

Dunn's Corners Fire District

1 Langworthy Road

Westerly, RI 02891

Minutes

Chief Selection Committee Meeting

October 15, 2007

The Dunn's Corners Fire District Chief Selection Committee convened on Monday, October 15, 2007, at 6:00 PM, in Fire Station #1.

Attendees comprised selection committee members Richard Hosp, Ken Martin, John Merkel, Jonathan Schreier, Dan Schilke, Jeff Bewlay and Mike Perri. Also in attendance was District Clerk Steve White. A quorum was present.

Actions of the Chief Selection Committee (all votes unanimous unless otherwise noted):

1. Process: It was agreed that the following items needed to be addressed in the process of selecting an new chief:
 - i. Development of a job description
 - ii. The posting process
 - iii. The application process
 - iv. Development of selection criteria
 - v. The selection process
2. Part Time Chief: It was agreed to continue with the practice of hiring a part time chief and to defer deliberation of a full time chief to the Operating Committee at some future date.
3. Department Meeting: It was agreed to have committee members Ken Martin and Mike Perri meet with the members of the department and keep them informed as to the process.
4. Job Description: The committee will review a proposed job description at its next meeting.
5. Job Posting. The committee decided to post the job in the following publications:
 - i. The Westerly Sun
 - ii. The New London Day
 - iii. The Providence JournalIna addition the job will also be posted on the DCFD website along with a job application.
6. Review of Time Requirements: The committee asked Dan Schilke to work with current Chief Mike Frink to determine the number of tasks expected to be completed by a new chief on a weekly basis.
7. Next Meeting: The next meeting will be held at 6:00 pm on Monday, October 22, 2007 at Station #1, 1 Langworthy Rd, Westerly, RI.

Meeting was adjourned at 7:00 PM.

Respectfully submitted,
Steve White, District Clerk