

Dunn's Corners Fire District

1 Langworthy Road
Westerly, RI 02891

Minutes Operating Committee Meeting June 6, 2011

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday June 6, 2011, at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Dan Schilke, Bob Delaney, Matt Thomsen, Ken Martin and Chief Mike Frink. Jonathan Schreier was excused. A quorum was present. Additional attendees included District Clerk Steve White and Treasurer Brona Haggerty.

Actions of the OC (all votes unanimous unless otherwise noted):

Agenda Items

Previous Meeting Minutes - *A motion was made seconded and so voted to approve the May 9, 2011 Meeting Minutes.*

Next Operating Committee Meeting - The next meeting of the Operating Committee is scheduled for Monday June 13, 2011 at 7:00 PM in Station 1.

Financial Statements – The committee reviewed the preliminary year-end financial statements which showed the district running a positive overall budget variance of between \$60,000 and \$70,000.

A motion was made seconded and so voted to accept the preliminary year-end financial statements.

Budget Discussion – The committee reviewed the 2011/2012 budget expenses to date and discussed the following for further review at the June 13, 2011 meeting;

- Obtaining Tax Payer approval to allow the Operating Committee to access up to \$10,000 from the restricted truck fund and \$5,000 from the restricted equipment fund to deal with unexpected repairs.
- Obtaining Tax Payer approval to purchase a new multipurpose service vehicle which would be used for fire fighter transport, service calls, inspections and fire prevention. The new vehicle will also allow the district to save on the annual cost of snow plowing at both stations as well as to clear snow from the district's fire hydrants. Unused funds from the 2010/2011 budget would be allocated to help purchase of the new vehicle.

- Obtaining Tax payer approval to allow the Operating Committee to set and increase Grange rental fees but not more than double the current charges.
- Obtaining Tax payer approval to use up to \$100,000 in unrestricted funds to bring the Grange's septic system up to code.
- Obtaining Tax payer approval to use up to \$100,000 from the unrestricted fund to pay down the loan on Truck #2.
- Discussed allocating up to \$4,500 in additional Grange facility maintenance funds to be paid for primarily by Grange rental fees.
- Reviewed and discussed the proposed \$306,853.00 Board of Engineers budget request.

The committee will be presented with a complete draft 2011/2012 budget for discussion and action at the June 13, 2011 meeting.

Other Business

RISE Program – The Operating Committee discussed taking the \$5,539.00 needed for the RISE project from the unspent funds of the 2010/2011 budget. The energy efficiency project will save the District approximately \$4,000 per year on energy expenses.

A motion was made seconded and so voted to take the funds required on the RISE Project from the unspent funds of the 2010/2011 budget.

Motor Vehicle Accident and Hazmat Fee Billing Contract – The Chief informed the committee that the District's legal counsel was comfortable with the third party contract for the contingency collection of MVA and Hazmat call fees.

A motion was made seconded and so voted to allow the Chief to enter into a contract with a third party collector for the collection of MVA and Hazmat call fees.

Sale of Engine #3 – The Chief Frink discussed with the Operating Committee the sale of Old Engine 3 for between \$2,000 and \$4,000. The engine is no longer in service. The Chief informed the committee that Dan Schilke was willing to make an offer on the engine which while as long as he owned the vehicle he would garage, maintain and make it available for department funerals free of charge to the district.

A motion was made seconded and so voted to sell Old Engine 3 to Dan Schilke for \$2,000.00. Dan Schilke abstained from the vote.

Basic Life Support Services – Chief Frink informed the committee that both Engines 4 & 6 will be used for non-transport Basic Life Support services as back up support for the both the Westerly and Charlestown Ambulance Corps. This support is expected to begin approximately sometime in the July through August timeframe.

Public Comments - There were no public comments.

Meeting adjourned at 8:35 pm

Respectfully Submitted,

Steve White
District Clerk