

Dunn's Corners Fire District

1 Langworthy Rd
Westerly, RI 02891

Minutes Operating Committee Meeting February 10, 2014

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday February 10, 2014 at 6:00 PM, in Fire Station #1.

Attendees were comprised of OC members Matt Thomsen, Jonathan Schreier, Tom Algieri and Ken Martin. Chief Mike Frink and Bob Delaney were excused.

Additional attendees: District Clerk Steve White and from the District's CPA Firm GHF&M Paul Fillipetti and Jason Cote.

Actions of the OC (all votes unanimous unless otherwise noted):

Agenda Items

CPA Audit Exit Meeting – Jason Cote and Paul Fillipetti of GHF&M reviewed the 2012-2013 fiscal year end audited financial statements and management letter with the committee. The financial statements were reported to be in good order. Additionally, the auditors reviewed changes in accounting rules primarily dealing with accounting treatment for deferred cash inflows and deferred cash outflows. The management letter reported just a few items related to year-end accrual adjustments, obtaining non-profit status for the Department and matters pertaining to IRS and legislative ambiguity as to whether or not stipends paid to volunteers need to be reported as W2 or 1099 Misc income.

Previous Meeting Minutes – *A motion was made seconded and so voted to approve the minutes of the January 13, 2014 meeting.*

Next Operating Committee Meeting - The next regular meeting of the Operating Committee is scheduled for 6:00 PM March 10, 2014 at Station 1.

Financial Statements – The Committee reviewed and accepted the financial statements through December 31, 2013

Treasurer's Report – In the absence of Treasurer Delaney the Treasurer's report was tabled until the March meeting.

Tax Collector's Report – It was reported that the Bradford Fire District made their first schedule payment under the temporary agreement.

Chief's Report – (Presented by Committee Member T. Algieri)

The report noted that the invoice for Bradford Industrial Park for actual calls as of the meeting date was \$12,696.00. The amount is related to a high call volume caused by false alarms generated by the Park's fire alarm and suppression system. The committee authorized the invoice be sent and made payable within 30 days.

Chief's Annual Review – Due to the excused absence of the Chief this item was tabled until the March meeting.

Salt Marsh/Save the Bay Proposal – Wendy Ferguson Restoration Coordinator for Save the Bay had notified the Committee that she would be unable to attend this meeting and the matter was tabled to a future meeting.

Engine 4 Sale – The Committee ratified the sale of Engine 4 to the Carolina Fire District for \$6,000.00. The Carolina Fire District will be using the truck as a back up unit and would make the vehicle available to the DCFD for similar purposes if requested.

Department Stipends – The Committee approved the payment of stipends authorized at the January meeting subject to receipt of the Bradford Fire District's initial payment.

A motion was made seconded and so voted to approve the payment of \$10,000 of stipends approved at the January meeting.

District Contracts – The Moderator discussed his preliminary discussions with the Shady and Shelter Harbor Fire districts and reviewed their request for their future contracts to be equalized with the Central Beach Fire District Contract. The majority of the Committee members present stated that all future contracts be based on the same mil rate that is paid by the DCFD tax payers.

Public Comments

James Angelo district taxpayer questioned the process for putting items on the meeting agenda.

Meeting adjourned at 7:25 pm

Respectfully Submitted,

Steve White
District Clerk