

Dunn's Corners Fire District

1 Langworthy Road
Westerly, RI 02891

Minutes Operating Committee Meeting March 8, 2010

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday March 8, 2010, at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Jonathan Schreier, Steve White, Dan Schilke, Ken Martin and Matt Thomsen. A quorum was present. Additional attendees included District Treasurer Brona Haggerty and Grange manager Deb MacManus .

Actions of the OC (all votes unanimous unless otherwise noted):

Minutes of the February 8, 2010 meeting were approved.

Next Meeting: The next meeting of the Operating Committee is scheduled for April 12, 2010 at 7:00 PM in Station 1.

1. Grange related matters: Dividing wall between the kitchen and main room was discussed. A price for new roofing, column supports for the outside stairs, and drainage upgrades are being sought. Review of the facility is being done to ensure it is up to code. Windows will be reviewed for replacement. A grab handle for the front door was requested for better control in high wind situations. Legal counsel has advised that the Grange is covered fully covered under the District policy, however any renter who brings items into the Grange should have their own personal property coverage. The Boy Scout troop, which is partially sponsored by the District, has requested a secure storage area within the facility. Chief Frink who is liaison to the troop will work on this with them. Operating committee member Jonathan Schreier will work with manager MacManus on grange maintenance issues.
2. Grange administrative matters: A master list for all light switches will be created, laminated and posted near the entry along with Grange rules. A schedule for Grange use will be posted to the District web site at some future date. A contract agreement for renters is being updated and fees for Grange use will be reviewed to include the cost of rest room cleaning. All payments for rental are to be made to the Dunn's Corners Fire District.
3. Record Retention Policy: The policy has been approved by the District's attorney.
4. Treasurer's Report: The Financial reports thru February were reviewed and approved.
5. District 2010-2011 Budget: The budget is being formulated and will be ready for review at the May 10th committee meeting.
6. Nominating Committee: The committee will soon have recommendations in place for the 2 spots up for election at the July annual meeting.

7. Public Comments Succession planning was discussed. Moderator White also encouraged any suggestions and offered his e-mail address.

Meeting adjourned at 8:16p.m.

Respectfully submitted,

Bob Delaney, Clerk