

Dunn's Corners Fire District

1 Langworthy Road

Westerly, RI 02891

Minutes

Operating Committee Meeting

March 16, 2009

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday, March 16, 2008, at 7:00 PM, in Fire Station #1.

Attendees comprised OC members Steve White, Ken Martin, John Merkel, Dan Schilke, Jonathan Schreier, and Mike Frink. A quorum was present.

Actions of the OC (all votes unanimous unless otherwise noted):

1. Next Meeting: The next Operating Committee will be held Monday April 20, 2009 at Station 1.
2. Minutes March 2, 2009: The minutes of the March 2, 2009 meeting were approved.
3. Minutes February 9, 2009: The minutes of the February 9, 2009 were approved with one minor correction.
4. Central Beach Negotiations: No change in status since last meeting.
5. Fire Protection Contract: The contracts summarizing the terms for fire protection services negotiated with the Shelter Harbor and Shady Harbor fire districts have been forward to representatives of both of fire districts and are pending a response..
6. Audit Work: The committee reviewed an update for audit proposals from Gothie, Hoyt and Filippetti, LLC to perform "Agreed Upon Procedures" work for the 2008 – 2009 fiscal year and for a three contract to provide a full financial audit for the following three consecutive fiscal years.
7. Fire Watch Detail Procedure: Mike Frink and Ken Martin developed and presented a procedure for fire watch details. The procedure was reviewed and approved by the Operating Committee.
8. Commercial Inspection Fees Allocation: Chief Mike Frink asked the Operating Committee to consider adding Training and Fire Prevention line items to the next fiscal budget. No decision was reached. This issues will be revisited during budget discussions.
9. Delinquent Accounts: The committee discussed the status of delinquent account payments and will request an update from the District Tax Collector Ken Swain.
10. Financial Statement Review: The financial statements showed income running in line with budget and expenses appear to be relatively on track with budget.
11. Public Relations Class: The committee approved \$75.00 for the moderator John Merkel to attend a local public relations class.
12. Horn/Light Replacement: Chief Mike Frink provided the committee with a quote for next year's budget to replace 15 Incandescent Horn/Light Units at Station1.

Meeting was adjourned at 8:15 PM.

Respectfully submitted,

Steve White, District Clerk