses such as collections and audits. The term of the agreement is 5 years.

Shelter Harbor – The agreement is based on past ones. Annual fee based on our mil rate applied to the entire Shelter Harbor assessment, for non-fire protection related administrative expenses such as collections and audits. For the first three years, there shall be an additional reduction to the bill of \$3,500, to account for being released from the old contract. The term of the agreement is 6 years.

Quonochontaug Central Beach FD and Bradford FD – The contracts will be negotiated this coming year.

2. Bradford Dye Bldg/Dispatcher issue – DCFD has engaged a litigator to pursue the dispatcher at the Ambulance Corps to remove DCFD as primary responder for this property.

3. Quonochontaug Grange – The OC has worked with a community group called “The Friends of the Grange”. This group has done a lot of exploratory work to see what the short and long terms needs of the Grange are. The OC is supporting this group with some funds to make capital improvements. The OC is hopeful that this group will eventually take over management of the Grange.

4. Charter changes – It has come to our attention that the composition of our OC needs to be re-examined. The current charter poses a management problem for active fire fighters to serve on the OC with the Chief. Also, it is possible that a District employee could also serve on the OC. I ask that an ad hoc committee be organized to address this issue. I will take the names of volunteers through Tuesday, September 8<sup>th</sup>, at which time the OC will select the committee membership.

**DUNN'S CORNERS FIRE DISTRICT  
TAX COLLECTOR'S REPORT  
FY 2014-2015**

WESTERLY PROPERTY ASSESSED VALUATION	\$ 916,111,400.00	Tax Rate =	\$ 0.43
2014 TAXES TO BE COLLECTED	\$ 394,085.60		
TOTAL COLLECTED with interest	\$ 408,193.37		
COLLECTED 2014 TAXES	\$ 380,271.55	Interest	\$ 837.66
COLLECTED 2013 TAXES	\$ 17,029.41	Interest	\$ 2,296.93
COLLECTED 2012 TAXES	\$ 6,030.90	Interest	\$ 1,541.46
COLLECTED 2011 TAXES	\$ 149.89	Interest	\$ 35.56
	\$ 403,481.76	Interest	\$ 4,711.61

*Total*

CHARLESTOWN PROPERTY ASSESSED VALUATION	\$ 637,144,600.00	Tax Rate =	\$ 0.43
2014 TAXES TO BE COLLECTED	\$ 273,884.37		
TOTAL COLLECTED with interest	\$ 287,179.24		
COLLECTED 2014 TAXES	\$ 266,463.78	Interest	\$ 454.42
COLLECTED 2013 TAXES	\$ 13,371.95	Interest	\$ 1,783.70
COLLECTED 2012 TAXES	\$ 3,983.81	Interest	\$ 1,011.56
COLLECTED 2011 TAXES	\$ 105.00		
	\$ 283,929.54		\$ 3,249.70

*Total*

2014 RECEIVABLES	\$ 667,969.97	
TOTAL COLLECTED 2011-2014	695,372.61	
2011 TAX SALE AND RE-BILLING FEES	\$ 7.99	
2012 TAX SALE AND RE-BILLING FEES	\$ 684.54	
2013 TAX SALE AND REBILLING FEES	\$ 956.00	
2014 TAX SALE AND REBILLING FEES	\$ 16,240.83	
TOTAL COLLECTIONS FY 2014	105%	\$713,261.97

Submitted by:

\_\_\_\_\_  
Diane Nardone  
July 15, 2015



Dunn's Corners Fire District					
Proposed Budget: 2015-2016					
For Annual Meeting: 7/15/2015					
		2015/2016	2014/2015	2013/2014	2012/2013
		Proposed	Budget	Budget	Budget
		Budget			
<b>OPERATING EXPENSE</b>					
<b>Clerk:</b>					
301	Advertising	500.00	900.00	900.00	900.00
	<b>Subtotal:</b>	500.00	900.00	900.00	900.00
<b>Administrative Assistant</b>					
401	Office Supplies	2,500.00	3,180.00	3,180.00	4,590.00
402	Information Services	500.00	1,300.00	2,500.00	3,154.00
404	Stationary/Postage	1,000.00	900.00	900.00	1,270.00
	<b>Subtotal:</b>	4,000.00	5,380.00	6,580.00	9,094.00
<b>Tax Collector/Assessor:</b>					
501	Tax Bills - Westerly/Charlestown	5,000.00	5,100.00	4,000.00	3,000.00
502	Operating Supplies	250.00	-	-	-
503	Information Services	200.00	200.00	-	-
507	Professional Education	50.00	600.00	600.00	-
	<b>Subtotal:</b>	5,500.00	6,400.00	5,100.00	3,000.00
<b>Operating Committee</b>					
601	Legal Services	4,500.00	4,500.00	4,500.00	4,500.00
602	Audit Services	11,500.00	11,500.00	11,500.00	12,000.00
603	Miscellaneous	5,000.00	2,000.00	2,000.00	2,000.00
604	Payroll Fees	1,500.00	2,000.00	2,000.00	2,000.00
607	Consultant Fees (treasurer)	2,000.00	-	-	-
608	Special Legal Services	5,000.00	-	-	-
704	District Tax Contrabutions (All)	13,500.00	9,930.00	9,930.00	9,930.00
	<b>Subtotal:</b>	43,000.00	29,930.00	29,930.00	30,430.00
<b>DCFD Community Building:</b>					
802	Fuel	4,500.00	5,500.00	3,000.00	2,500.00
803	Repairs/Minor upgrades	15,000.00	1,500.00	3,000.00	4,000.00
	<b>Subtotal:</b>	19,500.00	7,000.00	6,000.00	6,500.00
<b>OPERATING EXPENSE SUBTOTAL</b>		<b>72,500.00</b>	<b>49,610.00</b>	<b>48,510.00</b>	<b>49,924.00</b>
<b>SALARY EXPENSE</b>					
<b>Clerk</b>					
703	Salary	800.00	800.00	800.00	800.00
<b>Treasurer</b>					
713	Salary	2,000.00	2,000.00	800.00	800.00
<b>Bookkeeper</b>					
702	Salary	1,800.00	1,800.00	1,800.00	1,800.00
<b>Tax Collector/Assessor</b>					
708	Salary	6,000.00	5,500.00	5,000.00	3,500.00
<b>Fire Chief</b>					
705	Salary and benefits	107,500.00	106,554.00	103,450.00	100,437.00
<b>Administrative Assistant</b>					
707	Salary	28,800.00	28,158.00	23,625.00	22,500.00
<b>Duty Chief's (3)</b>					
701	Salary (10K each)	30,000.00	30,000.00	-	-
<b>Firefighter/Facilities Manager</b>					
713	Salary & Benefits	47,600.00	60,000.00	-	-
<b>Leadership Incentives</b>					
714	Leadership	10,000.00			
<b>SALARY EXPENSE SUBTOTAL</b>		<b>234,500.00</b>	<b>234,812.00</b>	<b>135,475.00</b>	<b>129,837.00</b>

Dunn's Corners Fire District					
Proposed Budget: 2015-2016					
For Annual Meeting: 7/15/2015					
		2015/2016	2014/2015	2013/2014	2012/2013
		Proposed Budget	Budget	Budget	Budget
<b>BOARD OF ENGINEERS EXPENSE</b>					
1	Personal Protective Equipment	15,000.00	15,000.00	15,000.00	15,000.00
2	Radios & Pagers	6,000.00	4,000.00	4,500.00	5,750.00
3	Replacement Equipment	14,587.00	15,175.00	18,675.00	18,675.00
4	Maintenance- Engines/Pumps	33,100.00	31,000.00	31,000.00	31,000.00
5	Maintenance - Radios/Alarm System	4,000.00	2,000.00	3,000.00	4,500.00
6	Hydrant Rental	10,000.00	10,053.00	10,053.00	10,053.00
7	Supplies - Truck Fuel	10,000.00	10,000.00	12,000.00	12,000.00
8	Station #1 - Fuel & Electric	17,000.00	19,000.00	17,000.00	17,000.00
9	Station #2 - Fuel & Electric	13,500.00	13,500.00	13,500.00	15,000.00
10	Insurance	59,500.00	47,500.00	47,500.00	44,500.00
11	General Maintenance & Supplies	13,500.00	13,500.00	20,000.00	20,000.00
12	Telephone/Cable Service	6,000.00	6,000.00	6,000.00	6,000.00
13	Dispatch Service	11,000.00	10,500.00	11,500.00	11,000.00
14	Southern League	2,000.00	1,500.00	1,500.00	1,500.00
15	Dunn's Corners Fire Department Grant	13,000.00	10,600.00	10,000.00	10,000.00
16	Engineers' Expenses	6,500.00	6,500.00	6,500.00	6,000.00
17	Information Services	6,580.00	6,580.00	6,950.00	4,250.00
18	Fire Marshal Inspection Expense	3,800.00	5,350.00	4,350.00	4,350.00
19	NFPA required testing/equipment Main.	14,500.00	14,500.00	11,500.00	7,620.00
20	Wireless Communications	6,500.00	6,500.00	6,000.00	6,500.00
21	Firefighter incentive program	64,000.00	64,000.00	70,000.00	70,000.00
22	Training	20,000.00	20,000.00	20,000.00	20,000.00
23	Firefighter health plan	2,500.00	4,000.00	4,000.00	4,000.00
24	EMS Equipment	5,500.00	5,500.00	-	-
<b>BOARD OF ENGINEERS SUBTOTAL</b>		<b>358,067.00</b>	<b>342,258.00</b>	<b>350,528.00</b>	<b>344,698.00</b>
<b>CAPITAL EXPENSE</b>					
201	Principal - Station #2	35,000.00	35,000.00	35,000.00	35,000.00
202	Interest - Station #2	19,000.00	25,000.00	25,000.00	30,000.00
203	Principal - Tower 5	56,667.00	56,667.00	56,667.00	56,667.00
204	Interest - Tower 5	18,000.00	20,000.00	20,000.00	20,000.00
212	Principal - Engine 4	30,000.00	16,000.00	27,000.00	-
213	Interest - Engine 4	14,500.00	32,000.00	-	-
<b>Restricted Funds</b>					
205	Equipment	45,000.00	35,000.00	35,000.00	10,000.00
206	Truck	35,000.00	30,000.00	30,000.00	25,000.00
207	Buildings and Grounds	25,000.00	20,000.00	20,000.00	10,000.00
<b>CAPITAL EXPENSE SUBTOTAL</b>		<b>278,167.00</b>	<b>269,667.00</b>	<b>248,667.00</b>	<b>186,667.00</b>
<b>GRAND TOTAL</b>		<b>943,234.00</b>	<b>896,347.00</b>	<b>783,180.00</b>	<b>711,126.00</b>

**Dunn's Corners Fire District  
Resolutions for 2015/2016  
July 15, 2015**

**Wired Alarm System Replacement** - Resolved to use \$110,000 from the Equipment Restricted Fund to update the existing fire alarm monitoring system from wired to wireless.

**Wireless Radio Alarm Boxes** - Resolved to use \$76,000 (38 units at \$2000.00 per unit) from the General Fund to purchase wireless radio alarm boxes to replace the wired alarm boxes currently being used in the District. Each user will be given a period of three years after installation to reimburse the District for the cost of the new box. Installation not included.

**Repeater Site Installation** - Resolved to use up to \$18,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund to install a new repeater site to provide for better communications within the District.

**Bay Doors Repair and Replacement** - Resolved to use up to \$35,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund to replace and repair the Bay doors and associated equipment at Station 1.

**Pond Boat Purchase** - Resolved to use up to \$25,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund for the purchase of a pond boat.

**Pay down on Station 2 Loan** - Resolved to leave it to the OC's discretion to pay down up to \$35,000 on the principal owed on the Station 2 loan from the proceeds of the sale of Engine 2 credited to the unrestricted General fund.

**Phone System** - Resolved to use up to \$10,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund to replace the District's phone system.

**Training Fund** – Resolved that \$5,000 in unused training funds in the fiscal 2014/2015 budget be carried over into the 2015/2016 Training Fund.

**Unrestricted General Fund Disbursement** – Resolved that up to \$50,000 be disbursed from the unrestricted General Fund to pay for capital items and improvements within the 2015/2016 budget in an effort to not exceed the previous year's tax assessment of \$676, 996.

**Authority To Access Restricted Funds for Unanticipated Repairs** - Resolved that the Operating Committee be given the authority to access the Restricted Truck Fund for up to \$10,000.00 to mitigate unanticipated truck repairs and the Restricted Equipment Fund for up to \$5,000.00 to mitigate unanticipated equipment repairs that may occur between Annual Meetings.

**Ratification and Approval of Acts of Officers** - Resolved that each and all of the resolutions, acts and proceedings of the District Officers, as shown by the records of the respective officers in carrying out and promoting the purposes, objects and interests of the Dunn's Corners Fire

District, be and the same approved, ratified and hereby made the acts and deeds of the Dunn's Corners Fire District.

**Authorization of Representation** - Resolved that the moderator, or such person or persons as the Operating Committee or the Moderator shall designate, be and hereby are fully authorized and empowered to enter objections or legal actions on behalf of the Dunn's Corners Fire District in reference to any zoning matters, liquor licenses, legislative matters, or any other subject affecting the Dunn's Corners Fire District.

**Tax Resolution** - Resolved that the taxable inhabitants of said District qualified to vote on any proposition to impose tax, in District meeting legally assembled on the 15<sup>th</sup> day of July, A.D., 2015, hereby order the assessment and collection of a tax on the taxable inhabitants and property in the sum of not less than \$650,959 nor more than \$670,487 credited to. Said tax is for ordinary expenses of interest and charges, for the payment of interest and indebtedness in whole or in part of said District and for other purposes authorized by law. The Board of Assessors shall assess and apportion said tax on the inhabitants and ratable property of said District of the 31st day of December, 2014, at 12:00 o'clock Noon, according to law, and shall, on completion of said assessment, date, certify, and sign the same and deliver to and deposit the same in the office of the District Clerk on or before the 15th day of August, A.D. 2015. The District Clerk, on receipt of said assessment, shall forthwith make a copy of the same and deliver it to the District Treasurer, who shall forthwith issue and affix to said copy a warrant under his/her hand, directed to the Collector of Taxes of said District commanding him/her to proceed and collect said tax on the persons and estates liable therefore. Said tax shall be due and payable on and between the first day of September next and the 30th day of September, 2015, and all taxes remaining unpaid on said 30th day of September, A.D. 2015, shall carry, until collected, a penalty at the rate of twelve per centum (12%) per annum upon such unpaid tax. A \$2.00 handling fee will be imposed on reissued tax bills sent for collection purposes. No tax bill sent out shall be less than five and 00/100 (5.00) dollars.

**Special Appropriation** - Resolved that the Treasurer be directed to deposit in the Unrestricted General Fund Surplus the total of the unexpended appropriations as shown by the records of the Treasurer for the fiscal year 2014-2015, and all other monies collected during said fiscal year, but not otherwise appropriated. Provided, however, that prior to January 1, 2016, the Treasurer is authorized to use such portion of said sum of unexpended appropriations and other monies not otherwise appropriated as he or she deems necessary in anticipation of receipt of taxes assessed December 31, 2014.

**Tax Anticipation Note** - Resolved that the District Treasurer be and hereby is authorized and empowered during the current fiscal year of the District, commencing June 1, 2015, and ending May 31, 2016, to borrow such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the District, but not to exceed in the whole the sum of Fifty thousand AND NO/100 (\$50,000) DOLLARS and to issue negotiable promissory note or notes

of the District therefore, which shall be made payable not later than one (1) year from the respective date or dates thereof. Negotiable notes issued pursuant to the authority hereof shall be signed by the District Treasurer and countersigned by the District Clerk, and such countersignatures shall be conclusive evidence to all holders of such note or notes of the approval and consent of the District and the District Officers to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by the provisions of law or the charter of the District may be fixed by the District Treasurer. The District Treasurer is hereby authorized and empowered to renew any of said notes from time to time, but any such renewal note shall be due not later than one (1) year of the original note so renewed.

**Dunn's Corners Fire District  
Nominating Committee Report  
July 15, 2015**

The Nominating Committee presents to the Electors of the Dunn's Corners Fire District the following Slate of Candidates to fill the two At Large Operating Committee seats expiring in 2017:

- Matt Thomsen (incumbent)
- Ken Martin (incumbent).

Respectfully Submitted,

Andrew Schilke  
Art Ganz  
Gina Laudone