**Dunn’s Corners Fire District**

**Operating Committee Meeting**

November 14, 2023

The Dunn’s Corners Fire District Operating Committee (OC) convened on Tuesday, November 14, 2023 at 6:30 PM at Station 1, Langworthy Road, Westerly, Rhode Island.

Attendees were comprised of OC members – Chief Kenyon, Richard Thomsen, Bob Delaney, Ken Martin, and Paul Gencarella, A quorum was present.

Other Attendees: Attorney Michael Cozzolino, Friends of the Quonochontaug Grange

Paul Gencarella, Moderator coordinated the meeting.

Actions of OC (all votes unanimous unless otherwise noted).

Agenda Items:

Pledge of Allegiance – The meeting started at 6:30 pm with the Pledge of Allegiance and a Moment of Silence.

Previous Meeting Minutes – a Motion was made and seconded to approve and file the Minutes of October 10, 2023 Operating Committee Meeting.

FOTQG Report –  Ann Bettinger gave her report regarding rental updates; maintenance contracts, maintenance items.

Ann reported that the Holiday singalong is scheduled tentatively for December 10, 2023.

Ann inquired about updates on any maintenance contracts – there are none per the Chief.

Chimney work has begun.

Rich Thomsen indicated that a dumpster is coming tomorrow and the siding job should start shortly thereafter

Bob Delaney asked about an oil bill. Mary Rathbun indicated she had paid it.

The FOTQG will continue to watch the crushed asphalt and drainage issues in the parking area. Mike DiRobbio is doing a leaf clean up.

Bob Delaney asked if the Arbutus Club would donate bulbs for planting in the spring. Ann says she will ask, but she did state they had donated a wreath for the Grange.

*A motion was made and seconded to donate Two Hundred and 00/100 ($200.00) Dollars toward the FOTQG holiday event.*

Treasurer’s Report – Bob Delaney gave the following report:

The expenses are tracking well against the budget and the rates are good.

Another CD investment has been made.

Bob indicated that the money is coming in from contracting districts and then may be another short term CD could be possible.

Tax Assessors/Collector’s Report – Rosalind Choquette, Tax Assessor

During the month of October the office continued to collect taxes and answer phone calls and emails.

The office will be preparing a write off list for approval at the December District Meeting. Delinquent notices will be re-billed fee will go out in November.

The results in collection result in a 92% collection rate.

Chief’s Report – for the month of October there were 17 fire calls and 11 EMS calls for a total of 28. For the month of October there were 496 training hours.

The Open house at Station One was a success.

Rear middle bay door was installed. A scissor lift was rented and took care of a couple of projects that needed to be done.

Car 1 is almost completely done with everything installed.

Chief was contacted by the Red Cross asking if we would put clothing bins at the two stations. He indicated that would be alright, however if there is any issue of how the bins are maintained, they will need to be removed immediately.

*A motion was made and seconded to approve all reports that were given.*

Audit Report – Bob Delaney has sent report to all. There were minor changes made.

Mary Rathbun stated that the company was very easy to work with.

*A motion was made and seconded to approve the Audit Report for the fiscal year end May 31, 2023 and that it be posted to the DCFD website.*

Bill of Sale – Attorney Cozzolino states its everything that the Committee agreed upon. Need to correct the spelling of Dunn’s Corners.

Bob asked if everyone was happy with the wording “all tools and equipment that have been formally leased to DCFD” – that was what was agreed upon.

Attorney Cozzolino feels it a good Bill of Sale. He will call Bradford Solicitor tomorrow to make minor change.

*A motion was made and seconded to authorize the Moderator to sign on behalf of the District regarding purchase of truck.*

Resolutions:

* Bay doors – Chief reported on in his report that rear middle bay door was installed.
* Car One – Chief reported on in his report that Car One is almost completely ready.
* Landscaping – will be done in the spring time.
* Conex box – Chief reported on that the work is being done.
* Kitchen upgrade/mini split – Chief reported that all the work is being done.

ARPA Fund Usage: Charlestown – correspondence should be sent to them so they are aware of what we used the funds for. Westerly – not releasing funds until we deliver bills. All items have been ordered. We will follow up in February for finalization of ARPA funds.

Next Meeting – The next meeting of the Operating Committee will be Tuesday, December 12, 2023.

Old Business –  Bob Delaney states that we put a lot of time in for Fire Prevention with the kids during the month of fire prevention. He indicated that Dylan, Jim and Drew put a lot of work in and worked hard on this project.

Public Comments - Dylan states get rid of the speed bumps in Central Beach.

Meeting adjourned at approximately 7:25 PM

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Linda F Garabedian, District Clerk