

# Dunn's Corners Fire District

1 Langworthy Road  
Westerly, RI 02891

## Minutes Operating Committee Meeting February 11, 2008

The Dunn's Corners Fire District Operating Committee (OC) convened on Monday, February 11, 2008, at 7:00 PM, in Fire Station #1.

Attendees comprised of OC members Mike Frink, John Merkel, Dan Schilke, Jonathan Schreier, Richard Hosp and Ken Martin. Judy Parman was also in attendance to review VFIS insurance. A quorum was present. In the absence of district clerk Steve White moderator John Merkel recorded the minutes.

Actions of the OC (all votes unanimous unless otherwise noted):

1. Minutes from 01/23/2008 Meeting: Minutes of the January 23, 2008 meeting were approved.
2. Minutes from 01/30/2008 Special Meeting: Minutes of the January 30, 2008 Special Meeting were approved.
3. Next Meeting: To be held on Monday, February 25, 2008, at 7:00 PM at Fire Station #1.
4. VFIS Presentation: Judy Parman gave the committee an overview of the district's current coverage and will provide cost information regarding several potential coverage changes.
5. Rescue 3 Status: Moderator John Merkel sent a letter to the Watch Hill Fire District and the Westerly Ambulance Corp declining Dunn's Corners Fire District financial support for Rescue3.
6. Fiscal Control and Responsibility Act Status: No change in status since last meeting. John Merkel and Dan Schilke will continue to monitor the Act's progress.
7. Chief Recruitment Status: To date there have been two applications received for the chief's position with one pending. The committee agreed to place an ad in the Providence Sunday Journal.
8. Youth Protection: It was agreed by the committee that this must be a department initiative but it will be monitored by the Operating Committee. Ken Martin and Mike Frink will work with the department to develop an action plan.
9. Ladder Truck Status: Ken Martin informed the committee that there have been several site visits to other departments with ladder trucks and specifications for a ladder truck are being developed.
10. Staff management and Review: The committee will adopt job descriptions for the Treasurer and Tax Assessor at the February 25, 2008 meeting and will meet with the Treasurer and Tax Assessor shortly after to discuss.

Meeting was adjourned at 9:20 PM.

Respectfully submitted,  
John Merkel, Moderator