

# **Dunn's Corners Fire District**

1 Langworthy Rd  
Westerly, RI 02891

## **Minutes Chief Selection Committee Meeting September 25, 2017**

The Dunn's Corners Fire District Chief Selection Committee (CSC) convened on Monday, September 25, 2017 at 7:00p.m. at Station #1.

Attendees were comprised of the CSC members Bob Delaney, Chis Wells, Ken Martin, Rich Thomsen, Jeff Thomas, Nick Schilke and M. Thomsen. A quorum was present.

Additional Attendee(s): District Clerk Steve White.

Actions of the CSC (all votes unanimous unless otherwise noted):

### **Agenda Items:**

**Pledge of Allegiance** - The meeting started at 7:00pm with the Pledge of Allegiance.

**Next CSC Meeting** – The next CSC meeting is to be scheduled either for October 30<sup>th</sup> or October 31<sup>st</sup>, 2017.

**Previous Meeting Minutes** – *The approval of the August 29, 2017 was tabled until the next meeting.*

**Recruitment Process** – The committee requested that the clerk post for the Chief's position in accordance with the by-laws on Sunday October 1<sup>st</sup>. At a minimum the posting will appear in the Westerly Sun, New London Day, Providence Journal, the District's Website, local businesses and the Rhode Island Association of Fire Chiefs website. If possible, it will also be posted to the Fire Chief Association websites of Connecticut and Massachusetts.

The committee agreed that the two top candidates from the previous search would not be required to go through the testing process if they reapplied.

The committee agreed that all other candidates that applied would be required to:

- Complete the application
- Complete the qualifications check list
- Complete the essay questions

*A motion was made seconded and so voted that to be eligible for the position the applicant must be an active member of a department as of the date of the official posting October 1, 2017.*

**Executive Session** – The committee went in to Executive session at 7:35 to discuss and review the qualifications of applicants who had previously applied during the previous posting.

The meeting reconvened at 8:01pm.

*A motion was made, seconded and so voted to seal the minutes of the executive session.*

Meeting adjourned at 8:02pm.

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Steve White - District Clerk