

Dunn's Corners Fire District

1 Langworthy Rd
Westerly, RI 02891

Minutes Chief Selection Committee Meeting June 12, 2017

The Dunn's Corners Fire District Chief Selection Committee (CSC) convened on Monday, June 12, 2017 at 7:00p.m. at Station #1.

Attendees were comprised of the CSC members Matt Thomsen, Bob Delaney, Tom Algiere, Ken Martin, Rich Thomsen, Jeff Thomas and Nick Schilke. A quorum was present.

Additional Attendee(s): District Clerk Steve White.

Actions of the CSC (all votes unanimous unless otherwise noted):

Agenda Items:

Pledge of Allegiance - The meeting started at 7:00pm with the Pledge of Allegiance.

Next CSC Meeting – The next CSC meeting is scheduled for Monday June 19, 2017 at 7:00pm at Station 1.

Previous Meeting Minutes – *A motion was made seconded and so voted to approve the June 5, 2017 meeting minutes.*

Recruitment Process – The committee met to review progress to date recruiting a new District Chief.

The Committee discussed bringing in area Chief's to aide in the interview process during second round interviews. The Chiefs mentioned to be approached for assistance were; Chief Quinn, Chief Stanley, Chief Barrington, Chief Rowan and Chief Dillon.

The Committee discussed a set of action steps;

1. Top 6 candidates to be interviewed by the CSC
2. Top 6 candidates to complete a written exam
3. Develop a short list of 2 or 3
4. Short list candidates to be interviewed by Chiefs' panel
5. Short list candidates to be provided to interim Chief Kenyon for comment
6. Short list to be reduced to 2
7. Short list candidates to provide presentation to CSC based on scenario provided by CSC
8. Vote

Executive Session – The meeting was adjourned at 7:15pm to review and score the applications received.

The meeting was reconvened at 8:44pm.

The committee reduced the pool to 12 candidates which will be individually ranked from 1 to 12 by each committee member. Each candidate will be ranked based the on average of each committee members' ranking. The committee will discuss the results of the rankings matrix and attempt to reduce the pool to 6 at its June 19th meeting.

The Moderator will send a written notification to all applicants that did not make it into the group of 12.

Meeting adjourned at 8:48pm.

Steve White - District Clerk