

Dunn's Corners Fire District
Annual Meeting
Wednesday, July 20, 2016 7:00 PM

Agenda

- I. Call to Order (M. Thomsen)
- II. Review of Fire Safety Protocols (Chief Frink)
- III. Pledge of Allegiance (M. Thomsen)
- IV. Moment of Silence (M. Thomsen)
- V. Reading of the Call (S. White)
- VI. Determination of a Quorum
- VII. Approval of the 2015 Annual Meeting Minutes (M. Thomsen)
- VIII. Operating Committee Report (M. Thomsen /Chief Frink)
 - a. Chief's Report
 - b. 2015/2016 Treasurer's Report (Bob Delaney)
 - c. Moderator's Report (Matt Thomsen)
- IX. Tax Collector's Report (D. Nardone)
- X. Financial Plan and Operating Budget (Chief Frink)
- XI. Resolutions (M. Thomsen)
- XII. Awards and Recognition (Chief Frink)
 - a. Swearing in of Line Officers
- XIII. Election of Officers (A. Schilke)
- XIV. Old Business (M. Thomsen)
- XV. New Business (M. Thomsen)
 - a. Election of the Nominating Committee
- XVI. Adjournment (M. Thomsen)

THE CALL

DUNN'S CORNERS FIRE DISTRICT NOTICE OF ANNUAL MEETING

TO BE HELD AT: DUNN'S CORNERS FIRE STATION #1
1 LANGWORTHY ROAD
WESTERLY, RHODE ISLAND

TO BE HELD ON: WEDNESDAY, July 20, 2016
TIME: 7:00 PM

The annual meeting of the Dunn's Corners Fire District will be held at the Dunn's Corners Fire Station #1, 1 Langworthy Road, Dunn's Corners, Westerly, Rhode Island, for the following purposes:

- To order taxes and provide for the assessing and collection of the same on ratable inhabitants and property in said Fire District
- To adopt a budget for the ensuing year.
- To review the status of contract renewal negotiations with the Contracting Fire Districts.
- To authorize the borrowing for the ensuing year and for all other charges and expenses whatsoever arising within said Fire District
- To elect At-Large members of the Operating Committee (Please go to www.dunnscornersfire.com for a list of candidates)
- To transact such other business as may legally come before such meeting.
- Please visit www.dunnscornersfire.com for a copy of the Minutes of the 2015 Annual Meeting, Chief's Report, Resolutions and Budget to be presented.

**INDIVIDUALS REQUESTING INTERPRETER SERVICES FOR
THE HEARING IMPAIRED, PLEASE CALL 450-6539 SEVENTY-
TWO (72) HOURS IN ADVANCE OF THE MEETING DATE.**

Steve White, District Clerk

Dunn's Corners Fire District
1 Langworthy Road
Westerly, RI 02891
Minutes
Annual Meeting
July 15, 2015

The meeting was called to order at 7:00 PM, Moderator Matt Thomsen presiding.

Legal Notices - The meeting was advertised in the Westerly Sun on Tuesday July 7, 2015. Notice was posted at the Westerly Community Credit Union's Dunn's Corners Office; Dunn's Corners Market, Dunn's Corners Fire Station #1 on Langworthy Road, Dunn's Corners Mobil, East West Market, Charlestown and Dunn's Corners Fire Station #2 on Post Road, Charlestown. The notice was posted on the district's website and the Rhode Island Secretary of State's e-Town Crier site on June 30, 2015

Safety Protocols – Chief Frink reviewed the fire safety protocols for the meeting's attendees.

Pledge of Allegiance – The Pledge of Allegiance to the Flag of the United States of America was conducted.

Moment of Silence – There was a moment of silence observed for those who have passed on from families of members of the Dunn's Corners Fire Department.

Reading of the Call – District Clerk Steve White read the meeting Call. 40 taxpayers signed the attendance roster. A quorum was present.

July 16, 2014 Annual Meeting Minutes - Copies of the minutes of the 2014 Annual Meeting were printed and available for those in attendance.

J Angelo of 20 Rockridge Road pointed out a date typo in the Financial Plan and Operating Budget section of the minutes.

A motion was made seconded and so voted by acclamation to approve the July 16, 2014 Annual Meeting minutes with the date typo corrected.

Reports

Chief's Report – Chief Frink provided an update on the following items.

The Fire Department responded to 717 calls over the past 12 months an increase of 55 over the previous year.

He informed the taxpayers that the state of the department is good. The membership totals 39 with 23 active firefighters, 4 fire police, 8 probationary firefighters, 2 junior fire fighters and 4 admin/life members.

The department had scheduled 84 training classes, drills and work parties amounting to 931 man-hours of training.

The District is monitoring legislative matters regarding fire districts especially as they pertain to the Block report and Lombardi editorial.

The Chief stated that the District received \$14,000 in grants last year for turnout gear, conducting open houses, trench rescue training and forestry equipment. The District did not receive the AFG federal grant to replace outdated fire hose. He went on to inform the taxpayers that he is applying for \$58,000 in grants for the upcoming year to upgrade the Department's communication system.

The District took delivery of Rescue Engine 4 in September 2014. The apparatus over the past year has been extensively used for all it was designed for and has met the needs of the Department.

The District sold Engine 2 over the past year for \$195,000. The Board of Engineers are requesting that the voters approve the use of up to \$178,000 of the sales proceeds for the purchase of capital items and to reduce debt as detailed in the resolutions section.

The Chief reviewed the plans for replacing the municipal fire alarm system which was a project approved at the 2014 Annual Meeting but will require additional funding to implement. He also discussed the process as to how businesses will be able pay back the District over a 4 year period for the approximately \$2,000 - \$2,500 cost for the equipment required.

The Chief discussed the long term capital needs of the District which include upgrades to Station 1 and in 2019 the replacement of all of the Self Contained Breathing Apparatus units at an estimated cost of \$250,000. The items are being reserved for through the District's funds accounts.

The Chief thanked the Operating Committee, Clerk, Tax Collector, Office manager, his officers and firefighters and, all the families and significant others of the firefighters who allow them to take the time to be away from them. He also thanked his wife and children who have been understanding of his absences.

A question was raised by E. Schilke of 27 Fern Drive in regards to the sale of Engine 2 and why the proceeds were not all used to pay down debt on the trucks. The Chief and Treasurer explained that some of the proceeds may be used to pay down the highest interest rate debt which is the note on Station 2 and that in order to hold the line on a tax increase this year the majority of the proceeds will be used for necessary capital purchases.

A motion was made, seconded and so voted by acclamation to approve the Chief's Report.

Treasurer's Report – The Treasurer reviewed the financial statements for the period of June 2014 through May 2015.

The 2014-2015 financial statements showed a net income of \$202,050.11 as a result of the gain on sale of Engine 2 and the past year's tax sale. Additionally, he discussed the District's equity position which stood at 1,896,303.79 and that the District was able to make an additional \$55,000 in principal debt reduction payments on Station 2 during the year.

A motion was made, seconded and so voted by acclimation to accept the Treasurer's Report and accept the fiscal year end 2014-2015 financial statements.

Moderator's Report – The Moderator thanked the members of the Operating Committee, the District's employees and the Department's volunteers who provided a service that cannot be valued.

The Moderator reviewed for the taxpayers proposed contracts to provide fire protection services for both the Shady and Shelter Harbor Fire Districts.

Shady Harbor Fire District proposed contract - The agreement is based on past ones. An annual fee based on the DCFD mil rate applied to the entire Shady Harbor assessment, less 4% for non-fire protection related administrative expenses such as collections and audits. The term of the agreement is 5 years.

A motion was made, seconded and approved by acclimation to authorize the Operating Committee to enter into a 5-year contract with the Shady Harbor Fire District to provide fire protection services based on the Dunn's Corners Fire District mil rate less 4%.

Shelter Harbor Fire District proposed contract - The agreement is based on past ones. Annual fee based on the DCFD mil rate applied to the entire Shelter Harbor assessment, less 4% for non-fire protection related administrative expenses such as collections and audits. For the first three years, there shall be an additional reduction to the bill of \$3,500 to account for being released from the old contract. The term of the agreement is 6 years.

A motion was made, seconded and approved by acclimation to authorize the Operating Committee to enter into a 6-year contract with the Shelter Harbor Fire District to provide fire protection services based on the Dunn's Corners Fire District mil rate less 4% as well as an additional reduction of \$3500 per year for years 1 through 3 of the contract.

Quonochontaug Central Beach Fire District- the Operating Committee anticipates negotiating during the upcoming year a new multi-year contract to provide fire protection services to QCBFD.

J. Angelo of 20 Rockridge Road requested information on the number of taxed properties in the district. Information will be provided by the Tax Assessor.

The Moderator discussed issues regarding the Bradford Industrial Park and the Dispatcher. Currently, the DCFD is the first department called when there is an issue at the Bradford Industrial Park even though BIP does not reside in any fire district. The Operating Committee has engaged a litigator in an effort to remove DCFD as the primary responder to this property.

There was an update on the status of the Quonochontaug Grange. The Operating Committee has been working with a volunteer group called "Friends of the Grange" to devise plans for future physical plant improvement to maintain the long term viability of the facility as a community building.

Finally, the Moderator requested volunteers to work on an ad hoc charter review committee to resolve some of the management issues created by firefighters serving on the Operating Committee with the Chief. The Moderator expects to appoint the ad hoc Charter Review Committee at the September 8th Operating Committee meeting.

Tax Assessor's Report – Tax Assessor Diane Nardone reported for the fiscal year 2014 – 2015 property within the town of Westerly had an assessed value of \$916,111,400 and was taxed at a rate of .43 cents per thousand establishing an amount for collection of \$394,086.60. Of that total the District collected 96% or \$380,271.55 plus an additional \$837.66 in interest payments on past due taxes. The overall collection rate of 102% factors in past due amounts collected for the years 2011 thru 2013, bringing the total to \$403,481.75. For the town of Charlestown property had an assessed value of \$637,144,600 and was taxed at a rate of \$.43 cents per thousand establishing an amount for collection of \$273,884.37. The District collected 97% or \$266,463.78 in principal and \$454.42 in interest on past due taxes. The overall collection rate of 103% or \$283,929.54 factors in past due amounts collected for the years 2011 thru 2013.

A motion was made, seconded and so voted by acclimation to accept the Tax Assessor's Report.

Financial Plan and Operating Budget 2015/2016 – The Chief reviewed the proposed expense budget recommended to the taxpayers by the Operating Committee and developed by the Chief and the Board of Engineers. The draft budget totals \$943,234.00, which is an increase of \$48,887 over the 2014/2015 budget the increase to be covered by higher than anticipated General Funds primarily due to the recent tax sale and sale of Engine2.

D. Schilke of 139 Dunn's Corners road asked why the sale proceeds amount for Engine2 in the Chiefs report was different from the amount posted in the financial statements.

Treasurer Delaney responded that the difference was the un-depreciated value of the vehicle remaining on the books of the District which had to be expensed as part of the transaction.

A motion was made, seconded and so voted by acclimation to approve the proposed 2015/2016 budget.

Resolutions:

Wired Alarm System Replacement - Resolved to use \$110,000 from the Equipment Restricted Fund to update the existing fire alarm monitoring system from wired to wireless.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Wireless Radio Alarm Boxes - Resolved to use \$76,000 (38 units at \$2000.00 per unit) from the General Fund to purchase wireless radio alarm boxes to replace the wired alarm boxes currently being used in the District. Each user will be given a period of three years after installation to reimburse the District for the cost of the new box. Installation not included.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Repeater Site Installation - Resolved to use up to \$18,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund to install a new repeater site to provide for better communications within the District.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Bay Doors Repair and Replacement - Resolved to use up to \$35,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund to replace and repair the Bay doors and associated equipment at Station 1.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Pond Boat Purchase - Resolved to use up to \$25,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund for the purchase of a pond boat.

There was a taxpayer question in regards to what a pond boat is? The Chief responded that it was a small boat to be used in the District's ponds and streams for search and rescue.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Pay down on Station 2 Loan - Resolved to leave it to the OC's discretion to pay down up to \$35,000 on the principal owed on the Station 2 loan from the proceeds of the sale of Engine 2 credited to the unrestricted General fund.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Phone System - Resolved to use up to \$10,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund to replace the District's phone system.

J. Angelo of 20 Rockridge Road requested clarification as to was it the District's telephone system or was it an alarm system?

The Chief responded that it was for replacement of the District's telephone system and was separate from the wireless alarm system previously discussed.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Training Fund – Resolved that \$5,000 in unused training funds in the fiscal 2014/2015 budget be carried over into the 2015/2016 Training Fund.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Unrestricted General Fund Disbursement – Resolved that up to \$50,000 be disbursed from the unrestricted General Fund to pay for capital items and improvements within the 2015/2016 budget in an effort to not exceed the previous year's tax assessment of \$676, 996.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Authority To Access Restricted Funds for Unanticipated Repairs - Resolved that the Operating Committee be given the authority to access the Restricted Truck Fund for up to \$10,000.00 to mitigate unanticipated truck repairs and the Restricted Equipment Fund for up to \$5,000.00 to mitigate unanticipated equipment repairs that may occur between Annual Meetings.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Ratification and Approval of Acts of Officers - Resolved that each and all of the resolutions, acts and proceedings of the District Officers, as shown by the records of the respective officers in carrying out and promoting the purposes, objects and interests of the Dunn's Corners Fire District, be and the same approved, ratified and hereby made the acts and deeds of the Dunn's Corners Fire District.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Authorization of Representation - Resolved that the moderator, or such person or persons as the Operating Committee or the Moderator shall designate, be and hereby are fully authorized and empowered to enter objections or legal actions on behalf of the Dunn's Corners Fire District in reference to any zoning matters, liquor licenses, legislative matters, or any other subject affecting the Dunn's Corners Fire District.

A motion was made seconded and so voted by acclimation to approve the resolution as presented.

Tax Resolution - Resolved that the taxable inhabitants of said District qualified to vote on any proposition to impose tax, in District meeting legally assembled on the 15th day of July, A.D.,

2015, hereby order the assessment and collection of a tax on the taxable inhabitants and property in the sum of not less than \$650,959 nor more than \$670,487 credited to. Said tax is for ordinary expenses of interest and charges, for the payment of interest and indebtedness in whole or in part of said District and for other purposes authorized by law. The Board of Assessors shall assess and apportion said tax on the inhabitants and ratable property of said District of the 31st day of December, 2014, at 12:00 o'clock Noon, according to law, and shall, on completion of said assessment, date, certify, and sign the same and deliver to and deposit the same in the office of the District Clerk on or before the 15th day of August, A.D. 2015. The District Clerk, on receipt of said assessment, shall forthwith make a copy of the same and deliver it to the District Treasurer, who shall forthwith issue and affix to said copy a warrant under his/her hand, directed to the Collector of Taxes of said District commanding him/her to proceed and collect said tax on the persons and estates liable therefore. Said tax shall be due and payable on and between the first day of September next and the 30th day of September, 2015, and all taxes remaining unpaid on said 30th day of September, A.D. 2015, shall carry, until collected, a penalty at the rate of twelve per centum (12%) per annum upon such unpaid tax. A \$2.00 handling fee will be imposed on reissued tax bills sent for collection purposes. No tax bill sent out shall be less than five and 00/100 (5.00) dollars.

A motion was made seconded and so voted by acclamation to approve the resolution as presented.

Special Appropriation - Resolved that the Treasurer be directed to deposit in the Unrestricted General Fund Surplus the total of the unexpended appropriations as shown by the records of the Treasurer for the fiscal year 2014-2015, and all other monies collected during said fiscal year, but not otherwise appropriated. Provided, however, that prior to January 1, 2016, the Treasurer is authorized to use such portion of said sum of unexpended appropriations and other monies not otherwise appropriated as he or she deems necessary in anticipation of receipt of taxes assessed December 31, 2014.

A motion was made seconded and so voted by acclamation to approve the resolution as presented.

Tax Anticipation Note - Resolved that the District Treasurer be and hereby is authorized and empowered during the current fiscal year of the District, commencing June 1, 2015, and ending May 31, 2016, to borrow such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the District, but not to exceed in the whole the sum of Fifty thousand AND NO/100 (\$50,000) DOLLARS and to issue negotiable promissory note or notes of the District therefore, which shall be made payable not later than one (1) year from the respective date or dates thereof. Negotiable notes issued pursuant to the authority hereof shall be signed by the District Treasurer and countersigned by the District Clerk, and such countersignatures shall be conclusive evidence to all holders of such note or notes of the approval and consent of the District and the District Officers to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by the provisions of law or the charter of the District may be fixed by the District

Treasurer. The District Treasurer is hereby authorized and empowered to renew any of said notes from time to time, but any such renewal note shall be due not later than one (1) year of the original note so renewed.

A motion was made seconded and so voted by acclamation to approve the resolution as presented.

Awards and Recognition

- A. **Swearing in of Line Officers** - The Chief swore in the following line officers at the meeting:

Deputy Chiefs: Keith Kenyon, Carl Johnson, Tom Algieri

Capt: Dan Schilke

Lieutenants: Jeff Thomas, Station 2 Keith Moody, Nick Schilke

Fire Police Capt. Bob Delaney

- B. **Solicitor's Retirement** - The Committee and the Chief recognized Attorney Vin Naccaratto who is retiring from the post of District Solicitor after 42 years of service. The Committee and Chief thanked him for his many years of service and provided him with a gift and commemorative clock to mark the occasion. The soon to be former Solicitor remarked on how he had watched the District grow from meeting at the members' homes to an organization whose budget is approaching \$1.00 million and that he has been proud to be a part of it.

Nominating Committee Report: Andy Schilke, Art Ganz, and Gina Laudone submitted The Nominating Committee report. Committee Member Andy Schilke presented the report.

The Nominating Committee of the Dunn's Corners Fire District submitted to the Electors of the Dunn's Corners Fire District the following Slate of Candidates to serve on the Operating Committee:

- Matt Thomsen – Term to expire 2017
- Ken Martin – Term to expire 2017

There were no further nominations and a motion was made to have the clerk cast one ballot to elect the proposed slate as members at large of the Operating Committee.

Old Business – No old business.

New Business

Election of the Nominating Committee

A motion was made seconded and so voted to approve the 2015-16 Nominating Committee of Andy Schilke, Gina Laudone, and Art Ganz.

Public Comments – Ron Meneo spoke on behalf of “Friends of the Grange” and thanked the Operating Committee for its support of the Grange in the current budget; mentioned the group’s website and that a link was available to it on the DCFD website and briefly discussed the group’s vision for maintaining the Grange as community building and resource.

Adjournment:

A motion was made seconded and so voted by acclamation to adjourn the Annual Meeting of the Dunn’s Corners Fire District at 8:00 pm.

Meeting adjourned at 8:00 pm

Respectfully Submitted,

Steve White
District Clerk

DUNN'S CORNERS FIRE DISTRICT

DISTRICT CHIEF'S REPORT

Fiscal Year 2015-2016

Another year has passed. During the past year, the Dunn's Corners Fire Department responded to 795 calls. This is an increase of 78 over the previous year. Of those, 643 were located within the Dunn's Corners Fire District (Fire: 396, EMS 399), Sixty-one were in Bradford Fire District, twenty-five were in the Central Beach Fire District, eight were in the Shady Harbor Fire District and seventeen were in the Shelter Harbor Fire District. The average personnel response per fire call was 7.4. A breakdown of these runs, along with Mutual Aid responses outside of our first-due coverage area, is shown on the attached *Incidents by District* printout. In addition, our Fire Marshal's office conducted 377 inspections and plan reviews for residential and commercial properties in our coverage area. This is up from 334 last year.

The state of the Dunn's Corners Fire Department is very good. Currently, our membership is at forty-one; up 2 from last year, which includes 27 active firefighters, 3 fire police, 4 probationary firefighters, 4 junior firefighters and 3 admin/life members. As is the case every year, we are challenged with recruiting and retaining volunteers, but I am happy to see our active firefighter number is up by 4. We retained all six probationary members that joined us last year. We held our now annual Honored Members night last August and were delighted with the turnout, as it increased from the first annual event. This event is a way for us to say thank you for all those members who built the foundation of the Dunn's Corners Fire Department and paved the way for our current department members. Unfortunately, we lost a few of those members last year, and I would like to recognize them: Chief, and one of our founding members Richard "Cappy" Champlin, Deputy Chief Joseph Popiolek, Lieutenant Larry Pendleton and Fire Police & Secretary Bill Brennon. I had the privilege of serving under, and working with all of them. They will be missed by the community and all of us here at D.C.F.D.

As usual, the department has been training as hard as ever. During the year, 123 training classes and drills were conducted, along with a number of work parties, amounting to a total investment of 1575 member-hours. We also continue to train with our neighboring Mutual Aid departments. We are striving to reach a goal of having 100% of our firefighters trained to National Fire Protection Association Firefighter I level. In addition, we strongly encourage all members to obtain their Firefighter II certification. I have set higher standards and requirements for our officers so they are better equipped to lead and have the required knowledge needed to perform their tasks on the fire ground. This also puts them in a good position to inspire and support our up and coming firefighters, and help them to be successful. They are not just leaders, they are teachers and mentors and role models. Our Emergency Medical Service (EMS) response to our residents and visitors has proven to be very beneficial to the community we serve. As I stated previously, we responded to 399 EMS calls in the last year. We currently have 4 additional members who are in the process, or who have recently obtained their EMT-B level certifications.

This past year, an effort was put forth to take advantage of various grant opportunities, with a number of successes. Again, we were able to take advantage of the benefits from the R.I. Association of Fire Chiefs Recruitment and Retention of Volunteer Firefighters in R.I. federal grant. Four of our new members were able to complete the required training, and we received \$4,840.00 towards the cost incurred for physicals and new turnout gear for them. We also received a \$1,500.00 grant from R.I. D.E.M. Forestry Division for the purchase of wildland Personal Protective Equipment (PPE). As I mentioned last year I also applied for \$58,000.00 worth of grants from the Rhode Island Emergency Management Agency (EMA) to upgrade our communications system. Although we did not receive the entire amount requested, we did receive \$23,000.00. Through sharpening our pencil and careful shopping, these funds enabled us to have a radio repeater installed on the town water tower in Bradford that helps to boost our VHF radio signals in some weak communications areas. It also facilitated the replacement of all of our mobile apparatus radios. In total, we received \$29,152.00 in grant funding for the 2015/2016 fiscal year. In addition, I also worked hard on a regional Assistance to Firefighters Grant (federal) for the replacement of all of the Self Contained Breathing Apparatus (SCBA) in all four of the Westerly departments. This is mandatory after the SCBA's reach the end of their life expectancy. The total expenditure is estimated to cost just under \$800,000.00. I would especially like to thank Watch Hill Fire Department Chief Bob Peacock for his help in writing the narratives for this grant. The AFG grants are a very competitive program, and unfortunately, we did not receive this grant. We will however be applying for this grant again next year and will apply what we learned from this year's effort. Hopefully we will achieve success in our attempt to receive this award, as it would be a great financial benefit to taxpayers of the various fire districts. If at first you don't succeed...

Both the Dunn's Corners Fire Department and the Dunn's Corners Fire District are well represented throughout the regional and state fire service organizations. I and/or various other department/district members serve as officers in the Southern R.I. Fireman's League, the R.I. State Firefighters League, and the R.I. Fire and Training Board. In January I completed my service as President of the R.I. Association of Fire Chiefs. This organization holds seats on many Boards throughout the state dealing with Firefighter and EMS training as well as Emergency Services and public safety legislative issues. One of my goals as president of this organization was to shine a better light on the fire service, contrary to all the negative issues the news continues to report. We have been out there conducting many fire prevention TV spots, such as Holiday Cooking Safety, Christmas Tree Safety, and others on Channel 10 and with appearances on The Road Show. I also wanted to show the faces and stories behind the men and women that make up the fire service. We did this by shooting commercials at various fire departments, including D.C.F.D. You may have seen them on TV, and more are in the process, aimed at airing in the November timeframe. We hope to show the public that we do not just put out fires, but perform many other tasks. We are not just fire departments anymore; we are ALL-HAZARD Departments because, as I like to say, if the public doesn't need a police officer with arresting authority they call the fire department.

Last year we completed a number of capital improvements within the district. Our number-one priority was the purchase and installation of the radio repeater (mentioned above) to improve our radio communications. This project was completed back in November. Around the same time, we replaced the three front doors on the apparatus bays at Station #1. In the process, several areas of wood that had rotted were replaced. We purchased and outfitted our new boat, Marine 1. It is a 16' Carolina Skiff with a 50HP motor and trailer. This is a big asset to the district and will enable the department to respond to fires and

boating accidents as well as any other emergencies occurring in or on the numerous water areas we cover. These areas include portions of Winnapaug, Qounochontaug and Charlestown salt ponds, Watchaug and Chapman ponds and portions of the Pawcatuck River. We were also able to pay down some of the debt on Station #2. The efforts that have gone into this over the last few years, primarily due to district Treasurer, Bob Delaney have shortened the payoff term on this loan by several years, saving taxpayers thousands of dollars in interest. Another completed project was an upgrade to the department phone system. We were able to do all of this with grants and the revenue realized from the sale of Engine 2, and it did not come from any increased taxes. We estimated all these projects would cost a total of \$123,000.00 and I am happy to report the total cost was \$92,504.00, well under budget.

We are currently in the midst of another major project. We are in the process of completing a system changeover affecting how we receive fire alarm notifications from a number of businesses, churches schools, etc. With your prior approval, we are switching from the current "wired system" to a "wireless system". At this time the system is up and running with all the businesses required to have their equipment installed by July 31st 2016. I would also like to report that this project also came in under budget. By volume purchasing all of the equipment required to be installed in each alarm location, we saved each business/organization approximately \$800.00, and managed to come in \$9,900.00 under budget. I would like to thank our taxpayers for their support on these projects.

Regarding capital expenses for the coming year, we are asking to replace the Chief's car that is getting up there in mileage and is due to be replaced (\$65,000.00). This expense will come out of our Truck restricted account as planned for in our long term planning. We are also looking to upgrade the outside lighting at both stations to compliant LED lighting (\$4,000.00), and upgrading our security system at Station #1 and adding it to Station #2 (\$10,000.00). We need to replace the hot water at Station #2, and an on-demand system would also improve the quality of the water (\$6,000.00). Station #1 needs painting done on the interior (\$9,000.00). These four projects total \$29,000.00 and would be funded out of the general fund with the unexpended money saved from last year's capital expenses.

As I mentioned last year, I am looking into another item with regard to future Capital expenses. This is in regard to the need for several building updates in the next five years. The State Fire Marshal's office conducted an inspection of all three facilities, and cited us for not having a second means of egress from the upstairs at Station #1. We have found a way to temporarily fix the issue until a plan is in place for a permanent fix. Also, with the growth of the district, we are running out of room. We need to create a more business friendly environment for our operations, such as by adding a conference room for business and committee meetings, installing the required stairway to the second floor and adding offices to meet the necessary separation of duties. I also brought in a building inspector to assess our stations for any other problems that may need to be addressed. I am awaiting his report, but one major item he said was the lack of Americans with Disabilities Act (ADA) compliance of our doors and restrooms. On a different note, in 2019, by National Fire Protection Association (NFPA) standards, we have to replace all of our SCBA's. The estimated cost is approximately \$300,000.00. As you can see we have increased our restricted funds to offset most if not all of these costs so we will not incur any additional long term debt, thereby helping to maintain a fiscally sound fire district. Again, as mentioned earlier, we are trying to secure grant funding for this equipment that would save the district a tremendous amount of money. That said, there is no guarantee of receiving any grants, so it is necessary to have Plan B in place. Bear in mind though, that a

long-term plan is compiled with good intent, an educated guess based on experience and a need for flexibility. This plan is not fixed, but rather a living document subject to changes caused by changing rules and standards, needs, financial changes, growth, along with the unforeseen, just to name a few of the factors that have a bearing on this.

The Dunn's Corners Fire Department and Dunn's Corners Fire District work to serve the public through more than just the day-to-day emergency responses, though I don't mean to trivialize them. We also provide fire prevention and public service efforts in a number of other ways. We held an Open House for the public at Station #1. We worked with the town of Westerly and the American Red Cross to install smoke detectors in homes that were lacking this life-saving equipment. We have purchased battery operated combination smoke and carbon monoxide detectors, and are trying to create a program to continue this effort for community members that may need a detector, but may not be able to afford them. Department members have also participated in charitable events raising funds, such as the Fight for Air Climb in Providence supporting the American Lung Association. We work with schools and pre-schools for Fire Prevention Week visits to the Station and/or department visits to the school(s). In addition, the Dunn's Corners Fire Department sponsors the Annual Karl Kenyon Smokey Bear Parade, which aims to convey wildland fire prevention awareness to the public, especially to children. We also work very closely with many other Fire, EMS, Police & Utility Agencies as well as DEM and Coast Guard during incidents, training, activities and disasters, large and small. We are here to serve you, though we sincerely hope you won't need our services.

Thank you, and have a safe year.

Respectfully Submitted,



Michael J. Frink
Chief

Dunn's Corners Fire

Incident Type Report (Summary)

Alarm Date Between {06/01/2015} And {05/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	3	0.37%	\$0	0.00%
111 Building fire	10	1.25%	\$4,500	100.00%
114 Chimney or flue fire, confined to chimney	2	0.25%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	1	0.12%	\$0	0.00%
131 Passenger vehicle fire	5	0.62%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	6	0.75%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.12%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.12%	\$0	0.00%
	29	3.64%	\$4,500	100.00%

3 Rescue & Emergency Medical Service Incident

300 Rescue, EMS incident, other	1	0.12%	\$0	0.00%
311 Medical assist, assist EMS crew	5	0.62%	\$0	0.00%
321 EMS call, excluding vehicle accident with	353	44.40%	\$0	0.00%
322 Motor vehicle accident with injuries	4	0.50%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.12%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	0.25%	\$0	0.00%
340 Search for lost person, other	1	0.12%	\$0	0.00%
341 Search for person on land	1	0.12%	\$0	0.00%
3561 Low-angle rope rescue	1	0.12%	\$0	0.00%
361 Swimming/recreational water areas rescue	2	0.25%	\$0	0.00%
365 Watercraft rescue	1	0.12%	\$0	0.00%
3811 ESTABLISH LANDING ZONE	1	0.12%	\$0	0.00%
	373	46.91%	\$0	0.00%

4 Hazardous Condition (No Fire)

411 Gasoline or other flammable liquid spill	5	0.62%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	0.25%	\$0	0.00%
424 Carbon monoxide incident	1	0.12%	\$0	0.00%
444 Power line down	8	1.00%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.12%	\$0	0.00%
463 Vehicle accident, general cleanup	44	5.53%	\$0	0.00%
	61	7.67%	\$0	0.00%

5 Service Call

500 Service Call, other	39	4.90%	\$0	0.00%
522 Water or steam leak	3	0.37%	\$0	0.00%
531 Smoke or odor removal	1	0.12%	\$0	0.00%
542 Animal rescue	1	0.12%	\$0	0.00%
561 Unauthorized burning	5	0.62%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.12%	\$0	0.00%

Dunn's Corners Fire

Incident Type Report (Summary)

Alarm Date Between {06/01/2015} And {05/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
	50	6.28%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	0.25%	\$0	0.00%
6001 Mutual Aid Fire	4	0.50%	\$0	0.00%
611 Dispatched & cancelled en route	14	1.76%	\$0	0.00%
6111 Dispatched & cancelled en route, medical	13	1.63%	\$0	0.00%
6112 No Department response, medical	71	8.93%	\$0	0.00%
621 Wrong location	1	0.12%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.12%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.25%	\$0	0.00%
661 EMS call, party transported by non-fire	2	0.25%	\$0	0.00%
	110	13.83%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	4	0.50%	\$0	0.00%
730 System malfunction, Other	1	0.12%	\$0	0.00%
731 Sprinkler activation due to malfunction	2	0.25%	\$0	0.00%
733 Smoke detector activation due to	5	0.62%	\$0	0.00%
736 CO detector activation due to malfunction	4	0.50%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.12%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.12%	\$0	0.00%
7431 DETECTOR ACTIVATION - BURNED FOOD	3	0.37%	\$0	0.00%
744 Detector activation, no fire -	18	2.26%	\$0	0.00%
745 Alarm system activation, no fire -	120	15.09%	\$0	0.00%
	159	20.00%	\$0	0.00%
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	13	1.63%	\$0	0.00%
	13	1.63%	\$0	0.00%

Total Incident Count: 795

Total Est Loss:

\$4,500

Dunn's Corners Fire

Incidents by District (Summary)

Alarm Date Between {06/01/2015} And {05/31/2016}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
01 Dunn's Corners Fire District	643	80.88 %	\$0	0.00 %
02 Central Beach Fire District	25	3.14 %	\$3,500	77.78 %
03 Shady Harbor Fire District	8	1.00 %	\$0	0.00 %
04 Shelter Harbor Fire District	17	2.13 %	\$0	0.00 %
05 Weekapaug Fire District	3	0.37 %	\$0	0.00 %
06 Misquamicut Fire District	1	0.12 %	\$0	0.00 %
07 Bradford Fire District	61	7.67 %	\$0	0.00 %
08 Ashaway Fire District	8	1.00 %	\$1,000	22.22 %
09 Westerly Fire District	6	0.75 %	\$0	0.00 %
10 Charlestown Fire District	10	1.25 %	\$0	0.00 %
11 Carolina Fire District	1	0.12 %	\$0	0.00 %
13 Bradford Industrial Park	9	1.13 %	\$0	0.00 %
15 Exeter Fire	2	0.25 %	\$0	0.00 %
HVWFD Hope Valley Fire District	1	0.12 %	\$0	0.00 %
Total Incident Count:	795		Total Est Losses:	\$4,500

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Accrual Basis

DUNN'S CORNERS FIRE DISTRICT

Profit & Loss Budget vs. Actual

June 2015 through May 2016

	Jun '15 - May 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Tax Income			
DC Taxes Current	647,054.14	669,186.97	-22,132.83
DC Taxes Prior Years	15,375.36		
Penalty Fees	3,235.16		
Returned Item Fees	15.00		
Tax Service Fees	2,625.93		
Total Tax Income	668,305.59	669,186.97	-881.38
Other Income			
Community Building Rental	4,395.00	4,000.00	395.00
Fire Prevention Fund	8,280.00		
Fire Prevention Services	112.00		
Fire Watch Detail	2,093.00		
Grant Income	19,982.29		
Inspection Fees	9,522.00	8,000.00	1,522.00
MVA	14,974.26	6,000.00	8,974.26
Outside District Fees	238,443.49		
Tax Sale Redemption	6,014.66		
Other Income - Other	292.00		
Total Other Income	304,108.70	18,000.00	286,108.70
Uncategorized Income	176.49		
Total Income	972,590.78	687,186.97	285,403.81
Gross Profit	972,590.78	687,186.97	285,403.81
Expense			
300-Clerk			
301. Advertising	702.29	500.00	202.29
Total 300-Clerk	702.29	500.00	202.29
400-Administrative			
401. Office Supplies	2,940.55	2,500.00	440.55
402. Information Services	0.00	500.00	-500.00
404. Stationary/Postage	1,214.83	1,000.00	214.83
400-Administrative - Other	7.39		
Total 400-Administrative	4,162.77	4,000.00	162.77
500-Tax Collector/ Assessor			
501 Tax Bills-Westerly/Charlest	3,676.25	5,000.00	-1,323.75
502. Operating Supplies	73.22	250.00	-176.78
503. Computer Supplies	1,290.94	0.00	1,290.94
505. Stationary/Postage	100.00		
506. Tax Sale Redempt Expenses	5,596.68		
507. Professional Education	30.00	50.00	-20.00
508. Information Services	0.00	200.00	-200.00
Total 500-Tax Collector/ Assessor	10,767.09	5,500.00	5,267.09
600-Operating Committee			
601. Legal Services	841.75	4,500.00	-3,658.25
602. Audit Services	11,500.00	11,500.00	0.00
603. Miscellaneous	3,033.08	5,000.00	-1,966.92
604. Payroll Fees	1,374.92	1,500.00	-125.08
607. 401K Administrative Fee	900.00	0.00	900.00
608. Consultant Fees	1,577.35	2,000.00	-422.65
609. Special Legal Services	5,974.61	5,000.00	974.61
Total 600-Operating Committee	25,201.71	29,500.00	-4,298.29

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Accrual Basis

DUNN'S CORNERS FIRE DISTRICT

Profit & Loss Budget vs. Actual

June 2015 through May 2016

	Jun '15 - May 16	Budget	\$ Over Budget
700. Payroll			
701. Deputy Chiefs	30,000.00	30,000.00	0.00
702. Bookkeeper	1,800.00	1,800.00	0.00
703. Clerk Salary	800.00	800.00	0.00
704. District Tax Contribution	15,784.54	13,500.00	2,284.54
705. Fire Chief Salary	83,795.40	83,795.00	0.40
707. Administrative Salary	26,913.90	28,800.00	-1,886.10
708. Tax Coll. Salaries	5,465.34	6,000.00	-534.66
712. Treasurer	2,000.00	2,000.00	0.00
713. Firefighter/Facilities Mana	44,936.48	47,600.00	-2,663.52
714. Leadership Incentives	2,360.08	10,000.00	-7,639.92
715. Moderator	0.00	0.00	0.00
Total 700. Payroll	213,855.74	224,295.00	-10,439.26
800-DCFD Community Building			
802. Fuel	2,279.82	4,500.00	-2,220.18
803. Repairs/Minor upgrades	15,219.23	15,000.00	219.23
800-DCFD Community Building - Other	48.53		
Total 800-DCFD Community Building	17,547.58	19,500.00	-1,952.42
900-Chief's Benefits			
901. 401K	5,865.83	5,866.00	-0.17
902. Clothing	999.74	1,000.00	-0.26
903. Health & Dental Insurance	16,198.24	16,876.00	-677.76
904. Life Insurance	699.96	254.00	445.96
905. Long Term Disability	0.00	393.50	-393.50
Total 900-Chief's Benefits	23,763.77	24,389.50	-625.73
910-Admin Benefits 401K	1,883.97		
920-FF/FAC Mgr Benefits			
921. 401(k)	1,096.70		
Total 920-FF/FAC Mgr Benefits	1,096.70		
1001-Board of Engineers			
1001. Personal Protective Equip	15,965.22	15,000.00	965.22
1002. Radios & Pagers	9,127.00	6,000.00	3,127.00
1003. Replacement Equip	13,169.98	14,587.00	-1,417.02
1004. Maint - Engines/Pumps	41,960.88	33,100.00	8,860.88
1005. Maint-Radios/Alarm Sys	3,186.04	4,000.00	-813.96
1006. Hydrant Rental	9,632.56	10,000.00	-367.44
1007. Supplies - Truck Fuel	6,812.64	10,000.00	-3,187.36
1008. Station #1- Fuel & Elec	10,809.55	17,000.00	-6,190.45
1009. Station #2 - Fuel & Elec	8,120.31	13,500.00	-5,379.69
1010. Insurance	66,990.00	59,500.00	7,490.00
1011. Gen Maintenance/Supplies	14,927.63	13,500.00	1,427.63
1012. Telephone/Cable Service	7,275.12	6,000.00	1,275.12
1013. Dispatch Service	10,956.80	11,000.00	-43.20
1014. Southern League	2,000.00	2,000.00	0.00
1015. Dunn's Corners Fire Dept	13,000.00	13,000.00	0.00
1016. Engineer's Expenses	5,809.41	6,500.00	-690.59
1017. Information Services	7,242.32	6,580.00	662.32
1018. Fire Marshall Inspection	4,880.65	3,800.00	1,080.65
1019. NFPA req testing/equip	14,500.00	14,500.00	0.00
1020. Wireless Communications	6,369.53	6,500.00	-130.47
1021. Firefighter incentive prg	60,749.09	64,000.00	-3,250.91
1022. Training	20,146.95	20,000.00	146.95
1023. Firefighter Health Plan	3,453.40	2,500.00	953.40
1024. EMS Equipment	5,424.34	5,500.00	-75.66
1025. Bradford Expenses	1.00	0.00	1.00
Total 1001-Board of Engineers	362,510.42	358,067.00	4,443.42
Depreciation	149,460.00		

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Accrual Basis

DUNN'S CORNERS FIRE DISTRICT

Profit & Loss Budget vs. Actual

June 2015 through May 2016

	Jun '15 - May 16	Budget	\$ Over Budget
Misc Other			
Fire Prevention Expenses	6,236.28		
Unanticipated Repairs	5,075.14		
Fire Watches	1,547.00		
MVA Billing	1,787.54		
Misc Other - Other	168.00		
Total Misc Other	14,813.96		
Total Expense	825,766.00	665,751.50	160,014.50
Net Ordinary Income	146,824.78	21,435.47	125,389.31
Other Income/Expense			
Other Income			
Reimb From DC Fire Dept	1,065.36		
Gain/Loss on sale Fixed Asset	1,050.00		
CD Interest Income	575.85		
Checking Interest	382.55		
Finance Charge	0.00		
Total Other Income	3,073.76		
Other Expense			
Funeral Service Expense	5,366.54		
200-Capital Expenditures			
201. Principal-Station#2	70,000.00	35,000.00	35,000.00
202. Interest-Station #2	16,566.61	19,000.00	-2,433.39
203. Principal - Tower 5	56,667.00	56,667.00	0.00
204. Interest-Tower #5	13,444.12	18,000.00	-4,555.88
205 Equipment Fund (Restricted)	0.00	45,000.00	-45,000.00
206 Truck Fund(Restricted Fund)	0.00	35,000.00	-35,000.00
207. Bld & Grounds (Restricted)	150.00	25,000.00	-24,850.00
212. Principal-Engine #4	28,898.66	30,000.00	-1,101.34
213. Interest--Engine #4	13,451.98	14,500.00	-1,048.02
214. Bay Door Repairs	29,033.06	35,000.00	-5,966.94
215. Memorial (Restructed Fund)	0.00	0.00	0.00
216. Pond Boat	28,936.12	25,000.00	3,936.12
217. Alarm System (Restricted)	100,043.99	105,000.00	-4,956.01
218. Radio Boxes	42,550.00	76,000.00	-33,450.00
219. Radio Repeater	22,349.85	18,000.00	4,349.85
Total 200-Capital Expenditures	422,091.39	537,167.00	-115,075.61
Bank Service Fees	45.00		
Capital Expense Wash	-155,565.66		
Total Other Expense	271,937.27	537,167.00	-265,229.73
Net Other Income	-268,863.51	-537,167.00	268,303.49
Net Income	-122,038.73	-515,731.53	393,692.80

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Accrual Basis

DUNN'S CORNERS FIRE DISTRICT
Profit & Loss Budget vs. Actual
June 2015 through May 2016

	<u>% of Budget</u>
Ordinary Income/Expense	
Income	
Tax Income	
DC Taxes Current	96.7%
DC Taxes Prior Years	
Penalty Fees	
Returned Item Fees	
Tax Service Fees	
Total Tax Income	99.9%
Other Income	
Community Building Rental	109.9%
Fire Prevention Fund	
Fire Prevention Services	
Fire Watch Detail	
Grant Income	
Inspection Fees	119.0%
MVA	249.6%
Outside District Fees	
Tax Sale Redemption	
Other Income - Other	
Total Other Income	1,689.5%
Uncategorized Income	
Total Income	141.5%
Gross Profit	141.5%
Expense	
300-Clerk	
301. Advertising	140.5%
Total 300-Clerk	140.5%
400-Administrative	
401. Office Supplies	117.6%
402. Information Services	0.0%
404. Stationary/Postage	121.5%
400-Administrative - Other	
Total 400-Administrative	104.1%
500-Tax Collector/ Assessor	
501 Tax Bills-Westerly/Charlest	73.5%
502. Operating Supplies	29.3%
503. Computer Supplies	100.0%
505. Stationary/Postage	
506. Tax Sale Redempt Expenses	
507. Professional Education	60.0%
508. Information Services	0.0%
Total 500-Tax Collector/ Assessor	195.8%
600-Operating Committee	
601. Legal Services	18.7%
602. Audit Services	100.0%
603. Miscellaneous	60.7%
604. Payroll Fees	91.7%
607. 401K Administrative Fee	100.0%
608. Consultant Fees	78.9%
609. Special Legal Services	119.5%
Total 600-Operating Committee	85.4%

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Accrual Basis

DUNN'S CORNERS FIRE DISTRICT
Profit & Loss Budget vs. Actual
 June 2015 through May 2016

	<u>% of Budget</u>
700. Payroll	
701. Deputy Chiefs	100.0%
702. Bookkeeper	100.0%
703. Clerk Salary	100.0%
704. District Tax Contribution	116.9%
705. Fire Chief Salary	100.0%
707. Administrative Salary	93.5%
708. Tax Coll. Salaries	91.1%
712. Treasurer	100.0%
713. Firefighter/Facilities Mana	94.4%
714. Leadership Incentives	23.6%
715. Moderator	0.0%
Total 700. Payroll	95.3%
800-DCFD Community Building	
802. Fuel	50.7%
803. Repairs/Minor upgrades	101.5%
800-DCFD Community Building - Other	
Total 800-DCFD Community Building	90.0%
900-Chief's Benefits	
901. 401K	100.0%
902. Clothing	100.0%
903. Health & Dental Insurance	96.0%
904. Life Insurance	275.6%
905. Long Term Disability	0.0%
Total 900-Chief's Benefits	97.4%
910-Admin Benefits 401K	
920-FF/FAC Mgr Benefits	
921. 401(k)	
Total 920-FF/FAC Mgr Benefits	
1001-Board of Engineers	
1001. Personal Protective Equip	106.4%
1002. Radios & Pagers	152.1%
1003. Replacement Equip	90.3%
1004. Maint - Engines/Pumps	126.8%
1005. Maint-Radios/Alarm Sys	79.7%
1006. Hydrant Rental	96.3%
1007. Supplies - Truck Fuel	68.1%
1008. Station #1- Fuel & Elec	63.6%
1009. Station #2 - Fuel & Elec	60.2%
1010. Insurance	112.6%
1011. Gen Maintenance/Supplies	110.6%
1012. Telephone/Cable Service	121.3%
1013. Dispatch Service	99.6%
1014. Southern League	100.0%
1015. Dunn's Corners Fire Dept	100.0%
1016. Engineer's Expenses	89.4%
1017. Information Services	110.1%
1018. Fire Marshall Inspection	128.4%
1019. NFPA req testing/equip	100.0%
1020. Wireless Communications	98.0%
1021. Firefighter incentive prg	94.9%
1022. Training	100.7%
1023. Firefighter Health Plan	138.1%
1024. EMS Equipment	98.6%
1025. Bradford Expenses	100.0%
Total 1001-Board of Engineers	101.2%
Depreciation	

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Accrual Basis

DUNN'S CORNERS FIRE DISTRICT

Profit & Loss Budget vs. Actual

June 2015 through May 2016

	<u>% of Budget</u>
Misc Other	
Fire Prevention Expenses	
Unanticipated Repairs	
Fire Watches	
MVA Billing	
Misc Other - Other	
Total Misc Other	
Total Expense	124.0%
Net Ordinary Income	685.0%
Other Income/Expense	
Other Income	
Reimb From DC Fire Dept	
Gain/Loss on sale Fixed Asset	
CD Interest Income	
Checking Interest	
Finance Charge	
Total Other Income	
Other Expense	
Funeral Service Expense	
200-Capital Expenditures	
201. Principal-Station#2	200.0%
202. Interest-Station #2	87.2%
203. Principal - Tower 5	100.0%
204. Interest-Tower #5	74.7%
205 Equipment Fund (Restricted)	0.0%
206 Truck Fund(Restricted Fund)	0.0%
207. Bld & Grounds (Restricted)	0.6%
212. Principal-Engine #4	96.3%
213. Interest--Engine #4	92.8%
214. Bay Door Repairs	83.0%
215. Memorial (Restructed Fund)	0.0%
216. Pond Boat	115.7%
217. Alarm System (Restricted)	95.3%
218. Radio Boxes	56.0%
219. Radio Repeater	124.2%
Total 200-Capital Expenditures	78.6%
Bank Service Fees	
Capital Expense Wash	
Total Other Expense	50.6%
Net Other Income	50.1%
Net Income	<u>23.7%</u>

DUNN'S CORNERS FIRE DISTRICT

Balance Sheet

As of May 31, 2016

	May 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Washington Trust Checking	311,690.32
Washington Trust CD's	
Certificate of Deposit - 6240	331,789.95
Total Washington Trust CD's	331,789.95
Westerly Community Credit Union	32,666.02
Total Checking/Savings	676,146.29
Accounts Receivable	
Accounts Receivable	20,706.36
Total Accounts Receivable	20,706.36
Other Current Assets	
Prepaid Insurance	15,816.00
Taxes Receivable	
DC Taxes Current Year	22,118.93
DC Taxes Prior Years	10,214.97
Total Taxes Receivable	32,333.90
Total Other Current Assets	48,149.90
Total Current Assets	745,002.55
Fixed Assets	
Land	454,695.73
Buildings	
Comm Bldg (Grange)	82,088.00
Station 1	446,449.46
Station 2	908,050.00
Total Buildings	1,436,587.46
Vehicles	
Engine- 4	577,422.60
Brush Truck 7	107,020.56
Engine 6	100,000.00
Small Vehicles	117,654.98
Tanker 1	173,566.99
Tower 5	850,000.00
Total Vehicles	1,925,665.13
Accum. Depreciation	-1,314,364.00
Total Fixed Assets	2,502,584.32
TOTAL ASSETS	3,247,586.87
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	60,482.87
Total Accounts Payable	60,482.87
Other Current Liabilities	
Accrued Expenses	7,367.00
Accrued Wages	2,000.00
Deferred Taxes	32,333.90
Total Other Current Liabilities	41,700.90
Total Current Liabilities	102,183.77

7:00 PM
07/18/16
Accrual Basis

DUNN'S CORNERS FIRE DISTRICT
Balance Sheet
As of May 31, 2016

	<u>May 31, 16</u>
Long Term Liabilities	
Loans Bldg & Vehicle	
2. Principal- Engine #4	472,039.96
3. Principal - Station #2	354,997.00
Tower 5	453,331.00
	<hr/>
Total Loans Bldg & Vehicle	1,280,367.96
	<hr/>
Total Long Term Liabilities	1,280,367.96
	<hr/>
Total Liabilities	1,382,551.73
Equity	
SR - Fire Prevention (restr)	22,678.00
Restricted Funds - Cap Projects	
Bldg & Grounds (restricted)	62,000.00
Equipment Fund (restricted)	107,493.00
Truck Fund (restricted)	38,493.00
	<hr/>
Total Restricted Funds - Cap Projects	207,986.00
	<hr/>
Fund Balance	1,756,409.87
Net Income	-122,038.73
	<hr/>
Total Equity	1,865,035.14
	<hr/>
TOTAL LIABILITIES & EQUITY	3,247,586.87

**DUNN'S CORNERS FIRE DISTRICT
TAX COLLECTOR'S REPORT
FY 2015-2016**

WESTERLY PROPERTY ASSESSED VALUATION	\$ 924,308,000.00	<i>Tax Rate =</i>	0.428
2015 TAXES TO BE COLLECTED	\$ 395,765.37		

TOTAL COLLECTED with interest	\$ 392,855.67
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COLLECTED 2015 TAXES	\$ 381,022.54	Interest	\$ 907.95
COLLECTED 2014 TAXES	\$ 8,643.26	Interest	\$ 1,034.20
COLLECTED 2013 TAXES	\$ 1,211.75	Interest	\$ 35.97
COLLECTED 2012 TAXES	\$ -	Interest	\$ -

	\$ 390,877.55	Interest	\$ 1,978.12
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Total

CHARLESTOWN PROPERTY ASSESSED VALUATION	\$ 639,039,500.00	<i>Tax Rate =</i>	0.428
2015 TAXES TO BE COLLECTED	\$ 273,421.60		

TOTAL COLLECTED with interest	\$ 272,589.11
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COLLECTED 2015 TAXES	\$ 265,812.45	Interest	\$ 497.38
COLLECTED 2014 TAXES	\$ 5,022.62	Interest	\$ 617.43
COLLECTED 2013 TAXES	\$ 299.41	Interest	\$ 57.63
COLLECTED 2012 TAXES	\$ 198.24		\$ 83.95

	\$ 271,332.72		\$ 1,256.39
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Total

2015 RECEIVABLES	\$ 669,186.97
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TOTAL AMCOLLECTED 2012-2015	\$ 665,444.78
WESTERLY and CHARLESTOWN	
2015 TAX SALE AND RE-BILLING FEES	\$ 628.00
2014 TAX SALE AND RE-BILLING FEES	\$ 1,416.93
2013 TAX SALE AND RE-BILLING FEES	\$ 64.00
2012 TAX SALE AND RE-BILLING FEES	\$ 10.00
2011 TAX SALE AND RE-BILLING FEES	\$ 485.35

TOTAL COLINS FY 2015-2016	\$ 668,049.06
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Submitted by:

Diane Nardone
July 20, 2016

Dunn's Corners Fire District						
Proposed Budget: 2016-2017						
For Annual Meeting: 7/20/2016						
		2016/2017	2015/2016	2014/2015	2013/2014	2012/2013
		Proposed Budget	Budget	Budget	Budget	Budget
OPERATING EXPENSE						
Clerk:						
301	Advertising	500.00	500.00	900.00	900.00	900.00
	Subtotal:	500.00	500.00	900.00	900.00	900.00
Administrative Assistant						
401	Office Supplies	2,800.00	2,500.00	3,180.00	3,180.00	4,590.00
402	Information Services	500.00	500.00	1,300.00	2,500.00	3,154.00
404	Stationary/Postage	1,000.00	1,000.00	900.00	900.00	1,270.00
	Subtotal:	4,300.00	4,000.00	5,380.00	6,580.00	9,094.00
Tax Collector/Assessor:						
501	Tax Bills - Westerly/Charlestown	5,000.00	5,000.00	5,100.00	4,000.00	3,000.00
503	Information Services	200.00	200.00	200.00	-	-
507	Professional Education	50.00	50.00	600.00	600.00	-
	Subtotal:	5,250.00	5,500.00	6,400.00	5,100.00	3,000.00
Operating Committee						
601	Legal Services	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
602	Audit Services	11,500.00	11,500.00	11,500.00	11,500.00	12,000.00
603	Miscellaneous	5,000.00	5,000.00	2,000.00	2,000.00	2,000.00
604	Payroll Fees	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00
607	401K Admin Fee	900.00	-	-		
608	Consultant Fees (treasurer)	1,500.00	2,000.00	-		
609	Special Legal Services	7,500.00	5,000.00	-	-	-
704	District Tax Contributions	16,000.00	13,500.00	9,930.00	9,930.00	9,930.00
	Subtotal:	48,400.00	43,000.00	29,930.00	29,930.00	30,430.00
DCFD Community Building:						
802	Fuel	3,000.00	4,500.00	5,500.00	3,000.00	2,500.00
803	Repairs/Minor upgrades	8,000.00	15,000.00	1,500.00	3,000.00	4,000.00
	Subtotal:	11,000.00	19,500.00	7,000.00	6,000.00	6,500.00
OPERATING EXPENSE SUBTOTAL		69,450.00	72,500.00	49,610.00	48,510.00	49,924.00
SALARY EXPENSE						
Duty Chief's (3)						
701	Salary (10K each)	30,000.00	30,000.00	30,000.00	-	-
Bookkeeper						
702	Salary	3,000.00	1,800.00	1,800.00	1,800.00	1,800.00
Clerk						
703	Salary	1,200.00	800.00	800.00	800.00	800.00
Fire Chief						
705	Salary and benefits	116,427.00	108,238.00	106,554.00	103,450.00	100,437.00
Administrative Assistant						
707	Salary & Benefits	29,700.00	28,800.00	28,158.00	23,625.00	22,500.00
Tax Collector/Assessor						
708	Salary	6,500.00	6,000.00	5,500.00	5,000.00	3,500.00
Treasurer						
712	Salary	2,000.00	2,000.00	2,000.00	-	-
Firefighter/Facilities Manager						
713	Salary & Benefits	49,950.00	47,600.00	60,000.00	-	-
Leadership Incentives						
714	Leadership	3,000.00	10,000.00			
Moderator						
715	Salary	800.00	-			
SALARY EXPENSE SUBTOTAL		242,577.00	235,238.00	234,812.00	134,675.00	129,037.00

Dunn's Corners Fire District							
Proposed Budget: 2016-2017							
For Annual Meeting: 7/20/2016							
		2016/2017	2015/2016	2014/2015	2013/2014	2012/2013	
		Proposed Budget	Budget	Budget	Budget	Budget	
BOARD OF ENGINEERS EXPENSE							
1001	Personal Protective Equipment	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00	
1002	Radios & Pagers	4,000.00	6,000.00	4,000.00	4,500.00	5,750.00	
1003	Replacement Equipment	16,759.00	14,587.00	15,175.00	18,675.00	18,675.00	
1004	Maintenance- Engines/Pumps	35,800.00	33,100.00	31,000.00	31,000.00	31,000.00	
1005	Maintenance - Radios/Alarm System	2,000.00	4,000.00	2,000.00	3,000.00	4,500.00	
1006	Hydrant Rental	10,000.00	10,000.00	10,053.00	10,053.00	10,053.00	
1007	Supplies - Truck Fuel	8,000.00	10,000.00	10,000.00	12,000.00	12,000.00	
1008	Station #1 - Fuel & Electric	15,000.00	17,000.00	19,000.00	17,000.00	17,000.00	
1009	Station #2 - Fuel & Electric	11,500.00	13,500.00	13,500.00	13,500.00	15,000.00	
1010	Insurance	63,000.00	59,500.00	47,500.00	47,500.00	44,500.00	
1011	General Maintenance & Supplies	15,000.00	13,500.00	13,500.00	20,000.00	20,000.00	
1012	Telephone/Cable Service	8,400.00	6,000.00	6,000.00	6,000.00	6,000.00	
1013	Dispatch Service	11,000.00	11,000.00	10,500.00	11,500.00	11,000.00	
1014	Southern League	2,000.00	2,000.00	1,500.00	1,500.00	1,500.00	
1015	Dunn's Corners Fire Department Grant	13,000.00	13,000.00	10,600.00	10,000.00	10,000.00	
1016	Engineers' Expenses	6,500.00	6,500.00	6,500.00	6,500.00	6,000.00	
1017	Information Services	6,580.00	6,580.00	6,580.00	6,950.00	4,250.00	
1018	Fire Marshal Inspection Expense	3,800.00	3,800.00	5,350.00	4,350.00	4,350.00	
1019	NFPA required testing/equipment Main.	14,500.00	14,500.00	14,500.00	11,500.00	7,620.00	
1020	Wireless Communications	6,500.00	6,500.00	6,500.00	6,000.00	6,500.00	
1021	Firefighter incentive program	64,000.00	64,000.00	64,000.00	70,000.00	70,000.00	
1022	Training	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
1023	Firefighter health plan	3,500.00	2,500.00	4,000.00	4,000.00	4,000.00	
1024	EMS Equipment	5,500.00	5,500.00	5,500.00	-	-	
1025	Bradford Expenses	1.00	1.00	-	-	-	
BOARD OF ENGINEERS SUBTOTAL		366,339.00	358,067.00	342,258.00	350,528.00	344,698.00	
CAPITAL EXPENSE							
201	Principal - Station #2	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	
202	Interest - Station #2	16,000.00	19,000.00	25,000.00	25,000.00	30,000.00	
203	Principal - Tower 5	56,667.00	56,667.00	56,667.00	56,667.00	56,667.00	
204	Interest - Tower 5	14,000.00	18,000.00	20,000.00	20,000.00	20,000.00	
212	Principal - Engine 4	30,000.00	30,000.00	16,000.00	27,000.00	-	
213	Interest - Engine 4	14,500.00	14,500.00	32,000.00	-	-	
Restricted Funds							
205	Equipment	50,000.00	45,000.00	35,000.00	35,000.00	10,000.00	
206	Truck	35,000.00	35,000.00	30,000.00	30,000.00	25,000.00	
207	Buildings and Grounds	25,000.00	25,000.00	20,000.00	20,000.00	10,000.00	
215	Memorial	5,000.00	-	-	-	-	
CAPITAL EXPENSE SUBTOTAL		281,167.00	278,167.00	269,667.00	248,667.00	186,667.00	
GRAND TOTAL		959,533.00	943,972.00	896,347.00	782,380.00	710,326.00	
		0.9838					

Dunn's Corners Fire District
Resolutions for 2016/2017
July 20, 2016

Chief's Vehicle - Resolved to allow the District to spend up to \$65,000 to replace Car 1(vehicle) and to allow the Operating Committee the discretion to purchase the vehicle with funds from the Restricted Truck Fund or a combination of Restricted Truck Funds and financing not to exceed a period of 60 months. It is further resolved that if any portion of the vehicle is financed at a lower rate than the Station 2 loan rate, that the Operating Committee is authorized to use funds from the Restricted Truck Fund up to the amount financed for the vehicle to reduce the outstanding principal balance on the Station 2 loan. And it is further resolved that financing expenses including principal and interest if any for the vehicle be paid from the unrestricted General Fund for fiscal year 2016-2017.

Upgrades to Security and Information Systems for Stations 1 & 2 - Resolved to use up to \$10,000 from the unrestricted General fund to add additional cameras to improve security and new cat 6 cables to upgrade information system processing at both Stations 1 & 2.

Painting Station 1 - Resolved to use up to \$9,000 from the Buildings and Grounds restricted fund to paint the main entrance, meeting room and stairwells at Station 1.

Hot Water System Station 2- Resolved to use up to \$6,000 from the unrestricted General Fund to purchase and install a new hot water system at Station 2.

LED Security Lighting Stations 1 & 2 - Resolved to use up to \$5,000 from the unrestricted General Fund to purchases and install exterior LED lighting at both Stations 1 & 2 for security and general safety purposes.

Funeral Fund – Resolved to establish a \$5,000 Restricted Funeral Fund the monies to come from unexpended Leadership Dollars in the 2015-2016 budget, to be used by the Department for expenses related to future commemoration ceremonies of current and past members of the Dunn's Corners Fire Department.

Pay down on Station 2 Loan - Resolved to leave it to the OC's discretion to pay down up to \$25,000 on the principal owed on the Station 2 loan from the general fund.

Authority To Access Restricted Funds for Unanticipated Repairs - Resolved that the Operating Committee be given the authority to access the Restricted Truck Fund for up to \$10,000.00 to mitigate unanticipated truck repairs and the Restricted Equipment Fund for up to \$5,000.00 to mitigate unanticipated equipment repairs that may occur between Annual Meetings.

Authority to Lease the Grange Facility – Resolved to authorize the Operating Committee to enter into a multi-year lease agreement with the Friends of the Quonochontaug Grange organization.

Ratification and Approval of Acts of Officers - Resolved that each and all of the resolutions, acts and proceedings of the District Officers, as shown by the records of the respective officers in carrying out and promoting the purposes, objects and interests of the Dunn's Corners Fire District, be and the same approved, ratified and hereby made the acts and deeds of the Dunn's Corners Fire District.

Authorization of Representation - Resolved that the moderator, or such person or persons as the Operating Committee or the Moderator shall designate, be and hereby are fully authorized and empowered to enter objections or legal actions on behalf of the Dunn's Corners Fire District in reference to any zoning matters, liquor licenses, legislative matters, or any other subject affecting the Dunn's Corners Fire District.

Tax Resolution – Resolved that the taxable inhabitants of said District qualified to vote on any proposition to impose tax, in District meeting legally assembled on the 20th day of July, A.D., 2016, hereby order the assessment and collection of a tax on the taxable inhabitants and property in the sum of not less than \$700,138 nor more than \$707,140 credited to. Said tax is for ordinary expenses of interest and charges, for the payment of interest and

indebtedness in whole or in part of said District and for other purposes authorized by law. The Board of Assessors shall assess and apportion said tax on the inhabitants and ratable property of said District of the 31st day of December, 2015, at 12:00 o'clock Noon, according to law, and shall, on completion of said assessment, date, certify, and sign the same and deliver to and deposit the same in the office of the District Clerk on or before the 15th day of August, A.D. 2016. The District Clerk, on receipt of said assessment, shall forthwith make a copy of the same and deliver it to the District Treasurer, who shall forthwith issue and affix to said copy a warrant under his/her hand, directed to the Collector of Taxes of said District commanding him/her to proceed and collect said tax on the persons and estates liable therefore. Said tax shall be due and payable on and between the first day of September next and the 30th day of September, 2016, and all taxes remaining unpaid on said 30th day of September, A.D. 2016, shall carry, until collected, a penalty at the rate of twelve per centum (12%) per annum upon such unpaid tax. A \$2.00 handling fee will be imposed on reissued tax bills sent for collection purposes. No tax bill sent out shall be less than five and 00/100 (5.00) dollars.

Special Appropriation - Resolved that the Treasurer be directed to deposit in the Unrestricted General Fund Surplus the total of the unexpended appropriations as shown by the records of the Treasurer for the fiscal year 2015-2016, and all other monies collected during said fiscal year, but not otherwise appropriated. Provided, however, that prior to January 1, 2017, the Treasurer is authorized to use such portion of said sum of unexpended appropriations and other monies not otherwise appropriated as he or she deems necessary in anticipation of receipt of taxes assessed December 31, 2015.

Tax Anticipation Note - Resolved that the District Treasurer be and hereby is authorized and empowered during the current fiscal year of the District, commencing June 1, 2016, and ending May 31, 2017, to borrow such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the District, but not to exceed in the whole the sum of Fifty thousand AND NO/100 (\$50,000) DOLLARS and to issue negotiable promissory note or notes of the District therefore, which shall be made payable not later than one (1) year from the respective date or dates thereof. Negotiable notes issued pursuant to the authority hereof shall be signed by the District Treasurer and countersigned by the District Clerk, and such countersignatures shall be conclusive evidence to all holders of such note or notes of the approval and consent of the District and the District Officers to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by the provisions of law or the charter of the District may be fixed by the District Treasurer. The District Treasurer is hereby authorized and empowered to renew any of said notes from time to time, but any such renewal note shall be due not later than one (1) year of the original note so renewed.

**Dunn's Corners Fire District
Nominating Committee Report
July 20, 2016**

The Nominating Committee presents to the Electors of the Dunn's Corners Fire District the following Slate of Candidates to fill the two At Large Operating Committee seats expiring in 2018:

- Bob Delaney (incumbent)
- Jon Schreier (incumbent).

Respectfully Submitted,

Andrew Schilke
Art Ganz
Gina Laudone