

Dunn's Corners Fire District

1 Langworthy Rd
Westerly, RI 02891

Minutes Chief Selection Committee Meeting June 19, 2017

The Dunn's Corners Fire District Chief Selection Committee (CSC) convened on Monday, June 19, 2017 at 7:00p.m. at Station #1.

Attendees were comprised of the CSC members Bob Delaney, Tom Algiere, Ken Martin, Rich Thomsen, Jeff Thomas, and Nick Schilke. M. Thomsen was excused. A quorum was present.

Additional Attendee(s): District Clerk Steve White.

In the absence of Moderator Thomsen, Treasurer Delaney ran the meeting.

Actions of the CSC (all votes unanimous unless otherwise noted):

Agenda Items:

Pledge of Allegiance - The meeting started at 7:00pm with the Pledge of Allegiance.

Moment of Silence: A moment of silence was observed for all current and past members of the department.

Next CSC Meeting – The next CSC meeting is scheduled for Monday June 26, 2017 at 7:00pm at Station 1.

Previous Meeting Minutes – *A motion was made seconded and so voted to approve the June 12, 2017 meeting minutes.*

Recruitment Process – The committee met to review applications and establish next steps.

A motion was made seconded and so voted 5 to 1 with T. Algiere voting against to attempt to reduce the current list of 12 applicants down to 6 at the meeting.

A motion was made seconded and so voted to invite Interim Chief K. Kenyon to consult with the committee on the process and applicants on a go forward basis.

Executive Session – The meeting was adjourned at 7:15pm to continue the application review process.

The meeting was reconvened at 7:50pm.

The Committee continued its discussion on asking area Chief's to aide in the interview process during second round interviews.

Committee member K. Martin has spoken with Chief Quinn who was willing to assist. Members of the committee will be reaching out to Chief Andrews, Chief Barrington, Chief Stanley and Chief Kettelle before the June 26th meeting to gauge their willingness to assist with the process.

The committee reduced the pool to 7. The applicants will be contacted by the district clerk to schedule dates for the written assessment portion of the process. The committee is looking to conduct the written assessment portion from July 10th thru July 13th in the evenings at both Stations 1 and 2.

All applicants not being invited to participate in the written assessment portion will be notified in writing.

The committee discussed and will research at what point in the process a physical will be required and when it will conduct background and reference checks.

The committee discussed the template for the written assessment and will review and try finalize the questions at it June 26th meeting.

Meeting adjourned at 8:20pm.

Steve White - District Clerk