Dunn's Corners Fire District
1 Langworthy Rd
Westerly, RI 02891
Minutes
Operating Committee Meeting
July 14, 2015

The Dunn's Corners Fire District Operating Committee (OC) convened on Tuesday, July 14, 2015 at 6:00 p.m. at Station #1.

Attendees were comprised of the OC members Moderator Matt Thomsen, Ken Martin, Chief Mike Frink, Treasurer Bob Delaney, Jon Schreier and Tom Algiere. A quorum was present.

Additional Attendees: District Clerk Steve White

Actions of the OC (all votes unanimous unless otherwise noted):

Agenda Items:

Pledge of Allegiance - The meeting started at 6:00 PM with the Pledge of Allegiance.

Previous meeting minutes – *A motion was made seconded and so voted to approve the July 7, 2015 Operating Committee meeting minutes with the following resolution rewritten to the following –* **"Repeater Site Installation -** *Resolved to use up to $18,000 from the proceeds of the sale of Engine 2 credited to the unrestricted General fund to install a new repeater site to provide for better communications within the District."*

Next OC Meeting – The next OC meeting will take place at Station #1 on Tuesday September 8, 2015 at 6:00 p.m.

Draft Budget 2015-2016 – The committee reviewed the draft budget developed by the Chief and the Board of Engineers for fiscal year 2015-2016 of $943,234.00 which is an increase of 5.23% over the previous year with many of the capital items requested to be funded by the $183,000 in proceeds received from the sale of Engine 2 and approved the budget to be presented to the tax payers at the annual meeting.

Taxpayer J. Angelo questioned the amount spent on tax collection and whether or not the District needed a Tax Assessor since the assessments are done by the town not the district and job is primarily payment posting. The Treasurer discussed the responsibilities of the job and felt that the amount spent by the district for tax collection was reasonable. Additionally, it was noted that the Tax Assessors position is required by the Charter.

Shelter Harbor Fire District Contract – The Moderator reviewed with the Committee the terms of the proposed agreement to be presented to the tax payers. The agreement is based on past ones. Annual fee based on the DCFD mil rate applied to the entire Shelter Harbor

assessment, less 4% for non-fire protection related administrative expenses such as collections and audits. For the first three years, there shall be an additional reduction to the bill of $3,500 to account for being released from the old contract. The term of the agreement is 6 years.

Restricted Fund Balances – The committee reviewed the restricted funds balances with the Chief. As of the fiscal year end the balances were as follows; Building and Grounds $62,000; Equipment $107,493; Truck $38,493.

Quonochontaug Central Beach Fire District – Bill Heap of the Quonochontaug Central Beach Fire District has requested a proposal from the Operating Committee for a multiyear contract to provide fire protection services to QCBFD. Treasurer Delaney expressed appreciation for the long term good relationship the district has had with QCBFD. The Operating Committee discussed preparing a proposal similar to the proposals of the Shelter and Shady Harbor Fire Districts.

Bradford Fire District – Treasurer Delaney suggested that the Operating Committee offer prior to the Bradford Fire District's annual meeting an extension to the Bradford Fire District under similar terms and conditions of the existing contract. The Operating Committee agreed to move forward with making an offer to extend the agreement.

Bookkeeper – The district's bookkeeper is requesting a bigger monitor and remote access in order to more efficiently perform her duties. It was noted that the Chief would accommodate her requests.

Account Signers – *A motion was made seconded and so voted to remove committee member Jon Schreier as a signer on the District's accounts and leave all the other signers in place.*

Correspondence – None

Public Comments – (See Draft Budget 2015-2016)

Meeting adjourned at 7:20.

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Steve White District Clerk