

Dunn's Corners Fire District

1 Langworthy Road
Westerly, RI 02891

Minutes Operating Committee Meeting March 14, 2011

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday March 14, 2011, at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Jonathan Schreier, Dan Schilke, Ken Martin, Bob Delaney, Matt Thomsen and Chief Mike Frink. A quorum was present. Additional attendees included Grange Manager Deb MacManus, Treasurer Brona Haggerty and District Attorney Vin Naccarato.

Actions of the OC (all votes unanimous unless otherwise noted):

Agenda Items

Previous Meeting Minutes - *A motion was made seconded and so voted to approve the February 7, 2011 Meeting Minutes.*

Next Operating Committee Meeting - The next meeting of the Operating Committee is scheduled for Monday April 11, 2011 at 7:00 PM in Station 1.

Financial Statements - The committee reviewed and accepted the financial statements for February 2011. The committee also worked with the Treasurer on developing an accounts receivable line item for future financial statements.

A motion was made seconded and so voted to accept the February financial statements.

Tax Collections – The committee agreed to aggressively pursue collection of delinquent taxes for the period of 2008 to the present. The committee discussed posting notices in the Westerly Sun and Providence Journal reminding taxpayers that the bills are due. Any future notices should refer tax payers to the District's website. There was also discussion of setting up online payment link through, RIEGOV.COM and the District's current tax software provider Opal. The committee expects to review and approve a newspaper notice at its April meeting. The committee also discussed offering delinquent taxpayers the option of going on a payment plan.

Grange Building Maintenance and Repairs – Committee member Schreier reported that repairs to the side of the building will commence when the ground thaws. The bathroom will be repaired by the end of March. There was discussion on repairing the stair treads.

Grange Rental Fees – Based on information provided by Grange Manager Deb Macmanus the committee reviewed and discussed the reasonableness of charging standard Grange rental fees to any group that charges admission fees for functions held at the facility.

A motion was made seconded and so voted to charge standard rental fees to groups who use the Grange and charge an admission fee.

Chief's Report – Chief Frink requested that the committee consider adding another Fire Marshall given the high demand for fire marshal services in the district. The Chief stated this would be done within the current budget allotted for fire marshal expenses. The committee indicated it was in favor of the recommendation and no formal motion was required because the request was within the existing budget.

Chief Frink stated that he was working on a members' retention program. He also informed the committee that he would be going to Washington DC for the Fireman's Governmental Affairs Conference and that he had been selected to serve on their executive board.

Public Comments - There were no public comments.

Meeting adjourned at 8:05pm

Respectfully Submitted;

District Clerk Steve White