

# Dunn's Corners Fire District

1 Langworthy Road  
Westerly, RI 02891

## Minutes Operating Committee Meeting October 19, 2009

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday October 19, 2009, at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Jonathan Schreier, Steve White, Dan Schilke, and Mike Frink. Ken Martin was excused. A quorum was present.

Actions of the OC (all votes unanimous unless otherwise noted):

1. Moderator's Resignation: The committee accepted with regret Moderator John Merkel's resignation from the Operating Committee.
2. Moderator: The committee appointed Steve White as Acting Moderator.
3. Operating Committee Vacancy: The committee discussed several possible candidates to fill the unexpired term of John Merkel and to eventually serve as moderator. The committee will forward the candidates' names to the Nominating Committee for further action.
4. Minutes of the July 15, 2009 and September 21, 2009 meetings were approved.
5. Next Meeting: The next meeting of the Operating Committee is scheduled for November 16, 2009 at 7:00 PM in Station 1.
6. Quonochontaug Central Beach (QCB) Fire District Contract: The committee reviewed Steve Long's email and recommends that he obtain a proxy vote before the Operating Committee schedules a special meeting of the taxpayers to approve a proposed contract with QCBFD.
7. Weekapaug Fire District: There are currently no updates on informal discussions with the Weekapaug Fire District.
8. Audit recommendations: The formal audit recommendations were received by the Committee on September 19, 2009. Steve White will work with the treasurer on the responses to Gothie, Hoyt and Filippetti, LLC.
9. Financial Statements: The committee reviewed the district's financial statements and observed no significant variances.
10. Records Retention Policy: Dan Schilke will work on developing a draft Records Retention policy for the district.

Meeting was adjourned at 8:25 PM.

Respectfully submitted,

Steve White, District Clerk