

# Dunn's Corners Fire District

1 Langworthy Road  
Westerly, RI 02891

## Minutes Operating Committee Meeting November 23, 2009

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday November 23, 2009, at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Jonathan Schreier, Steve White, Dan Schilke, and Ken Martin. Mike Frink was excused. A quorum was present.

Actions of the OC (all votes unanimous unless otherwise noted):

1. Minutes of the October 19, 2009 meeting were approved.
2. Next Meeting: The next meeting of the Operating Committee is scheduled for December 7, 2009 at 7:00 PM in Station 1.
3. Operating Committee Vacancy: Dan Schilke presented the Nominating Committee's recommendation to appoint Matt Thompson to fill the unexpired term of John Merkel. The committee voted to accept the Nominating Committee's recommendation.
4. District Clerk: The committee discussed the names of potential candidates to fill the District Clerk's position previously held by Steve White.
5. Pension Trustee: The committee appointed Ken Martin to replace John Merkel as a trustee on the Dunn's Corners Fire District 401(K) P/S Plan.
6. Quonochontaug Central Beach (QCB) Fire District Contract: Moderator White informed the committee that Steve Long has conveyed that he expects the voters of the QCB Fire District to vote on the proposed contract for fire protection services during the month of December 2009.
7. Special Meeting: The Operating Committee subject to a positive vote by the QCB Fire District voters to approve the proposed contract for fire protection services, has tentatively scheduled January 20, 2010 to hold a special meeting of the Dunn's Corners Fire District tax payers, to review and vote on the afore mentioned contract.
8. Weekapaug Fire District: There are currently no updates on informal discussions with the Weekapaug Fire District.
9. Audit recommendations: Moderator White informed the committee that he expects responses to the audit to be completed by year end.
10. Records Retention Policy: Dan Schilke is using the policy provided by the State of Rhode Island for fire departments as template and will be working with Chief Frink on this project.
11. Chief's Dental Insurance: The committee agreed to allow Chief Frink to purchase his family Dental Coverage directly through Blue Cross Blue Shield of RI and reimburse him through the payroll process for the districts portion of the premiums. This was necessitated because the district was unable to find a provider to write a group dental plan for a group of less than three employees.

12. Grange Management: There was general discussion on how to improve the management process at the Grange.
13. Additional Meeting Tables: The committee agreed to allocate up to \$500.00 for the purchase of additional meeting tables.

Meeting was adjourned at 7:45 PM.

Respectfully submitted,

Steve White, Moderator