

Dunn's Corners Fire District

1 Langworthy Road

Westerly, RI 02891

Minutes

Operating Committee Meeting

September 10, 2012

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday September 10, 2012 at 7:00 PM, in Fire Station #1.

Attendees were comprised of OC members Matt Thomsen, Chief Mike Frink, Bob Delaney, Tom Algieri, and Ken Martin. Jonathan Schreier was excused. A quorum was present.

Additional attendees included District Clerk Steve White, Administrative Assistant Mary Rathbun and District Tax Assessor James Angelo.

Actions of the OC (all votes unanimous unless otherwise noted):

Agenda Items

Selection of a Moderator – *A motion was made seconded and so voted to elect Matthew Thomsen as Moderator of the Dunn's Corners Fire District for fiscal year 2012-2013.*

District Appointments - *A motion was made seconded and so voted to appoint Robert Delaney to the position of Treasurer of the Dunn's Corners Fire District for fiscal year 2012-2013.*

A motion was made seconded and so voted to appoint Stephen White to the position of District Clerk of the Dunn's Corners Fire District for fiscal year 2012-2013.

A motion was made seconded and so voted to appoint James Angelo to the position of Tax Assessor/Collector of the Dunn's Corners Fire District for fiscal year 2012-2013 and that the Tax Assessor/Collector will report to the Treasurer.

Previous Meeting Minutes - *A motion was made seconded and so voted to approve the July 18, 2012 meeting minutes.*

Annual Meeting Minutes – The committee reviewed the 2012 Annual Meeting Minutes.

Next Operating Committee Meeting - The next meeting of the Operating Committee is to be determined.

Financial Statements – The committee received, reviewed and accepted the financial statements for the reporting period June 2012 through August 2012. Treasurer Delaney

requested that the receivables portion of the balance sheet be updated with current tax year's billings. The 2012-2013 tax billings have been issued.

Shore Road Bike Path – The committee discussed an article published in the Westerly Sun which quoted a district resident as stating the he was in contact with the district about forming a committee to develop a bike bath on Shore Road. Neither the Operating Committee nor any district representative to the best of the committee's knowledge has to date been contacted on this matter.

Watch Hill Fire District Survey – The Chief informed the committee that he was in receipt of a survey being performed by a third party on behalf of the Watch Hill Fire District in regards to the Westerly area's fire protection resources and activities. The committee requested that the chief investigate the matter further before responding to the survey.

Chief's Report – The Chief informed the committee that the \$5,000.00 matching grant for the purchase of a department ATV for off road search and rescue had been approved. The \$15,000.00 matching grant request for the *Fire Extinguisher Training System* is still pending.

The Chief also informed the committee that the SCBA systems deployed by the department have been identified as having a design problem centered on the units' motherboards. The Chief is investigating several options to mitigate the issue and will make a recommendation to the committee at an upcoming meeting.

The committee was brought up to date on the Station 1 redesign project. The original plans have been located and that two architectural bids have been received. The Chief is working on obtaining a third bid.

The Chief informed the committee that he will submit a press release regarding the Department's certification in Basic Life Support BLS and will add some annual meeting highlights to the release.

It was noted that the previous press release pertaining to the Annual Meeting sent to the Westerly Sun by the clerk was not run by the publication.

Treasurer's Report – The Treasurer informed the committee that he and the Administrative Assistant have a meeting schedule on Monday September 17th with the tax sale company used by the district this past fiscal year to resolve items still outstanding from the recent tax sale.

The Treasurer suggested forming a committee to deal with sale or donation of the Charlestown beach way property. Moderator Thomsen offered to discuss with the town the possibility of donating it to the town or a land trust as open space. He would also look into the possibility of obtaining tax relief on the Grange property since it used for nonprofit purposes.

Other Business – The Tax Assessor will be contacting the Tax Collectors for both the Towns of Westerly and Charlestown to review any available audit information in regards to the accuracy of tax and property records.

Bradford Fire District Meeting – The committee discussed the upcoming elections at the Bradford Fire District and the potential impact if any on the Dunn’s Corners Fire Department.

Westerly Fire Department Annual Meeting – The Treasurer attended the WFD Annual Meeting and noted that there were several differences in the operations of WFD compared to DCFD. Primarily, WFD voters approve a budget that authorizes all spending with no separate resolutions for individual items and that \$100,000 is automatically set aside annually for capital improvements.

Public Comments

There were no public comments.

Meeting adjourned at 8:40 pm
Respectfully Submitted,

Steve White
District Clerk