

# Dunn's Corners Fire District

1 Langworthy Road  
Westerly, RI 02891

## Minutes Operating Committee Meeting April 20, 2009

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday, April 20, 2008, at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Steve White, Ken Martin, John Merkel, Dan Schilke, Jonathan Schreier, and Mike Frink. Also in attendance was Lt. Matt Harris Grange Manager. A quorum was present.

Actions of the OC (all votes unanimous unless otherwise noted):

1. Next Meeting: The next Operating Committee will be held Monday May 18, 2009 at Station 1.
2. Minutes March 16, 2009: The minutes of the March 16, 2009 meeting were approved with minor revisions.
3. Grange Rental: Lt. M. Harris reviewed with the committee a request from Alcoholics Anonymous (AA) to use the Grange. The committee agreed to allow AA to use the Grange for their weekly Sunday morning meetings at no charge, given that the organization provides a community service and has a nonprofit status.
4. Grange Fee Schedule: The Operating Committee set a monthly Grange rental fee of \$40.00 for individuals and groups who use the facility for one hour per week for an entire month.
5. Central Beach Negotiations: The committee reviewed correspondence sent to the Central Beach Fire District to discern their intentions regarding the contracting of fire protection services for fiscal year 2009/2010 from the DCFD.
6. Special Meeting: The Operating Committee will call a Special Meeting of the DCFD's taxpayers on May 20, 2009 to obtain voter approval of the Operating Committee's proposed fire protection contracts with the Shady Harbor and Shelter Harbor fire districts and approval for replacement of the heating boiler at station #1.
7. Fire Protection Contract: The contracts summarizing the terms for fire protection services negotiated with the Shelter Harbor and Shady Harbor fire districts have been forward to representatives of both of fire districts. Representatives of both the Shady and Shelter Harbor Fire Districts have requested a meeting with representatives of the Dunn's Corners Fire District to work on some of the details of the proposed contracts. Moderator John Merkel and committee member Chief Mike Frink will represent DCFD at the meeting.
8. Audit Work: The committee reviewed an audit proposal from YKSM, LTD to perform "Agreed Upon Procedures" work for the 2008 – 2009 fiscal year and for a three contract to provide a full financial audit for the following three consecutive fiscal years.

9. Audit Approval: The committee after discussing the different proposals received to perform audit work for the district, voted to retain the services of Gothie, Hoyt and Filippetti, LLC to perform agreed upon procedures work for fiscal year 2008/2009 and subject to taxpayer approval, to perform full financial audits for the following three consecutive fiscal years.
10. Delinquent Accounts: The committee discussed the status of delinquent account payments. To date as part of the collection program \$16,000 has been collected from past due accounts with \$56,000 still outstanding. The committee will instruct the Tax Collector to send the second round of delinquency notices.
11. Financial Statement Review: The financial statements showed income running in line with budget and expenses appear to be relatively on track with budget.
12. Long Term Financial Planning: The committee reviewed equipment life expectancy and replacement schedules developed by the Board of Engineers to continue the process of developing a formal long term financial plan.

Meeting was adjourned at 9:05 PM.

Respectfully submitted,

Steve White, District Clerk