

Dunn's Corners Fire District

1 Langworthy Road

Westerly, RI 02891

Minutes

Operating Committee Meeting

September 19, 2017

The Dunn's Corners Fire District Operating Committee (OC) convened on Tuesday, September 19, 2017 at 7:00 p.m. at Station #1.

Attendees were comprised of OC members Rich Thomsen, Bob Delaney, interim Chief Keith Kenyon, Ken Martin, Matt Thomsen and Jeff Thomas. A quorum was present.

Other Attendees: Steve White District Clerk and representatives of the Friends of the Quonchontaug Grange (FOTQG).

Actions of OC (all votes unanimous unless otherwise noted).

Agenda Items:

Pledge of Allegiance – The meeting started as 7:00 p.m. with the Pledge of Allegiance.

Moment of Silence – The committee observed a moment of silence in memory of past members of the department.

Selection of a Moderator – *A motion made, seconded and so voted to appoint Matt Thomsen as Moderator for the 2017-2018 year.*

Appointment of Treasurer, Tax Collector and District Clerk – *A motion made, seconded and so voted to appoint Bob Delaney as Treasurer, Diane Nardone as Tax Collector and Steve White as District Clerk for the 2017-2018 year*

Friends of the Quonchontaug Grange (FOTQG) – Ron Meneo spoke on behalf of the FOTQG, providing an oral and written report.

The committee discussed whether it would be a good idea or necessary to have volunteers working on the parking area expansion project at the Grange to sign a hold harmless agreement.

R. Meneo inquired on where in the budget the \$5,000 in funding to complete phase two of the parking lot project was coming from and to confirm that funds would be available. The committee noted that funds would be available.

There was some discussion as to whether the area should be paved because it increases the impervious area of the site or should crushed stone be used. This matter will be researched.

FOTQG inquired as to whether the fire suppression panel could be enclosed. The consensus from the fire protection professionals at the meeting was that it could not be.

It was noted that a separate electrical meter had been installed for the historical society and that a NEST system had been installed to remotely monitor and control the HVAC system.

Previous Meeting Minutes – *A motion was made, seconded and so voted to approve the September 12, 2017 meeting minutes.*

Annual Meeting Minutes – The committee accepted the draft 2017 Annual Meeting minutes subject to the typo in the Chief's report being corrected.

Chief Selection Committee – *A motion was made, seconded and so voted to appoint a Chief Selection Committee consisting of Matt Thomsen, Bob Delaney, Ken Martin, Jeff Thomas, Rich Thomsen, Nick Schilke and Chris Wells.*

Chief Selection Committee Meeting – The committee scheduled the first meeting date of the Chief Selection to be September 25, 2017. The meeting to be held at 7:00pm at Station 1.

Treasurer's Report – Bob Delaney reported that the tax bills are out and the contracting districts will be billed at month-end. He noted the Bradford Fire District approved the billing and funds required. The Treasurer informed the committee that the auditors were in and recognized Mary Rathbun for being well prepared for the audit.

A motion was made, seconded, and so voted to accept the Treasurer's report.

Chief's Report – The Chief reported the department responded to 163 calls, 68 medical and 95 non-medical. He noted that 70 fire inspections were done during the month; all the equipment is in good working order; and the new Fire Fighter/ Fire Marshal was starting September 19th.

The Chief also discussed matters pertaining to the options available to install a second egress from the second floor of Station 1. No solid date is in place for conforming with the code.

A motion was made, seconded, and so voted to accept the Chief's report.

Operating Committee Meeting Schedule – *A motion was made, seconded and so voted to approve the draft meeting schedule provided by the district clerk for the remainder of the fiscal year.*

Said schedule is attached hereto.

Other Business – The committee discussed inviting representatives of the Westerly Ambulance Corp to the October meeting to discuss matters pertaining to the dispatch contract and Bradford Industrial Park litigation. The committee asked the moderator to make the invitations.

Meeting adjourned at 7:55pm

Steve White, District Clerk