

**Dunn's Corners Fire District
Annual Meeting
Wednesday, July 21, 2010
7:00 PM
Station 1**

Agenda

- I. Call to Order (S. White)
- II. Review of Fire Safety Protocols (Chief Frink)
- III. Pledge of Allegiance (S. White)
- IV. Moment of Silence (S. White)
- V. Reading of the Call (B. Delaney)
- VI. Determination of a Quorum
- VII. Approval of the 2008/2009 Annual Meeting Minutes (S. White)
- VIII. Operating Committee Report (S. White/Chief Frink)
 - a. Chief's Report
 - b. 2009/2010 Financial Report
- IX. Tax Assessor's Report (K. Swain)
- X. Financial Plan and Operating Budget (D. Schilke)
- XI. Resolutions (S. White)
 - a. Exhaust Removal System Station 2
 - b. Brush Truck to replace Engine 7
 - c. 2009/2010 Unbudgeted Revenue from Central Beach
 - d. Tax Assessment and Collection
 - e. Special Appropriation
 - f. Tax Anticipation Note
- XII. Election of Officers (E. Schilke)
- XIII. Awards and Recognition (Chief Frink)
- XIV. Old Business (S. White)
- XV. New Business (S. White)
 - a. Election of the Nominating Committee
 - b. Ratification of Operating Committee Decisions 2009/2010
- XVI. Adjournment (S. White)

**DUNN'S CORNERS FIRE DISTRICT
NOTICE OF ANNUAL MEETING**

TO BE HELD AT: DUNN'S CORNERS FIRE STATION #1
 1 LANGWORTHY ROAD
 DUNN'S CORNERS
 WESTERLY, RHODE ISLAND

TO BE HELD ON: WEDNESDAY, JULY 21, 2010

TIME: 7:00 PM

The annual meeting of the Dunn's Corners Fire District will be held at the Dunn's Corners Fire Station #1, 1 Langworthy Road, Dunn's Corners, Westerly, Rhode Island, for the following purposes:

To order taxes and provide for the assessing and collection of the same on ratable inhabitants and property in said Fire District; to adopt a budget for the ensuing year; to authorize the borrowing for the ensuing year and for all other charges and expenses whatsoever arising within said Fire District; to elect At-Large members of the Operating Committee; and to transact such other business as may legally come before such meeting.

INDIVIDUALS REQUESTING INTERPRETER SERVICES FOR THE HEARING IMPAIRED, PLEASE CALL 450-6539 SEVENTY-TWO (72) HOURS IN ADVANCE OF THE MEETING DATE.

Bob Delaney, District Clerk

Noticed Posted July 8, 2010

Dunn's Corners Fire District

1 Langworthy Road

Westerly, RI 02891

Minutes

Annual Meeting

July 15, 2009

1. Meeting called to order at 7:00 pm, Moderator John Merkel presiding.

Meeting was advertised in the Westerly Sun on Wednesday, July 8, 2009. Notice was posted at the Westerly Community Credit Union's Dunn's Corners Office; Dunn's Corners Market, Dunn's Corners Fire Station #1 on Langworthy Road, Dunn's Corners Mobile, Michael's Shell and Dunn's Corners Fire Station #2 on Post Road, Charlestown. The notice was posted on the district's website and the Rhode Island Secretary of State's e-Town Crier site on July 3, 2009.

Chief Frink reviewed the fire safety protocols for the meeting's attendees.

Pledge to the Flag of the United States of America was conducted.

There was a moment of silence observed for those who have passed on from families of members of the Dunn's Corners Fire Department.

The meeting call was read by District Clerk Steve White. Twenty-two persons signed the attendance roster. A quorum was present.

2. Copies of the minutes of the 2008 annual meeting were printed and available for those in attendance. A motion was made seconded and so voted to dispense with the reading of the minutes.
3. Reports

Moderator John Merkel distributed the Annual Report for tax year 2008 – 2009, Tax Collector's Report, Balance Sheet, Income Statement, Restricted Funds Report, Chief's Report, 2009-2010 Budget, and Schedule of Fees. The financial reports showed revenues received of \$587,077, expenses of \$615,686, and a cash balance of \$470,112.

Chief's Report

Chief Frink reviewed the fire department's activities for the year which showed 299 calls, 226 plan reviews and inspections, 144 training classes and 2339 training hours. The Chief went on to thank the officers and firefighters under his command during the year for all their hard work and efforts.

Moderator's Report

Moderator John Merkel reviewed the District's financials contrasting the 2008-2009 budget to the proposed budget highlighting significant expense reductions in multiple areas totaling \$72,955 and the major expense increases totaling \$110,667. The moderator went on to explain the proposed budget represents an increase of 3.4% over the original 7/16/2008 approved budget and 7.5% over the revised budget of 9/25/2008.

The Moderator reviewed with the taxpayers the process used in the selection of an auditing firm to review the District's financial records for the next three years.

Moderator Merkel went on to review the ever evolving long term financial plan. The plan takes into account the changes occurring in the district which includes the effect of the loss of the Weekapaug Fire District on the long term resources.

There was a review of the status of contract negotiations with the Coverage Fire Districts (CFDs). As of the meeting date there were agreements with both the Shady Harbor and Shelter Harbor Fire Districts pending approval of their voters, which is expected later in the summer. However negotiations with QCB have stalled with no prospects of an agreement in the near future. Because of these uncertainties QCB revenue was not included in the 2009-2010 budget with any potential monies received from QCB to be allocated to the General Fund.

The moderator also reviewed the status of grants totaling \$569,900 which have been applied for and if approved discussed how the District would have to provide \$54, 495 in matching funds.

4. Financial Plan and Operating Budget

A motion was made seconded and after lengthy discussion focusing on the long term effects of the Coverage Fire Districts on the Dunn's Corners Fire District's operations was so voted to approve the 2009-2010 budget as proposed.

A motion was made seconded and so voted that the Dunn's Corners Fire District calculate the Quonochontaug Central Beach Fire District fire protection fee for 2009-10 via the historical method, i.e., by applying the DCFD mill rate to QCB property assessments, to invoice the Quonochontaug Central Beach Fire District for that amount and to hold revenues collected from the Quonochontaug Central Beach Fire District in the Unrestricted General Fund Surplus for future use.

Resolutions

AUDITING CONTRACT – Resolved that the Operating Committee for the district is authorized to enter into a three (3) year contract with the auditing firm, Gothie, Hoyt & Filippetti, LLC for professional services and the sum for said service not to exceed twelve thousand and 00/100 (\$12,000.00) dollars per year.

A motion was made seconded and so voted to approve the resolution.

TRUCK RESOLUTION - Resolved to appropriate the sum of fifty thousand and 00/100 (\$50,000.00) dollars from the Truck Restricted Fund for the purchase of a replacement for Car 1.

A motion was made seconded and so voted to approve the resolution.

TURN OUT GEAR – Resolved to appropriate the sum of Ten Thousand and No/100 (\$10,000.00) Dollars from the Equipment Fund to be used to test and/or purchase replacement Turnout Gear.

A motion was made seconded and so voted to approve the resolution.

SCBA TESTING AND REPLACEMENT - To appropriate the sum of Five Thousand and No/100 (\$5,000.00) Dollars from the Equipment Fund to be used to test and/or replace Self-Contained Breathing Apparatus (SCBA).

A motion was made seconded and so voted to approve the resolution.

GRANTS – Resolved that the Fire District has applied for certain grants from AFG and FEMA totaling Five hundred sixty nine thousand nine hundred and 00/100 (\$569,900.00) Dollars. The Dunn’s Corners Fire District shall be responsible for approximately Five (5%) percent up to Fifteen (15%) percent of the total grants, said amount not to exceed Fifty eight thousand four hundred ninety five and 00/100 (\$58,495.00) Dollars. If said grants are approved and accepted by the District, said sum shall be paid from the appropriate restricted fund.

A motion was made seconded and so voted to approve the resolution.

BUILDING & GROUNDS: Resolved that the sum of twenty-seven thousand and 00/100 (\$27,000.00) dollars be transferred from the Unrestricted General Fund Surplus formerly known as the Contingency Fund into the Building and Grounds Restricted Fund.

A motion was made seconded and so voted to approve the resolution.

TAX RESOLUTION – Resolved that the taxable inhabitants of said District qualified to vote on any proposition to impose tax, in District meeting legally assembled on the 16th day of July, A.D., 2009, hereby order the assessment and collection of a tax on the taxable inhabitants and property in the sum of not less than \$609,310 nor more than \$628,840. Said tax is for ordinary expenses of interest and charges, for the payment of interest and indebtedness in whole or in part of said District and for other purposes authorized by law. The Board of Assessors shall assess and apportion said tax on the inhabitants and ratable property of said District of the 31st day of December, 2009, at 12:00 o’clock Noon, according to law, and shall, on completion of said assessment, date, certify, and sign the same and deliver to and deposit the same in the office of the District Clerk on or before the 15th day of August, A.D. 2009. The District Clerk, on receipt of said assessment, shall forthwith make a copy of the same and deliver it to the District Treasurer, who shall forthwith issue and affix to said copy a warrant under his hand, directed to the Collector of Taxes of said District commanding him to proceed and collect said tax on the persons and estates liable therefore. Said tax shall be due and payable on and between the first day of September next and the 30th day of September, 2009, and all taxes remaining unpaid on said 30th day of September, A.D. 2009, shall carry, until collected, a penalty at the rate of twelve per centum (12%) per annum upon such unpaid tax. No tax bill sent out shall be less than five and 00/100 (\$5.00) dollars.

A motion was made seconded and so voted to approve the resolution.

SPECIAL APPROPRIATION – Resolved that the Treasurer be directed to deposit in the Unrestricted General Fund Surplus formerly known as the Contingency Fund the total of the unexpended appropriations as shown by the records of the Treasurer for the fiscal year 2008-2009, and all other monies collected during said fiscal year, but not otherwise appropriated.

Provided, however, that prior to January 1, 2010, the Treasurer is authorized to use such portion of said sum of unexpended appropriations and other monies not otherwise appropriated as he or she deems necessary in anticipation of receipt of taxes assessed December 31, 2008.

A motion was made seconded and so voted to approve the resolution.

TAX ANTICIPATION NOTE – Resolved that the District Treasurer be and hereby is authorized and empowered during the current fiscal year of the District, commencing June 1, 2009, and ending May 31, 2010, to borrow such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the District, but not to exceed in the whole the sum of Fifty thousand AND NO/100 (\$50,000) DOLLARS and to issue negotiable promissory note or notes of the District therefore, which shall be made payable not later than one (1) year from the respective date or dates thereof. Negotiable notes issued pursuant to the authority hereof shall be signed by the District Treasurer and countersigned by the District Clerk, and such countersignatures shall be conclusive evidence to all holders of such note or notes of the approval and consent of the District and the District Officers to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by the provisions of law or the charter of the District may be fixed by the District Treasurer. The District Treasurer is hereby authorized and empowered to renew any of said notes from time to time, but any such renewal note shall be due not later than one (1) year of the original note so renewed.

A motion was made seconded and so voted to approve the resolution.

5. Election of Officers

Karl Kenyon presented the Nominating Committee report which proposed the following slate of candidates:

- John Merkel - term to expire 2011
- Dan Schilke – term to expire 2011
- Jonathan Schreier – term to expire 2010
- Steve White – term to expire 2010

A motion was made seconded and so voted to have the clerk cast one ballot to elect the proposed slate as members at large of the Operating Committee.

6. New Business

A motion was made seconded and so voted to approve the 2009-2010 Nomination Committee of Karl Kenyon, Elaine Martin and Ed Schilke.

7. Adjournment

A motion was made seconded and so voted by acclamation to adjourn the Annual Meeting of the Dunn's Corners Fire District at 8:55 pm.

Respectfully Submitted

Steve White
District Clerk Dunn's Corners Fire District

Dunn's Corners Fire District Operating Committee

Annual Report for Fiscal Year 2009 -2010
July 21, 2010

Introduction

2009 – 2010 was a year of transition for the Dunn's Corners Fire District. During the year the district finalized a new seven year contract with the Central Beach Fire District ending the era of handshake agreements between the Dunn's Corners Fire District and the coverage fire districts of Central Beach, Shady Harbor and Shelter Harbor. With the negotiations completed and the contracts in place the Operating Committee can once again make its primary focus the delivery of first class fire protection services at reasonable costs to the District's tax payers its primary mission. In the not too distant future the Operating Committee will begin finalizing a long term capital budget plan and work on developing a long term Strategic Plan for the District.

During the past year the Operating Committee said good bye to its long term Moderator John Merkel, who over his eight years as Moderator helped to guide the district in the development of a new charter, was involved in getting the District to computerize its record keeping, steadied the ship when the Weekapaug Fire District took its business elsewhere, worked to bring us our first full time Chief and was the driving force behind getting the fire protection contracts done with the Shady and Shelter Harbor Fire Districts.

We also sadly had to say good bye to Deputy Chief Karl Kenyon and retired Assistant Chief Jack Champlin, both long time champions and heroes of the Dunn's Corners Fire Department who sadly both past away this past year.

As your Moderator these past months I would like to thank the at large Operating Committee Members Dan Schilke, Jonathan Schreier, and Matt Thomsen, the Department Representative Ken Martin, District Clerk Bob Delaney, Treasurer Brona Haggerty, Grange Manager Deb McManus and Tax Assessor Ken Swain for all their hard work this past year. I especially would like to thank Chief Mike Frink for the leadership he demonstrates and all the men and woman of the Dunn's Corners Fire Department whose hard work and dedication makes this a first rate organization.

Dunn's Corners Fire District Chief's Report 2009-2010

This year was an extraordinary year for the department to say the least. Last August at East Beach, we actively participated in one of the largest (and successful) beach cave-in rescues ever in this area. March brought with it the "great floods of 2010" and the loss of Deputy Chief Karl Kenyon. More recently, the community also suffered the loss of retired Assistant Chief John S. "Jack" Champlin in June. The men and women of this department have persevered again and

again, through work, service and dedication. They have also shown compassion and respect, honoring those we have lost but not forgotten. I believe they have displayed the strength and courage this department was formed upon.

During the past year the Department's call volume increased by more than 60 runs an increase of 20%. This is a significant jump from our average, which usually runs a little under the 300 mark. The reason for this increase was due to the severe weather we faced this past March. This increased call volume, most of which took place within a few days, not only taxed our members, but tested our resources as well. We manned multiple response teams with a dispatch crew at the station and a roving assessment team prioritizing calls. We pumped as many homes as possible and were able to keep the Dunn's Corners Church from flooding. Utilizing our rescue boat and rescue suits, we worked with the National Guard and other local emergency providers to assist with and effect evacuations and rescues in our own district as well as in several neighboring districts on mutual aid calls.

As for the state of the department, we remain strong with 46 active members consisting of interior firefighters, drivers, and fire police. Training, as always, is one of the top priorities in the department, as shown on the table below. This past year, we received our report from ISO (Insurance Services Office) in regard to our fire department's PPC (Public Protection Classification) rating, which is based on their Fire Suppression Rating Schedule. This report is posted on our web site and shows that we maintained the same rating in Westerly (4) and upgraded from a 9 to an 8B in Charlestown. The change in Charlestown reflects improvement in our fire protection. The major limitation to further improvement there is the lack of a municipal water supply for fire suppression. Our overall score improved from 60.5 to 65.20, with the addition of our tower ladder as a key factor. We have also improved our response capabilities with the addition of MDT's (mobile data terminals) and software. These computers are linked with our dispatch and can furnish us with a host of important information before we even arrive at the scene of a call. This includes a map with the location of the call, location of hydrants or water source, building information, and aerial view of the building/structure you're responding to. These are only a couple of the high points in the many things that happened or were done over the past year.

Moving forward a major concern for us is the health and safety of the men and women of the department. One thing we need to do is install exhaust removal systems in the stations. With the carcinogens produced from diesel emissions we are putting our members at risk every day. In our budget this year we are proposing the installation of one at Station 2 and have applied for a FEMA Assistance to Firefighters Grant to do the same at Station 1. We are also looking at purchasing a new brush unit to replace Engine 7, the 1996 Chevy 1- ton 4X4 truck. It is currently the most used truck we have in our fleet and the first truck we start training our up and coming drivers on. It is used to tow trailers, operate off-road and plow snow. It has been loaded to maximum capacity for its whole life. As you may or may not know, about 6 years ago it was in a

head-on accident. The front of the truck was destroyed, but not quite enough to total the vehicle. Though the truck was repaired and put back in service, it has never been quite the same. Now as it is aging, it is starting to incur more than normal maintenance expenses. More importantly, issues are developing with the way the vehicle handles, which can be a safety issue for fire department personnel and the motoring public, as well as a possible liability to the Fire District. Engine 7 is getting old and tired. Its new replacement truck will have a higher GVW rating and will handle the load properly. This equates to a better and safer situation for all with a vehicle better designed to meet its needs and uses. We have also secured a \$5000 grant toward the cost of this vehicle through a program administered by the Department of Environmental Management Forestry Division.

Now “consolidation” is the new big catch word from our leaders upstate. Even though we have the lowest fire district taxes in the state, I have been working with our neighboring departments for the last year on ways to save monies by cutting costs through cooperative efforts. For example several departments are working together on purchasing services for pump testing, hose testing and ladder testing. We now purchase our vehicle fuel from the town of Charlestown at better rates. We acquired a small boat, motor and trailer from another district in exchange for them using our gear washer for their turnout gear. I will continue to pursue this more in the future in an effort to save our taxpayers further monies while maintaining the quality and capability of our department.

Other notable improvements of the past year:

Approximately 90% of our firefighters trained to FF1 or FF2 level

We had 4 members receive their EMT licenses

Acquired a small boat to meet emergency needs in ponds and during flooding

Items we are working towards in the future:

Recruitment and retention program for the department

Developing good fire department leaders

Number of fire department responses	367
Number of plan reviews and inspections	238
Number of training classes held/attended	165
Number of man-hours of training	2,664

Financial Report

The District achieved good financial results in 2009-10:

Operating Expenses - Expenses overall were under budget by \$11,416.00.

Taxes – The tax collection rate came in at 93% approximately 7% below the previous year. The District will work to collect the past due tax amounts during the next fiscal year.

Reserves – The Operating Committee believes cash reserves are adequate for the District. At the close of the fiscal year the district had cash reserves equivalent to 3 months of cash expenses.

Restricted Fund Activity

Excellent Progress was made on projects approved by the voters to be funded out of Restricted Funds:

Car 1 purchase, authorized in 2009 out of Truck Restricted Fund, was completed in the fall of 2009.

Station 1 Heating and Air conditioning upgrades, authorized in 2010 out of Building and Grounds Restricted, was fully completed in spring of 2009.

Turn Out Gear testing and replacement, authorized in 2010 out of Equipment Fund Restricted, was fully completed in spring of 2009.

SCBA testing and replacement, authorized in 2009 out Equipment Fund Restricted, was fully completed in Fall of 2009.

Coverage Fire Districts

Quonochontaug Central Beach (QCB) – The Operating Committee negotiated with representatives of QCB through September of 2009 culminating in a seven year contract that was approved by the Dunn’s Corners District electors at a Special Meeting held on January 21, 2010. The contract as with the Shady and Shelter Harbor Fire District contracts discontinues fee calculations based on property assessments. The QCB contract differs from the other two contracts primarily in that it has a longer duration 7 years as opposed to 5 years and a maximum annual rate increase cap of 6 percent as opposed to 7 percent.

With the signing of the agreement DCFD now have all of the districts it provides fire protection services for under contract.

Operating Committee Activities

Operating Committee Members 2009-2010

Michael Frink, District Fire Chief

Ken Martin, Fire Department Representative

John Merkel, At-Large Member and District Moderator (July 2009 - October 2009)
Dan Schilke, At-Large Member
Jon Schreier, At-Large Member
Steve White, At-Large Member (District Moderator November 2009- July 2010)
Matthew Thomsen (December 2009 – July 2010)

Other District Officers

Steve White, District Clerk (July 2009 - October 2009)
Bob Delaney, District Clerk (November 2009 - July 2010)
Ken Swain, District Tax Assessor/Collector
Brona Haggerty, District Treasurer
Matt Harris, Grange Manager (July 2009 - December 2009)
Debra McManus (December 2009 – Present)
Karl Kenyon, Nominating Committee
Elaine Martin, Nominating Committee
Ed Schilke, Nominating Committee

During June of 2010 the Committee had an agreed upon procedures audit conducted by the CPA firm of Gothie, Hoyt and Filippetti. The audit reviewed the District's tax levies and collections, the vendor disbursement process, and payroll processing. During the summer of 2010 a complete CPA audit will be conducted on the District's year end 2009/2010 financial statements and records.

In October 2009 the Operating Committee with regret accepted the resignation of long time District Moderator John Merkel. The Operating Committee appointed Steve White to the position of District Moderator through the 2009-2010 Annual Meeting and Matthew Thomsen as an At-Large Member to serve as John's interim replacement.

In December 2009 Matt Harris because of time constraints was no longer able to serve as the Grange Manager. The Committee replaced Matt with Debbie McManus in mid December. The committee has been spending the resources budgeted to continue to improve the Grange facility.

In January 2010 the committee finally brought to closure a negotiated contract with the QCB fire district.

The Grange

The Dunn's Corners Community Building (aka "The Grange") continues to be an asset to the community. We have a new Grange manager (Debra MacManus) who has graciously volunteered her time to the district. Debra is the contact person and handles scheduling of grange activities as well as dealing with any situations that arise. She has done a wonderful job handling the existing renters by accommodating their needs, and bringing in new clients such as: a dog training class, the farmers market, craft shows, tag sales, and many personnel functions. The

Grange also acts as a meeting place for a variety of community organizations (AA Group, Boy Scouts, R.I. DEM US Fish & Wildlife Training (when needed),& Quonnie Historic Society) Improvements that are underway for this year include the installation of all new energy efficient windows for the upper floor and badly needed replacement of the roof shingles. The replacement of the septic system has been extended because of ongoing changes of DEM requirements. Grange fees were collected in the amount of \$3995 for the 2009-10 year, as compared to \$2,415 in 2008-09. Thanks again to Debra for the fine job she is doing with this valuable community asset.

Fees for facilities and services. The fees collected for 2009-10 were based on the schedule used for the 2008-09 period, and plan to remain the same for 2010-11.

Full Day: \$50.00

Half day: \$25.00

Regular hourly use: \$40/month for a one-hour/week usage

3-6 1 HOUR Classes per week \$160.00 / month

Community service organizations: Free

DC Fire Department members: Free

Cleaning Fess as determined by the Operating Committee

Communications

The District Clerk continues to publish minutes from all the meetings on the district's website, including our Annual Meeting, Special meetings, and Operating Committee meetings. Each of these meetings was publicized in advance through the District's website

www.dunnscornersfire.com and the RI Department of State's website sos.ri.gov/openmeeting.

In addition, the Annual and Special meetings were publicized in advance through legal adds in the Westerly Sun and hard copy postings throughout the District.

Your Operating Committee wishes you and enjoyable summer and thanks for the support we have received from you the District's Taxpayer this past year.

**Dunn's Corners Fire District
Year End 2009/2010 Preliminary Financial Results**

	2009/10 FY Actual	2009/10 Budget	2009/10 Variance
OPERATING EXPENSE			
Clerk:			
Stationary/Postage	-	100.00	(100.00)
Advertising	329.20	600.00	(270.80)
Subtotal:	329.20	700.00	(370.80)
Treasurer:			
Stationary/Postage	679.91	400.00	279.91
Subtotal:	679.91	400.00	279.91
Tax Collector/Assessor:			
Stationary/Postage	1,206.47	1,438.00	(231.53)
Tax Bills - Westerly/Charlestown	1,304.21	1,795.00	(490.79)
Operating Supplies	69.93	1,322.00	(1,252.07)
Computer Supplies	1,222.00	1,000.00	222.00
Legal Advertising	-	40.00	(40.00)
Subtotal:	3,802.61	5,595.00	(1,792.39)
Operating Committee			
Legal Services	4,500.00	4,500.00	-
Audit Services	3,999.10	12,000.00	(8,000.90)
Supplies	945.51	1,300.00	(354.49)
Payroll Fees	1,269.51	2,100.00	(830.49)
Subtotal:	10,714.12	19,900.00	(9,185.88)
DCFD Community Building:			
Mortgage Principal & Interest		-	
Fuel	1,793.91	2,500.00	(706.09)
Repairs/Minor upgrades	8,387.88	8,500.00	(112.12)
Subtotal:	10,181.79	11,000.00	(818.21)
OPERATING EXPENSE SUBTOTAL	25,707.63	37,595.00	(11,887.37)
SALARY EXPENSE			
Clerk			
Salary	800.00	800.00	-
Treasurer			
Salary	6,000.00	6,000.00	-
Tax Collector/Assessor			
Salary	6,750.00	6,750.00	-
Fire Chief			
Salary and benefits	95,243.18	88,000.00	7,243.18
Fire Marshals			
Salary	7,000.00	7,000.00	-
Raises		-	-
District tax contribution, all	7,771.00	8,670.00	(899.00)
SALARY EXPENSE SUBTOTAL	123,564.18	117,220.00	6,344.18
BOARD OF ENGINEERS EXPENSE			
1. Personal Protective Equipment	13,284.52	14,000.00	(715.48)
2. Radios & Pagers	9,000.32	9,700.00	(699.68)

3. Replacement Equipment	15,644.72	16,000.00	(355.28)
4. Maintenance- Engines/Pumps	33,834.21	33,700.00	134.21
5. Maintenance - Radios/Alarm System	5,700.00	5,700.00	-
6. Hydrant Rental	9,443.00	10,053.00	(610.00)
7. Supplies - Truck Fuel	10,030.53	10,000.00	30.53
8. Station #1 - Fuel & Electric	18,729.77	17,625.00	1,104.77
9. Station #2 - Fuel & Electric	14,231.49	14,000.00	231.49
10. Insurance	41,116.00	42,500.00	(1,384.00)
11. General Maintenance & Supplies	22,071.13	22,000.00	71.13
12. Telephone/Cable Service	5,616.74	4,750.00	866.74
13. Dispatch Service	11,960.15	12,000.00	(39.85)
14. Southern League	500.00	600.00	(100.00)
15. Dunn's Corners Fire Department	10,000.00	10,000.00	-
16. Engineers' Expenses	4,780.55	5,000.00	(219.45)
17. Information Services	9,944.97	10,000.00	(55.03)
18. Fire Marshal Inspection Expense	6,500.00	6,500.00	-
19. Assistant Chiefs auto reimbursement	10,500.00	10,500.00	-
20. Copier	1,994.15	2,000.00	(5.85)
21. Firefighter reimbursement program	14,988.00	15,000.00	(12.00)
22. Training	9,336.57	10,000.00	(663.43)
23. Firefighter health plan	4,550	5,500.00	(950.00)
BOARD OF ENGINEERS SUBTOTAL	283,756.82	287,128.00	(3,371.18)
CAPITAL EXPENSE			
1. Principal - Station #2	35,000.00	35,000.00	-
2. Interest - Station #2	37,617.72	38,200.00	(582.28)
3. Principal - Engine-2	29,000.00	29,000.00	-
4. Interest - Engine-2	5,024.85	5,500.00	(475.15)
5. Principal - Tower 5	56,667.00	56,667.00	-
6. Interest - Tower 5	23,993.61	25,000.00	(1,006.39)
7. Equipment Fund (Restricted)	10,000.00	10,000.00	-
8. Truck Fund (Restricted)	25,000.00	25,000.00	-
9. Buildings and Grounds (Restricted)	10,000.00	10,000.00	-
10.Compressor replacement	6,561.63	7,000.00	(438.37)
xx.Principal - Engine-6		-	
xx.Interest - Engine-6		-	
xx.Principal - Fire Station #1		-	
xx.Interest - Fire Station #1		-	
CAPITAL EXPENSE SUBTOTAL	238,864.81	241,367.00	(2,502.19)
EXPENSES GRAND TOTAL	671,893.44	683,310.00	(11,416.56)
INCOME			
Taxes	575,023.00	617,232.98	(42,209.98)
CFD Fees	129,200.00	64,200.00	65,000.00
Commercial Inspection Fees	12,065.00	14,000.00	(1,935.00)
Community Building	3,995.00	-	3,995.00
Interest	1,536.26	-	1,536.26
Other	845.00	-	845.00
TOTAL INCOME	722,664.26	695,432.98	27,231.28

**DUNN'S CORNERS FIRE DISTRICT
TAX COLLECTOR'S REPORT
FY 2009-2010**

WESTERLY PROPERTY ASSESSED VALUATION	\$ 1,049,394,600.00	Tax Rate = \$	0.32
2009 TAXES TO BE COLLECTED	\$ 335,986.30		

TOTAL COLLECTED with interest	93%	\$ 312,142.73		
COLLECTED 2009 TAXES	90%	\$ 301,591.15	Interest \$	294.88
COLLECTED 2008 TAXES		\$ 5,981.03	Interest \$	459.77
COLLECTED 2007 TAXES		\$ 1,791.31	Interest \$	297.21
COLLECTED 2006 TAXES		\$ 595.67	Interest \$	174.09
COLLECTED 2005 TAXES		\$ 414.92	Interest \$	169.99
COLLECTED 2004 TAXES		\$ 162.35	Interest \$	60.30
COLLECTED 2003 TAXES		\$ 41.70	Interest \$	4.14
COLLECTED 2002 TAXES		\$ 47.08	Interest \$	38.19
COLLECTED 2001 TAXES		\$ 17.42	Interest \$	1.53
COLLECTED 2000 TAXES		\$ -	Interest \$	-
<i>Total</i>		\$ 310,642.63		\$ 1,500.10

CHARLESTOWN PROPERTY ASSESSED VALUATION	\$ 739,973,600.00	Tax Rate = \$	0.38
2009 TAXES TO BE COLLECTED	\$ 281,246.68		

TOTAL COLLECTED with interest	94%	\$ 263,684.03		
COLLECTED 2009 TAXES	93%	\$ 260,252.45	Interest \$	212.03
COLLECTED 2008 TAXES		\$ 1,369.62	Interest \$	135.20
COLLECTED 2007 TAXES		\$ 832.00	Interest \$	100.34
COLLECTED 2006 TAXES		\$ 359.47	Interest \$	39.46
COLLECTED 2005 TAXES		\$ 111.72	Interest \$	52.21
COLLECTED 2004 TAXES		\$ 36.38	Interest \$	20.56
COLLECTED 2003 TAXES		\$ 45.11	Interest \$	30.92
COLLECTED 2002 TAXES		\$ 47.95	Interest \$	38.61
COLLECTED 2001 TAXES		\$ -	Interest \$	-
COLLECTED 2000 TAXES		\$ -	Interest \$	-
<i>Total</i>		\$ 263,054.70		\$ 629.33

2009 RECEIVABLES	\$ 617,232.98
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TOTAL AMOUNT COLLECTED - 2000 to 2009 WESTERLY and CHARLESTOWN	\$ 575,826.76
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ADJUSTMENTS	
Returned Checks	\$ (803.76)

TOTAL COLLECTIONS FY 2010	93% \$ 575,023.00
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Submitted By:

Kenneth J. Swain

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**Dunn's Corners Fire District
Proposed Budget 2010/2011**

**Dunn's Corners Fire District
Proposed Budget: 2010-2011
For Annual Meeting: 7/21/2010**

	2010/2011 Proposed Budget	2009/10 FY Actual	20009/10 Budget	2008/09 Budget
OPERATING EXPENSE				
Clerk:				
Stationary/Postage	100.00	-	100.00	100.00
Advertising	600.00	329.20	600.00	600.00
Subtotal:	700.00	329.20	700.00	700.00
Treasurer:				
Stationary/Postage	700.00	679.91	400.00	400.00
Subtotal:	700.00	679.91	400.00	400.00
Tax Collector/Assessor:				
Stationary/Postage	1,438.00	1,206.47	1,438.00	1,438.00
Tax Bills - Westerly/Charlestown	1,795.00	1,304.21	1,795.00	1,795.00
Operating Supplies	1,300.00	69.93	1,322.00	1,322.00
Computer Supplies	1,000.00	1,222.00	1,000.00	1,000.00
Legal Advertising	40.00	-	40.00	40.00
Subtotal:	5,573.00	3,802.61	5,595.00	5,595.00
Operating Committee				
Legal Services	4,500.00	4,500.00	4,500.00	4,500.00
Audit Services	12,000.00	3,999.10	12,000.00	4,000.00
Supplies	2,400.00	945.51	1,300.00	1,300.00
Payroll Fees	2,100.00	1,269.51	2,100.00	400.00
Subtotal:	21,000.00	10,714.12	19,900.00	10,200.00
DCFD Community Building:				
Mortgage Principal & Interest	-		-	12,989.65
Fuel	2,500.00	1,793.91	2,500.00	2,500.00
Repairs/Minor upgrades	8,500.00	8,387.88	8,500.00	4,000.00
Subtotal:	11,000.00	10,181.79	11,000.00	19,489.65
OPERATING EXPENSE SUBTOTAL	38,973.00	25,707.63	37,595.00	36,384.65
SALARY EXPENSE				
Clerk				
Salary	800.00	800.00	800.00	800.00
Treasurer				
Salary	6,000.00	6,000.00	6,000.00	6,000.00
Tax Collector/Assessor				
Salary	6,750.00	6,750.00	6,750.00	6,750.00
Fire Chief				
Salary and benefits	88,490.00	95,243.18	88,000.00	86,000.00
Fire Marshals				
Salary	7,000.00	7,000.00	7,000.00	10,000.00
District tax contribution, all	8,744.00	7,771.00	8,670.00	8,900.00

SALARY EXPENSE SUBTOTAL	117,784.00	123,564.18	117,220.00	118,450.00
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BOARD OF ENGINEERS EXPENSE

1. Personal Protective Equipment	10,000.00	13,284.52	14,000.00	11,500.00
2. Radios & Pagers	9,250.00	9,000.32	9,700.00	9,060.00
3. Replacement Equipment	18,175.00	15,644.72	16,000.00	26,290.00
4. Maintenance- Engines/Pumps	35,700.00	33,834.21	33,700.00	31,665.00
5. Maintenance - Radios/Alarm System	4,650.00	5,700.00	5,700.00	10,700.00
6. Hydrant Rental	10,053.00	9,443.00	10,053.00	10,053.00
7. Supplies - Truck Fuel	10,000.00	10,030.53	10,000.00	14,000.00
8. Station #1 - Fuel & Electric	15,500.00	18,729.77	17,625.00	23,000.00
9. Station #2 - Fuel & Electric	15,000.00	14,231.49	14,000.00	18,000.00
10. Insurance	42,500.00	41,116.00	42,500.00	36,000.00
11. General Maintenance & Supplies	24,000.00	22,071.13	22,000.00	22,000.00
12. Telephone/Cable Service	7,000.00	5,616.74	4,750.00	4,500.00
13. Dispatch Service	11,000.00	11,960.15	12,000.00	10,000.00
14. Southern League	1,500.00	500.00	600.00	600.00
15. Dunn's Corners Fire Department	10,000.00	10,000.00	10,000.00	10,000.00
16. Engineers' Expenses	6,000.00	4,780.55	5,000.00	3,000.00
17. Information Services	12,000.00	9,944.97	10,000.00	14,000.00
18. Fire Marshal Inspection Expense	6,500.00	6,500.00	6,500.00	5,500.00
19. Assistant Chiefs auto reimbursement	10,500.00	10,500.00	10,500.00	10,500.00
20. Copier	500.00	1,994.15	2,000.00	2,000.00
21. Firefighter reimbursement program	17,000.00	14,988.00	15,000.00	15,000.00
22. Training	10,000.00	9,336.57	10,000.00	
23. Firefighter health plan	5,500.00	4,550	5,500.00	

BOARD OF ENGINEERS SUBTOTAL	292,328.00	283,756.82	287,128.00	287,368.00
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CAPITAL EXPENSE

1. Principal - Station #2	35,000.00	35,000.00	35,000.00	35,000.00
2. Interest - Station #2	38,200.00	37,617.72	38,200.00	43,000.00
3. Principal - Engine-2	29,000.00	29,000.00	29,000.00	29,000.00
4. Interest - Engine-2	5,500.00	5,024.85	5,500.00	15,000.00
5. Principal - Tower 5	56,667.00	56,667.00	56,667.00	
6. Interest - Tower 5	25,000.00	23,993.61	25,000.00	
7. Equipment Fund (Restricted)	10,000.00	10,000.00	10,000.00	10,000.00
8. Truck Fund (Restricted)	25,000.00	25,000.00	25,000.00	25,000.00
9. Buildings and Grounds (Restricted)	10,000.00	10,000.00	10,000.00	10,000.00
10.Compressor replacement	-		7,000.00	
xx.Principal - Engine-6	-		-	10,000.00
xx.Interest - Engine-6	-		-	600.00
xx.Principal - Fire Station #1	-		-	10,000.00
xx.Interest - Fire Station #1	-		-	5,700.00

CAPITAL EXPENSE SUBTOTAL	234,367.00	232,303.18	241,367.00	193,300.00
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GRAND TOTAL	683,452.00	665,331.81	683,310.00	635,502.65
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**Dunn's Corners Fire District
Resolutions for 2010/2011
July 21, 2010**

EXHAUST REMOVAL SYSTEM – Resolved to appropriate the amount of \$37,000.00 from the restricted Building and Grounds Fund for the purchase and installation of an Exhaust Removal System for Station 2.

BRUSH TRUCK - Resolved to appropriate the sum of \$78,000.00 from the restricted Truck Fund to purchase a Brush Truck to replace Engine 7.

2009/2010 UNBUDGETED REVENUE FROM CENTRAL BEACH – Resolved that the unbudgeted revenue in the sum of \$65,000 received from the Central Beach Fire District in 2009/2010 be used to provide tax relief to the Dunn's Corners Fire District's taxpayers in the 2010/2011 tax year.

TAX RESOLUTION – Resolved that the taxable inhabitants of said District qualified to vote on any proposition to impose tax, in District meeting legally assembled on the 21st day of July, A.D., 2010, hereby order the assessment and collection of a tax on the taxable inhabitants and property in the sum of not less than \$484,026 nor more than \$520,458. Said tax is for ordinary expenses of interest and charges, for the payment of interest and indebtedness in whole or in part of said District and for other purposes authorized by law. The Board of Assessors shall assess and apportion said tax on the inhabitants and ratable property of said District of the 31st day of December, 2009, at 12:00 o'clock Noon, according to law, and shall, on completion of said assessment, date, certify, and sign the same and deliver to and deposit the same in the office of the District Clerk on or before the 15th day of August, A.D. 2010. The District Clerk, on receipt of said assessment, shall forthwith make a copy of the same and deliver it to the District Treasurer, who shall forthwith issue and affix to said copy a warrant under his hand, directed to the Collector of Taxes of said District commanding him to proceed and collect said tax on the persons and estates liable therefore. Said tax shall be due and payable on and between the first day of September next and the 30th day of September, 2010, and all taxes remaining unpaid on said 30th day of September, A.D. 2010, shall carry, until collected, a penalty at the rate of twelve per centum (12%) per annum upon such unpaid tax. No tax bill sent out shall be less than five and 00/100 (\$5.00) dollars.

SPECIAL APPROPRIATION – Resolved that the Treasurer be directed to deposit in the Unrestricted General Fund Surplus the total of the unexpended appropriations as shown by the records of the Treasurer for the fiscal year 2009-2010, and all other monies collected during said fiscal year, but not otherwise appropriated. Provided, however, that prior to January 1, 2011, the Treasurer is authorized to use such portion of said sum of unexpended appropriations and other

monies not otherwise appropriated as he or she deems necessary in anticipation of receipt of taxes assessed December 31, 2009.

TAX ANTICIPATION NOTE – Resolved that the District Treasurer be and hereby is authorized and empowered during the current fiscal year of the District, commencing June 1, 2010, and ending May 31, 2011, to borrow such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the District, but not to exceed in the whole the sum of Fifty thousand AND NO/100 (\$50,000) DOLLARS and to issue negotiable promissory note or notes of the District therefore, which shall be made payable not later than one (1) year from the respective date or dates thereof. Negotiable notes issued pursuant to the authority hereof shall be signed by the District Treasurer and countersigned by the District Clerk, and such countersignatures shall be conclusive evidence to all holders of such note or notes of the approval and consent of the District and the District Officers to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by the provisions of law or the charter of the District may be fixed by the District Treasurer. The District Treasurer is hereby authorized and empowered to renew any of said notes from time to time, but any such renewal note shall be due not later than one (1) year of the original note so renewed.

**Dunn's Corners Fire District
Nominating Committee Report
July 21, 2010**

The Nominating Committee of the Dunn's Corners Fire District submits to the Electors of the Dunn's Corners Fire District the following Slate of Candidates to serve on the Operating Committee:

- Jonathan Schreier – Term to expire 2013
- Robert Delaney – Term to Expire 2013
- Matthew Thomsen – To fill the unexpired term of John Merkel term to expire 2012.

Respectfully Submitted,

Edward Schilke
Elaine Martin

**Dunn's Corners Fire District
Election of Nominating Committee
July 21, 2010**

The following candidates are proposed to the Electors of the Dunn's Corners Fire District to serve as the Nominating Committee for the Dunn's Corners Fire District during the 2010-11 fiscal year:

- Ed Schilke
- Gina Laudone
- Art Ganz

Respectfully Submitted,

The Dunn's Corners Operating Committee